HANWELL RURAL COMMUNITY Consolidated Financial Statements December 31, 2016

Consolidated Financial Statements

December 31, 2016

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31 Ashton Court
Fredericton, NB E3C 0H8
Tei: 506-458-8620 Fax: 506-450-8286
website: www.eprdayekelly.com
e-mail: eprdka@rogers.com

AUDITORS' REPORT

TO HIS WORSHIP THE MAYOR AND MEMBERS OF THE COUNCIL

We have audited the accompanying consolidated financial statements of the HANWELL RURAL COMMUNITY, which comprise the consolidated statement of financial position as at December 31, 2016 and 2015 and the consolidated statements of changes in net assets, operations and accumulated surplus, and cash flows for the years then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the consolidated financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of HANWELL RURAL COMMUNITY as at December 31, 2016 and 2015 and the results of its operations and its cash flows for the years then ended in accordance with Canadian generally accepted accounting principles.

PR Daye Kelly FASSOCIONES CHARTERED PROFESSIONAL ACCOUNTANTS

Fredericton, New Brunswick February 23, 2017

HANWELL RURAL COMMUNITY Consolidated Statement of Financial Position

December 31	2016	2015
FINANCIAL ASSETS Cash (Note 3) Receivables (Note 4)	\$1,153,735 <u>150,575</u> 1,304,310	\$ 741,191 30,825 772,016
LIABILITIES Payables and accruals	33,824	40,912
NET ASSETS	<u>1,270,486</u>	<u>731,104</u>
NON-FINANCIAL ASSETS Tangible capital assets (Schedule C) Prepaid	394,750 1,257 396,007	96,367
ACCUMULATED SURPLUS	\$1,666,493	\$ 827,471

Mayor Clerk



Consolidated Statement of Changes in Net Assets

For the Year Ended December 31	2016	2015
Annual Surplus Acquisition of tangible capital assets (Schedule C) Amortization of tangible capital assets Loss on disposal of tangible capital assets	\$ 839,022 (328,206) 27,380 <u>2,444</u> 540,640	\$ 776,772 (76,100) 10,321 - 710,993
Acquisition of prepaid assets	(1,257)	-
Increase in net assets	539,382	710,993
Net Assets - beginning of year	731,104	20,111
Net Assets - end of year	\$1,270,486	\$ 731,104

Consolidated Statement of Operations

For the Year Ended December 31	2016	2016	2015
	Budget	Actual	Actual
REVENUE			
Warrant of assessment	\$1,556,248	\$1,556,248	\$1,071,085
Other revenue from own sources	20,000	135,779	18,564
Gas Tax Fund contributions		300,285	571,972
Community equalization	42,566	42,566	-
Unconditional transfer	,	-	20,690
Contributions from the community		<u> 136,781</u>	
·	1,618.814	2,171,659	<u>1,682,311</u>
EXPENDITURES			
General government services	430,990	405,885	360,293
Protective services	420,467	284,373	13,350
Transportation services	45,000	41,276	44,202
Environmental health services	286,990	292,502	211,959
Environmental development services	132,978	123,367	125,454
Recreation and cultural services	167,500	182,790	150,281
Loss on disposal of tangible capital assets		<u>2,444</u>	
	<u>1,483,925</u>	<u>1,332,637</u>	905,539
ANNUAL SURPLUS	\$ 134,889	839,022	776,772
ACCUMULATED SURPLUS - BEGINNING OF YEAR		<u>827,471</u>	50,699
ACCUMULATED SURPLUS - END OF YEAR		\$1,666,493	\$ 827,471

Consolidated Statement of Cash Flow

For the Year Ended December 31	2016	2015
OPERATING TRANSACTIONS Annual surplus Amortization of tangible capital assets Change in receivables Change in payables and accruals Change in prepaid expenses Loss on disposal of tangible capital assets	\$ 839,022 \$ 27,380 (119,750) (7,088) (1,257) \(\frac{2,443}{740,750} \)	776,772 10,321 (18,364) 34,640 - 803,369
CAPITAL TRANSACTIONS Acquisition of tangible capital assets	(328,206)	(76,100)
INCREASE IN CASH	412,544	727,269
CASH - BEGINNING OF YEAR	<u>741,191</u>	<u>13,922</u>
CASH - END OF YEAR	\$1,153,735	741,191
REPRESENTED BY: Cash for operating Cash held in reserve	\$ (86,307) \$ <u>1,240,042</u> \$1,153,735 \$	719,512

1. PURPOSE OF THE ORGANIZATION

The Municipality was incorporated as a rural community by the Province of New Brunswick Municipalities Act on May 23, 2014. As a municipality, it is exempt from income tax under section 146(1)(c) of the Canadian Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Municipality are the responsibility of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSA financial statements is on the financial position of the Municipality and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Municipality.

The entities included in the consolidated financial statements are as follows: General Government Services, Protective Services, Transportation Services, Environmental Health Services, Environmental Development Services, Recreation and Cultural Services, and Fiscal Services.

Significant aspects of the accounting policies adopted by the Municipality are as follows:

Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Municipality and which are owned or controlled by the Municipality.

Interdepartmental and organizational transactions and balances are eliminated.

Budget

The budget figures contained in these financial statements were approved by the Minister of Local Government on January 22, 2016.

Revenue recognition

- (a) Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.
- (b) Other revenue is recorded when it is earned.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Use of estimates

The preparation of the consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

Financial Instruments

The Municipality's financial instruments consist of cash, accounts receivable, and accounts payable. Unless otherwise noted, it is management's opinion that the Municipality is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of the instruments approximate their carrying value, unless otherwise noted.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with a chartered bank.

Tangible capital assets

The Municipality has adopted the provisions of PSA section 3150 Tangible Capital Assets. Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital asset is amortized on a straight line basis over the estimated useful life as follows:

Asset type	Years
Leasehold improvements	3 years
Signs	10-15 years
Office furniture and fixtures	3-5 years
Computer equipment	3-5 years
Vehicles	3-5 years
Walking trails, park and playground equipment	5-25 years
Paving and parking lots	10-20 years
Buildings	40 years
Machinery and equipment	5 years
Land	N/A
Assets under construction	N/A

Segmented information

The Municipality is a diversified municipal unit that provides a wide range of services to its residents. For management reporting purposes, the Municipality's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments as follows:

Notes to Consolidated Financial Statements

December 31, 2016

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

General government services

This department is responsible for the overall governance and financial administration of the Municipality. This includes council functions, general and financial management, legal matters and compliance with legislation as well as civic relations.

Protective services

This department is responsible for the provision of fire protection, emergency measures, animal control and other protective measures.

Transportation services

This department is responsible for common services, street lighting, traffic services, parking and other transportation related functions.

Environmental health services

This department is responsible for the provision of waste collection and disposal.

Environmental development services

This Department is responsible for planning and zoning, community development, tourism and other municipal development and promotion services.

Recreation and cultural services

This department is responsible for the maintenance and operation of recreational and cultural facilities, including the parks and playgrounds and other recreational and cultural facilities.

CASH

		2015
Restricted cash Unrestricted cash	\$1,240,042 (86,307)	719,512 21,679
	\$1,153,735	741,191

Restricted cash consists of amounts held by the General Operating Reserve Fund (\$55,637), the General Capital Reserve Fund (\$343,828), and the Capital Fund (\$840,577). Amounts in the Capital Fund are part of Gas Tax project for future capital expenditures.

4. ACCOUNTS RECEIVABLE

		2010	2010	
Province of New Brunswick HST receivable	\$	90,561 60,014	\$	3,790 27,035
	\$_	150,575	\$	30,825

2016

2015

Notes to Consolidated Financial Statements

December 31, 2016

5. COMMITMENT

The Municipality entered into a lease agreement with Combined Holdings Ltd. on July 29, 2014 for a period of 3 years, after which the lease will revert to a month to month contract. The lease is for office space for the Municipality. The Municipality also entered into a lease agreement with Ricoh Canada on October 27, 2014 for a period of 5 years. The lease is for office equipment for the Municipality.

Lease commitments are estimated at:

2017	\$ 15,582
2018	672
2019	672

SHORT-TERM BORROWINGS COMPLIANCE

Operating borrowing

The Municipalities Act prescribes a limit to bank indebtedness of 4% of the current year's budget for the General Operating Fund. The Municipality is not within this limit.

Interfund borrowing

All interfund accounts at December 31, 2016 represent current year transactions and are in compliance with the policy established by the Department of Local Government.

7. RESERVE FUNDS

All transfers of funds in and out of Reserve Funds require a resolution of Council and the amount held in the Operating Reserve Funds shall not exceed 5% of the total expenditures that were budgeted for the previous fiscal year. The Municipality is in compliance with these requirements.

General Operating Fund

Comparison of Revenue and Expenditures to Budget and Previous Year

For the Year Ended December 31	2016	2016	2015
	Budget	Actual	Actual
REVENUE			
Warrant of assessment	\$1,556,248	\$1,556,248	\$1,071,085
Other revenue from own sources	20,000	134,698	18,526
Community equalization	42,566	42,566	_
Unconditional grant	<u>.</u> .	_	20,690
Transfer from Operating Reserve Fund	_	-	3,898
Surplus of second previous year	10,111	10,111	<u> </u>
•	1.628,925	1,743,623	1,114,199
EXPENDITURES			
General government services	430,990	378,243	349,972
Protective services	420,467	284,373	13,350
Transportation services	63,000	41,276	44,202
Environmental health services	286,990	292,502	211,959
Environmental development services	132,978	123,367	125,454
Recreation and cultural services	294,500	182,790	150,281
Fiscal services		408,801	217,500
	1.628,925	1,711,352	1.112,718
SURPLUS FOR THE YEAR	\$	\$ 32,271	\$ 1,481

General Operating Fund

Supplementary Schedule of Comparison of Revenue and Expenditures to Budget and Previous Year

Comparison of Revenue and Expend	tui C	J W Dud	a a	. 4114 1 10		
For the Year Ended December 31		2016		2016		2015
OTHER REVENUE FROM OWN SOURCES	1	Budget		Actual		Actual
Building licenses and permits Other	\$_	20,000	\$	124,499 10,199	\$_	18,008 <u>518</u>
	\$	20,000	\$	134,698	\$	18,526
EXPENSES						
GENERAL GOVERNMENT SERVICES						
Legislative	•	44.000	•	44.070	æ	40 707
Mayor	\$	14,280	\$	14,272	\$	13,787
Councillors		54,396		50,750		45,462
Development seminars		8,000		2,449		1,835
Other legislative costs	_	1,400	-	342	-	1,704 62,788
A .d :	_	78,076	-	67,813	_	02,100
Administrative		100 750		420 400		67 222
Salaries and benefits		122,750		129,108		67,223
Travel, training, meetings, and per diems		1,500		3,686		1,150
Advertising, communication, and promotion		13,000		6,269		12,390
Bond and liability insurance		9,000		9,329		8,832
Occupancy costs		39,000		30,261		35,947
Legal	-	10,000	-	1,616	-	3,811
Financial management	-	195.250	-	180,269	-	129,353
Financial management		C 000		7 744		6 1 1 1
External audit		6,000		7,711		6,141
Financial consulting		- 02.04.4		-		750
Cost of assessment	-	<u>93,014</u>	-	93,014	_	91,608
		99,014	-	100,725	_	<u>98,499</u>
Other general government services						
Office supplies		4,250		6,459		3,534
Telephone and internet		1,800		2,448		1,831
Computer support, subscriptions and maintenance		1,100		6,911		
Grants, dues and fees		<u>51,500</u>		13,618	_	53,967
·		58,650		29,436	_	59,332
	\$	430,990	\$		\$	349,972
	-	.55,500			-	10 1
PROTECTIVE SERVICES						
Fire						
Administration	Ф	413,467	\$	281,006	\$	11,841
Force	Φ	415,407	Ψ	1,300	φ	1,509
1 0100	-	413,467	-	282,306	-	13,350
Emergency measures		→ 10,40/		202,300		13,350
Sentinal Alarm licensing		7,000		2,067		_
	-		·		Φ-	12 250
	\$	420,467	\$	284,373	\$	13,350

General Operating Fund

Supplementary Schedule of Comparison of Revenue and Expenditures to Budget and Previous Year

For the Year Ended December 31		2016		2016		2015
Totalio Total Elidou Boodiliso. VI		Budget		Actual		Actual
TRANSPORTATION SERVICES Street lighting	\$	45,000	\$	40,053	\$	44,202
Street signs	\$	18,000 63,000	\$	1,223 41,276	\$	44,202
ENVIRONMENTAL HEALTH SERVICES Solid waste collection Recycling collection Tipping fees	\$	123,994 63,996 99.000	\$	128,003 66,693 97,806	\$	211,959 - -
	\$	286,990	\$	292,502	\$	211,959
ENVIRONMENTAL DEVELOPMENT SERVICES Community development and rural planning Other community development	\$ \$	122,867 10,111 132,978	\$ 	123,367 - 123,367	\$ - \$	125,454 - 125,454
	Ψ	102,010	Ψ	120,007	Ψ	120,404
RECREATION AND CULTURAL SERVICES Community Development Hanwell Days Sports and recreation fees Parks and playgrounds Civic relations	\$	1,114 8,000 143,386 137,000 5,000	\$	2,962 12,484 143,385 19,792 4,167	\$	2,217 6,402 141,662 -
	\$	294,500	\$	182,790	\$	150,281
FISCAL SERVICES Bank service charges Loss on disposal of assets Transfer to own funds General Capital Reserve Fund General Operating Reserve Fund General Capital Fund (Capital Expenditures)	\$		\$	262 2,444 335,799 49,494 20,802	\$	- - 141,400 - 76,100
	\$	-	\$	408,801	\$	217,500

Schedule C

HANWELL RURAL COMMUNITY

Tangible Capital Assets

						<u> </u>	angine capital Assets	iai Asseis
For the Year Ended December 31							2016	2015
	Land	Leasehold Improvements	s Signs	Furniture, and Fixtures	Fire Equipment	Computer Equipment		
COST Balance - beginning of year Add: Net additions during the year	\$ 36,535 113,016	\$ 10,990	\$ 42,363	\$ 8,957	\$ 5,690	\$ 6,534 9,721	1-1-1-1-1	
Less: Disposats during the year BALANCE - END OF YEAR	149,551	10,990	42,363	8,957	5,690	(4,347)		
ACCUMULATED AMORTIZATION Balance - beginning of year Add: Amortization during the year	1 1	5,495 3,663	4,855 3,205	1,341	379 379	2,633 3,969		
BALANCE - END OF YEAR	1 1	9,158	8,060	3,132	758	(1,904) 4,698		
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 149,551	\$ 1,832	\$ 34,303	\$ 5,825	\$ 4,932	\$ 7,210		
	Buildings	Parks and Trails	Pavement and Parking Lots	Park Equipment	Emergency Equipment	Automotive Equipment	Total	Total
COST Balance - beginning of year Add: Net additions during the year	\$39,463	\$.	\$	\$ 5.432	\$ 080 c	\$31.458	\$ 111,070	\$ 34,970
Less: disposals during the year BALANCE - END OF YEAR	39,463	108,036	18,991	5,432	2,089	31,458	(4,347) 434,929	111,070
ACCUMULATED AMORTIZATION Balance - beginning of year Add: Amortization during the year	\$ - 643	5,402	\$ 950	\$ 1,086	. ı t	\$ 6,292	\$ 14,703 27,380	\$ 4,382 10,321
BALANCE - END OF YEAR	643	5,402	950	1,086	1 1	6,292	(1,904) 40,179	14,703
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 38,820	\$ 102,634	\$ 18,041	\$ 4,346	\$ 2,089	\$ 25,166	\$ 394,750	\$ 96,367



Schedule E

Reconciliation of Annual Surplus

December 31, 2016					
	General Operating Fund	General Capital Fund	General Capital Reserve	General Operating Reserve	Total
2016 Annual surplus	\$ 837,941	\$ 1,035	\$	\$ 13	\$ 839,022
Adjustments to annual surplus for funding requirements					
Second previous year's surplus Contributions from external sources Transfers between the general capital reserve fund to the general capital fund Transfers between the general operating fund and the general capital fund Transfers between the general operating fund and the general operating reserve fund Transfers between the general operating fund and the general capital reserve fund Amortization expense Total adjustments to 2016 annual surplus	10,111 (437,066) - (20,802) (49,494) (335,799) - - - - - - - - - - - - - - - - - -	437,066 138,366 20,802 	(138,366) 335,799 197,433	49,494	10,111



Statement of Reserves

For the Year Ended December 31		•				2016		2015
		General Operating Reserve		General Capital Reserve		Total		Total
ASSETS Cash Receivables LIABILITIES Due to Operating Fund	\$ _	55,637 - 55,637 - 55,637	\$	343,828 14,947 358,775 19,909 338,866	\$	399,465 14,947 414,412 19,909 394,503	\$ -	147,530 147,530 - 147,530
ACCUMULATED SURPLUS	\$	55,637	\$	338,866	\$	394,503	\$	147,530
REVENUE Interest Transfer from General Operating Fund	\$ _	13 49.494 49,507	\$_	33 335,799 335,832	\$ _	46 385,293 385,339	\$_	28 141,400 141,428
EXPENDITURES Transfer to General Capital Fund Transfer to General Operating Fund	_	<u>-</u>	144	138,366	_	138,366 		- 3,898
SURPLUS FOR THE YEAR	\$	49,507	\$	197,466	\$	246,973	\$	137,530

General Operating Fund

Reconciliation of Budget to PSA Budget

December 31, 2016				
	Operating Budget General	Tangible Capital Asset Additions	Transfers	Total
REVENUE				
Property tax warrant	\$1,556,248	\$ - \$	-	\$1,556,248
Community equalization grant	42,566	-	-	42,566
Other revenue from own sources	20,000	-	-	20,000
Surplus of second previous year	<u> 10,111</u>		(10,111)	
	<u>1,628,925</u>		<u>(10,111</u>)	<u>1,618,814</u>
EXPENDITURES				
General government services	430,990	-	-	430,990
Protective services	420,467	-	_	420,467
Transportation services	63,000	(18,000)	-	45,000
Environmental health services	286,990	-	-	286,990
Environmental development services	132,978	-	_	132,978
Recreational and cultural services	294,500	(127,000)	-	167,500
Fiscal services	<u> </u>	<u> </u>		
	1,628,925	(145.000)		1,483,925
SURPLUS (DEFICIT)	\$ -	\$ 145.000 \$	(10.111)	\$ 134.889