HANWELL RURAL COMMUNITY Consolidated Financial Statements December 31, 2017



Consolidated Financial Statements

December 31, 2017

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AUDITORS' REPORT

TO HIS WORSHIP THE MAYOR AND MEMBERS OF THE COUNCIL

We have audited the accompanying consolidated financial statements of the HANWELL RURAL COMMUNITY, which comprise the consolidated statement of financial position as at December 31, 2017 and 2016 and the consolidated statements of changes in net assets, operations and accumulated surplus, and cash flows for the years then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the consolidated financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of HANWELL RURAL COMMUNITY as at December 31, 2017 and 2016 and the results of its operations and its cash flows for the years then ended in accordance with Canadian generally accepted accounting principles.

CHARTERED PROFESSIONAL ACCOUNTANTS

Fredericton, New Brunswick February 28, 2018



Consolidated Statement of Financial Position

December 31	2017	2016
FINANCIAL ASSETS Cash (Note 3) Receivables (Note 4)	\$1,637,146 355,554 1,992,700	\$1,153,735 <u>150,575</u> <u>1,304,310</u>
LIABILITIES Accounts payable and accruals (Note 5) Temporary financing (Note 6)	75,386 <u>1,167,448</u> <u>1,242,834</u>	33,824 33,824
NET ASSETS	749,866	1,270,486
NON-FINANCIAL ASSETS Tangible capital assets (Schedule C) Prepaid	1,648,068 2,171 1,650,239	394,750 1,257 396,007
ACCUMULATED SURPLUS	\$2,400,105	\$1,666,493

COMMITMENT (Note 8)

Mayor Melanie Just Clerk



Consolidated Statement of Changes in Net Assets

For the Year Ended December 31	2017	2016
Annual Surplus Acquisition of tangible capital assets (Schedule C) Proceeds on disposal of tangible capital assets Amortization of tangible capital assets Loss on disposal of tangible capital assets	\$ 733,612 (1,310,228) 16,349 37,001 3,559 (519,707)	\$ 839,024 (328,207) - 27,380 2,444 540,641
Acquisition of prepaid assets	(913)	(1,257)
Increase (decrease) in net assets	(520,620)	539,384
Net Assets - beginning of year	1,270,486	731,102
Net Assets - end of year	\$ 749,866	\$ 1,270,486



Consolidated Statement of Operations

For the Year Ended December 31	2017	2017	2016
	Budget	Actual	Actual
REVENUE Warrant of assessment Other revenue from own sources Gas Tax Fund contributions Community equalization Other government grants Contributions from the community Interest	\$1,701,629 20,200 - 41,918 - - - 1,763,747	\$1,701,629 50,908 303,933 41,918 181,666 - 6,417 2,286,471	\$1,556,248 134,036 300,285 42,566 - 136,781 1,744 2,171,660
EXPENDITURES General government services Protective services Transportation services Environmental health services Environmental development services Recreation and cultural services Loss on disposal of tangible capital assets	445,739 357,590 39,000 292,856 163,457 100,386	458,490 418,529 42,678 302,086 142,690 188,386 - 1,552,859	405,884 284,373 41,276 292,502 123,367 182,790 2,444 1,332,636
ANNUAL SURPLUS	\$ 364,719	733,612	839,024
ACCUMULATED SURPLUS - BEGINNING OF YEAR		1,666,493	827,469
ACCUMULATED SURPLUS - END OF YEAR		\$2,400,105	\$1,666,493



Consolidated Statement of Cash Flow

For the Year Ended December 31	2017	2016
OPERATING TRANSACTIONS Annual surplus Amortization of tangible capital assets Change in receivables Change in payables and accruals Change in prepaid expenses Loss on disposal of tangible capital assets	\$ 733,612 37,001 (204,978) 41,561 (913) 3,559 609,842	\$ 839,024 27,380 (119,750) (7,090) (1,257) 2,444 740,751
CAPITAL TRANSACTIONS Acquisition of tangible capital assets Proceeds on disposal of tangible capital assets	(1,310,228) <u>16,349</u> <u>(1,293,879</u>)	(328,207)
FINANCING ACTIVITIES Proceeds of interim financing	1,167,448	
INCREASE IN CASH	483,411	412,544
CASH - BEGINNING OF YEAR	1,153,735	741,191
CASH - END OF YEAR	\$ 1,637,146	\$ 1,153,735
REPRESENTED BY: Cash for operating Cash held in reserve	1,590,611	\$ (86,307) _1,240,042
	\$ 1,637,146	\$ 1,153,73



Notes to Consolidated Financial Statements

December 31, 2017

1. PURPOSE OF THE ORGANIZATION

The Municipality was incorporated as a rural community by the Province of New Brunswick Municipalities Act on May 23, 2014. As a municipality, it is exempt from income tax under section 146(1)(c) of the Canadian Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Municipality are the responsibility of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSA financial statements is on the financial position of the Municipality and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Municipality.

The entities included in the consolidated financial statements are as follows: General Government Services, Protective Services, Transportation Services, Environmental Health Services, Environmental Development Services, Recreation and Cultural Services, and Fiscal Services.

Significant aspects of the accounting policies adopted by the Municipality are as follows:

Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Municipality and which are owned or controlled by the Municipality.

Interdepartmental and organizational transactions and balances are eliminated.

Budget

The budget figures contained in these financial statements were approved by the Minister of Local Government on January 19, 2017.

Revenue recognition

- (a) Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.
- (b) Other revenue is recorded when it is earned.



Notes to Consolidated Financial Statements

December 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Use of estimates

The preparation of the consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

Financial Instruments

The Municipality's financial instruments consist of cash, accounts receivable, accounts payable, and temporary financing. Unless otherwise noted, it is management's opinion that the Municipality is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of the instruments approximate their carrying value, unless otherwise noted.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with a chartered bank.

Tangible capital assets

The Municipality has adopted the provisions of PSA section 3150 Tangible Capital Assets. Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital asset is amortized on a straight line basis over the estimated useful life as follows:

Asset type	Years
Leasehold improvements	3 years
Signs	10-15 years
Furniture and fixtures	3-5 years
Computer equipment	3-5 years
Automotive equipment	3-5 years
Walking trails, park and playground equipment	5-25 years
Pavement and parking lots	10-20 years
Buildings	40 years
Fire and emergency equipment	5 years
Land	N/A
Assets under construction	N/A

Segmented information

The Municipality is a diversified municipal unit that provides a wide range of services to its residents. For management reporting purposes, the Municipality's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments as follows:



Notes to Consolidated Financial Statements

December 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

General government services

This department is responsible for the overall governance and financial administration of the Municipality. This includes council functions, general and financial management, legal matters and compliance with legislation, and civic relations.

Protective services

This department is responsible for the provision of fire protection, emergency measures, animal control and other protective measures.

Transportation services

This department is responsible for common services, street lighting, traffic services, parking and other transportation related functions.

Environmental health services

This department is responsible for the provision of waste collection and disposal.

Environmental development services

This Department is responsible for planning and zoning, community development, tourism and other municipal development and promotion services.

Recreation and cultural services

This department is responsible for the maintenance and operation of recreational and cultural facilities, including the parks and playgrounds and other recreational and cultural facilities.

3. CASH

		2016
Restricted cash Unrestricted cash	\$1,590,611 <u>46,535</u>	\$1,240,042 (86,307)
	\$1,637,146	\$1,153,735

Restricted cash consists of amounts held by the General Operating Reserve Fund (\$85,560), the General Capital Reserve Fund (\$500,206), and the Capital Fund (\$1,004,845). The amount in the Capital Fund is contributions received from the Gas Tax Fund, for future capital expenditures.



2017

2017

2016

2016

Notes to Consolidated Financial Statements

December 31, 2017

RECEIVABLES

	() 	2017		2010
Province of New Brunswick	\$	153,219	\$	90,561
HST receivable		153,381		60,014
Funds held in Solicitor's Trust Account	-	48,954	_	
	\$	355,554	\$	150,575
	_			
ACCOUNTS PAYABLE AND ACCRUALS				

5.

	_	2017		2010
Trade payables and accruals Accrued benefits	\$ 	60,786 14,600	\$_	26,724 7,100
	\$	75,386	\$	33,824

TEMPORARY FINANCING

The Municipality obtained temporary financing at prime plus 0.00% from BMO for the following projects.

	2017		2016
Fire station construction	\$1,025,022	\$	-
Playground (Canada 150 project)	142,426	_	-
	\$1,167,448	\$	-

This temporary financing was approved by the Province in advance of the start of construction of the fire station. The Playground project is 100% funded by a grant from the federal government, but on a claims made basis, so the Municipality obtained temporary financing to cover the period.

7. SHORT-TERM BORROWINGS COMPLIANCE

Operating borrowing

The Municipalities Act prescribes a limit to bank indebtedness of 4% of the current year's budget for the General Operating Fund. The Municipality is not within this limit.

Interfund borrowing

All interfund accounts at December 31, 2017 represent current year transactions and are in compliance with the policy established by the Department of Local Government.



Notes to Consolidated Financial Statements

December 31, 2017

8. COMMITMENT

The Municipality entered into a lease agreement with Combined Holdings Ltd. on July 29, 2014 for a period of 3 years, after which the lease reverted to a month to month contract. The lease is for office space for the Municipality. The Municipality also entered into a lease agreement with Ricoh Canada on October 27, 2014 for a period of 5 years. The lease is for office equipment for the Municipality.

Lease commitments are estimated at:

2018 2019 \$ 672 672

9. RESERVE FUNDS

All transfers of funds in and out of Reserve Funds require a resolution of Council and the amount held in the Operating Reserve Funds shall not exceed 5% of the total expenditures that were budgeted for the previous fiscal year. The Municipality is in compliance with these requirements.



General Operating Fund

Comparison of Revenue and Expenditures to Budget and Previous Year

For the Year Ended December 31	2017	2017	2016
	Budget	Actual	Actual
REVENUE Warrant of assessment Other revenue from own sources Community equalization Surplus of second previous year	\$1,701,629 20,200 41,918 1,481 1,765,228	\$1,701,629 52,139 41,918 1,481 1,797,167	\$1,556,248 134,698 42,566 10,111 1,743,623
EXPENDITURES General government services Protective services Transportation services Environmental health services Environmental development services Recreation and cultural services Fiscal services	445,739 437,590 52,000 292,856 163,457 190,386 183,200 1,765,228	410,397 418,529 42,678 302,086 142,690 188,387 241,359 1,746,126	378,243 284,373 41,276 292,502 123,367 182,790 408,801 1,711,352
SURPLUS FOR THE YEAR	\$ -	\$ 51,041	\$ 32,271



General Operating Fund

Supplementary Schedule of Comparison of Revenue and Expenditures to Budget and Previous Year

For the Year Ended December 31		2017		2017		2016
OTHER REVENUE FROM OWN SOURCES	E	Budget		Actual		Actual
Building licenses and permits Other	\$	20,000 200	\$	42,273 9,866	\$_	124,499 10,199
	\$	20,200	\$	52,139	\$	134,698
EXPENSES						
GENERAL GOVERNMENT SERVICES						
Legislative	\$	14666	\$	14 750	\$	14 272
Mayor Councillors	Ф	14,666 55,784	Ф	14,759 55,511	Φ	14,272 50,750
Development seminars		4,000		1,494		2,449
Other legislative costs		1,000		914		342
	_	75,450	_	72,678	_	67,813
Administrative						
Salaries and benefits		157,778		146,185		129,108
Travel, training, meetings, and per diems		5,500		4,876		3,686
Advertising, communication, and promotion		21,000		18,048		6,269
Bond and liability insurance		12,500 33,000		9,402		9,329
Occupancy costs Legal		10,000		29,578 2,210		30,261 1,616
Legal	-	239,778	-	210,299	3-	180,269
Financial management	·	200,770	_	210,200	(3)	100,200
External audit		8,000		10,080		7,711
Cost of assessment	_	95,761	_	95,761	_	93,014
	_	103,761	_	105,841	()	100,725
Other general government services						
Office supplies		4,250		4,238		6,459
Telephone and internet		2,900		2,591		2,448
Computer support, subscriptions and maintenance		7,100		6,623		6,911
Grants, dues and fees	_	12,500	_	8,127	-	13,618
	_	26,750	_	21,579	_	29,436
	\$	445,739	\$	410,397	\$	378,243
PROTECTIVE SERVICES						
Fire						
Administration	\$	412,590	\$	412,428	\$	281,006
Force		1,500	(F)	1,325		1,300
	_	414,090		413,753		282,306
Emergency measures		00 500		4		0.00=
Sentinal Alarm licensing	-	23,500	-	4,776	1	2,067
	\$	437,590	\$	418,529	\$	284,373



General Operating Fund

Supplementary Schedule of Comparison of Revenue and Expenditures to Budget and Previous Year

For the Year Ended December 31		2017		2017		2016
		Budget		Actual		Actual
TRANSPORTATION SERVICES	11211	9000 PD7721929	255			
Street lighting	\$	47,000	\$	37,768	\$	40,053 1,223
Street signs	\$	5,000 52,000	\$	4,910 42,678	\$	41,276
ENVIRONMENTAL HEALTH SERVICES Solid waste collection	\$	125,900	\$	131,039	\$	128,003
Recycling collection	Ψ	64,956	Ψ	67,539	Ψ	66,693
Tipping fees	_	102,000	y	103,508	_	97,806
	\$	292,856	\$	302,086	\$	292,502
ENVIRONMENTAL DEVELOPMENT SERVICES						
Community development and rural planning	\$	163,457	\$	142,690	\$	123,367
	œ					
RECREATION AND CULTURAL SERVICES						
Community Development	\$	1,000	\$	442	\$	2,962
Hanwell Days		8,000		7,409		12,484
Sports and recreation fees		143,386		143,386		143,385
Parks and playgrounds		33,000		33,422		19,792
Civic relations	-	5,000	-	3,728	-	4,167
	\$	190,386	\$	188,387	\$	182,790
FISCAL SERVICES						
Interest on debt	\$	### 1272-129	\$	7,128	\$	-
Bank service charges	-	200	-	<u>408</u>	-	262 262
Loss on disposal of assets		200		7,536		2,444
Transfer to own funds						-, 1 1 1
General Capital Reserve Fund		= ((140,000		335,799
General Operating Reserve Fund				29,700		49,494
General Capital Fund (Capital Expenditures)	-	183,000	-	64,123	-	20,802
	\$	183,200	\$	241,359	\$	408,801



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For the Year Ended December 31							2017	2016
	Land	Leasehold Improvements	Signs	Furniture, and Fixtures	Fire Equipment	Computer Equipment		
COST Balance - beginning of year Add: Net additions during the year Less: Disposals during the year BALANCE - END OF YEAR	\$ 149,552 - (19,909) 129,643	\$ 10,990	\$ 42,363 4,973 - - 47,336	\$ 8,957 2,193	\$ 5,690 2,193	\$ 11,908		
ACCUMULATED AMORTIZATION Balance - beginning of year Add: Amortization during the year BALANCE - END OF YEAR		9,158 1,832 10,990	8,060 3,205 11,265	3,132 2,011 5,143	758 379 1,137	4,698 3,969 8,667		
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 129,643	•	\$ 36,071	\$ 6,007	\$ 6,746	\$ 3,241		
	Buildings	Parks and Trails	Pavement and Parking Lots	l Park Equipment	Emergency Equipment	Automotive Equipment	Total	Total
COST Balance - beginning of year Add: Net additions during the year less: Disposals during the year	\$ 39,463 1,092,106	\$ 108,036 22,889	\$ 18,991	\$ 5,432 185,874	\$ 2,089	\$ 31,458	\$ 434,929 1,310,228	\$ 111,069 328,207
BALANCE - END OF YEAR	1,131,569	130,925	18,991	191,306	2,089	31,458	(19,909) 1,725,248	(4,347) 434,929
ACCUMULATED AMORTIZATION Balance - beginning of year Add: Amortization during the year	\$ 643	\$ 5,402 6,546	\$ 950	\$ 1,086	₩.	\$ 6,292	\$ 40,179 37,001	\$ 14,703 27,380
BALANCE - END OF YEAR	1,286	11,948	1,900	12,260	1 1	12,584	77,180	(1,904) 40,179
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$1,130,283	\$ 118,977	\$ 17,091	\$ 179,046	\$ 2,089	\$ 18,874	\$1,648,068	\$ 394,750



HANWELL RURAL COMMUNITY

Schedule of Segment Disclosure

For the Year Ended December 31							2017
	General Government Services	Protective Services	Transportation Services	Environmental Health	Environmental Development	Recreation and Culture	Consolidated
REVENUES Warrant of assessment Sale of service, fines and other fees Community equalization Other government transfers Bank Interest	\$ 606,278 50,908 14,935 - 6,417 678,538	\$ 421,824 - 10,391 - - 432,215	\$ 50,127	\$ 282,305 - 6,954 - - - 289,259	\$ 157,568 - 3,882 - - - 161,450	\$ 183,527 - 4,521 485,599 - 673,647	\$1,701,629 50,908 41,918 485,599 6,417 2,286,471
EXPENDITURES Salaries and benefits Goods and services Amortization Cost of assessment	216,454 109,274 11,017 95,761 432,506	418,529 379 - 418,908	42,678	302,086	142,690	188,386 25,605 213,991	216,454 1,203,643 37,001 95,761 1,552,859
SURPLUS (DEFICIT) FOR THE YEAR	\$ 246,032	\$ 13,307	\$ 8,684	\$ (12,827)	\$ 18,760	\$ 459,656	\$ 733,612



Reconciliation of Annual Surplus

			2000	recombination of Almaa outpins	dal oui pius
December 31, 2017					
	General	General	General	General	
	Fund	Fund	Reserve	Reserve	Total
2017 Annual surplus	\$ 728,426	\$ 3,532	\$ 1,431	\$ 223	\$ 733,612
Adjustments to annual surplus for funding requirements					
Second previous year's surplus	1.481	j	ï	,	1 481
Contributions from external sources	(485,604)	485,604	1	r	
Transfers between the general capital reserve fund and the general capital fund		(16,350)	16,350	ij	Ĩ
Transfers between the general operating fund and the general capital fund	(64,123)	64,123	1	ŗ.	î
Transfers between the general operating fund and the general operating reserve fund	(29,700)	·	1	29.700	ì
Transfers between the general operating fund and the general capital reserve fund	(140,000)		140,000		•
Amortization expense	37,001	(37,001)		ı	•
Loss on disposal of Tangible Capital Assets	3,560	(3,560)	Ē	ı	
Total adjustments to 2017 annual surplus (deficit)	(677,385)	492,816	156,350	29,700	1,481
2017 Annual fund surplus	\$ 51,041	\$ 496,348	\$ 157,781	\$ 29,923	\$ 735,093



Statement of Reserves

For the Year Ended December 31						2017		2016
		General Operating Reserve		General Capital Reserve		Total		Total
ASSETS Cash Receivables LIABILITIES	\$_	85,560 - 85,560	\$	500,206	\$	585,766 - 585,766	\$_	399,465 14,946 414,411
Due to Operating Fund	\$	- 85,560	\$	- 500,206	\$	- 585,766	\$	19,909 394,502
ACCUMULATED SURPLUS	\$	85,560	\$	500,206	\$	585,766	\$	394,502
REVENUE Interest Transfer from Conoral Operating Fund	\$	223 29,700	\$	1,431 140,000	\$	1,654 169,700	\$	45 385,293
Transfer from General Operating Fund	3. 	29,923	-	141,431	-	171,354	-	385,338
EXPENDITURES Transfer to (from) General Capital Fund	13.		-	(19,909)	-	(19,909)	-	138,366
SURPLUS FOR THE YEAR	\$	29,923	\$	161,340	\$	191,263	\$	246,972

RESOLUTION #20-12-2017 - December 13, 2017

Transfer \$29,700 from the General Operating Fund to the General Operating Reserve Fund.

RESOLUTION #22-12-2017 - December 13, 2017

Transfer \$140,000 from the General Capital Fund to the General Capital Reserve Fund.

SALE OF LAND - April 26, 2017

PID 75016337, original cost \$19,909 capitalized in the General Capital Fund transferred directly into the General Capital Reserve Fund upon sale of the asset, with the loss on disposal recorded in the General Operating Fund.



SURPLUS

HANWELL RURAL COMMUNITY

\$ 183,000 \$ 181,719 \$ 364,719

General Operating Fund

Reconciliation of Budget to PSA Budget

December 31, 2017				
	Operating Budget General	Tangible Capital Asset Additions	Transfers	Total
REVENUE				0.4.70.4.000
Warrant of assessment	\$1,701,629	\$ - \$	-	\$1,701,629
Other revenue from own sources	20,200		-	20,200
Community equalization	41,918	 !	(4.404)	41,918
Surplus of second previous year	1,481		(1,481)	1 762 747
	<u>1,765,228</u>		<u>(1,481</u>)	<u>1,763,747</u>
EXPENDITURES				
General government services	445,739		(#)	445,739
Protective services	437,590	(80,000)	-	357,590
Transportation services	52,000	(13,000)	=	39,000
Environmental health services	292,856	±	-	292,856
Environmental development services	163,457	-	-	163,457
Recreational and cultural services	190,386	(90,000)	-	100,386
Fiscal services	183,200		(183,200)	<u> </u>
	1,765,228	(183,000)	(183,200)	1,399,028

