

Hanwell

Rural Community

Regular Meeting of Council

February 11, 2015

Minutes

Record of Attendance: Mayor Susan Cassidy, Deputy Mayor Holly Hyslop, Councillor Chris Melvin, Councillor Susan Jonah, Councillor Darren MacKenzie, and Councillor Carla Ward were in attendance. A quorum was constituted. Also attending were the Clerk/Treasurer Detlef Rudolph, seven members of the public including Dean Munde and Bill Richards from Scouts Canada, and from RSC 11 Stephen McAlinden.

1. Call to Order

The rural community of Hanwell Council held a Regular Meeting Wednesday, February 11, 2015 with Mayor Cassidy presiding. Mayor Cassidy called the meeting to order at 6:42 p.m.

2. Adoption of the Agenda

MOVED by councillor Melvin

SECONDED by councillor MacKenzie

That the agenda be approved as presented.

CARRIED

Resolution #01-02-2015

3. Approval of Minutes

MOVED by councillor Melvin

SECONDED by Deputy Mayor Hyslop

That the minutes of Regular Meeting January 14, 2015 be approved after amending Menzies Rd. To Menzies Dr.

CARRIED

Resolution #02-02-2015

MOVED by councillor MacKenzie

SECONDED by councillor Melvin

That the minutes of Special Meeting January 21, 2015 be approved.

CARRIED

Resolution #03-02-2015

4. Disclosures – None

5. Presentations – None

6. Proclamations – None

7. Petitions and Delegations

- a) Stephen McAlinden, RSC 11 presented a status report of permits for 2014 in two parts, prior to and after incorporation. Mr. McAlinden advised Council to expect ten industrial park permit applications in 2015.
- b) Dean Munde, Scouts Canada presented a proposal to construct a wash house on the Scouts property at Yoho Lake, with a request that funding for \$85,000 be included in Hanwell's Capital Plan.

8. Correspondence:

- a) E-mail from Franco Ruggeri indicating willingness to let his paintings remain on loan for a longer time.
- b) E-mail from Joan Baldwin regarding snow removal issues on Sequoia Drive off Pinecrest. Clerk/Treasurer Rudolph mentioned that DTI had met with residents in the area.
- c) Police Report from Sergeant Doug Comfort with statistics for January 2015.
- d) Fire Report from Chief Crouse

MOVED by Deputy Mayor Hyslop

SECONDED by councillor Ward

That the correspondence be received.

CARRIED
Resolution #04-02-2015

9. Meetings and Special Events:

Mayor Cassidy reported on discussions at the RSC 11 board meeting regarding the proposal from The Playhouse for a new \$36-39 million performance venue with two theatres of 800 and 200 seats. Details are on the RSC 11 web site.

10. Committee Reports

- a) Finance – no report
- b) Planning Advisory – Councillor Jonah presented a written report. Dallas Gillis has been assigned as the Planner for the review of the Rural Plan. An Open House will be held March 9 at the municipal offices with a second one March 12 at Yoho Scouts Lodge. These will be drop-in sessions, not presentations.

MOVED by councillor Jonah

SECONDED by councillor MacKenzie

That the report of the Planning Advisory Committee be accepted.

CARRIED
Resolution #05-02-2015

- c) Emergency Planning – Councillor Ward reported that the committee held two meetings and that the Emergency Plan has been discussed with EMO Coordinator Jason Cooling. Also, Hanwell Community Development Association (HCDA) has a list of businesses that would be useful for the Plan which the Association would be willing to share on a confidential basis.

MOVED by councillor Ward

SECONDED by councillor Jonah

That Hanwell sign a Letter of Understanding with HCDA to share the information on a confidential basis.

Deputy Mayor Hyslop elaborated that the HCDA board was only concerned that the list should not be freely disseminated. There are approximately 200 businesses named with contact information.

CARRIED

Resolution #06-02-2015

MOVED by councillor Ward

SECONDED by councillor Jonah

That the report of the Emergency Planning Committee be accepted.

CARRIED

Resolution #07-02-2015

d) Recreation – no report

e) Communication

i. Councillor Melvin presented the final logo produced by Outreach Productions after consultation with himself and Clerk/Treasurer Rudolph.

MOVED by councillor Melvin

SECONDED by councillor MacKenzie

That the final design be approved as the logo for Hanwell and that Outreach Productions be directed to produce a Usage Guide.

CARRIED

Resolution #08-02-2015

ii. Councillor Melvin provided a concept for the web site that was discussed by the committee. Clerk/Treasurer Rudolph informed Council that the RFP for web design is almost ready to be issued.

iii. Newsletter production

MOVED by councillor Melvin

SECONDED by councillor Ward

That the Clerk be directed to produce a March newsletter as per the guidelines in the committee report, this work to be in addition to the Clerk's regular hours and accounted separately.

CARRIED

Resolution #09-02-2015

Clerk/Treasurer Rudolph expressed reservations about being able to have enough time to produce future newsletters.

MOVED by councillor Melvin

SECONDED by councillor Jonah

That the Communication Committee explore opportunities for an outside company to produce upcoming newsletters.

CARRIED

Resolution #10-02-2015

MOVED by councillor Melvin

SECONDED by councillor Ward

That the report of the Communication Committee be accepted.

CARRIED

Resolution #11-02-2015

f) Hanwell Days – Deputy Mayor Hyslop presented a written report.

The committee welcomes fundraising events, such as a dance organized by HCDA.

MOVED by councillor Melvin

SECONDED by councillor Ward

That the report of the Hanwell Days Committee be accepted.

CARRIED

Resolution #12-02-2015

11. Treasurer's Report

Clerk/Treasurer Rudolph presented a written report that included information about the review of the auditor's findings, 2014 operating surplus, February 2015 cash flow, and the DELG 2015 budget. Clerk/Treasurer Rudolph also clarified the budget numbers that were included in the Local vs Provincial budgets.

MOVED by councillor Melvin

SECONDED by Deputy Mayor Hyslop

That the Treasurer's report be received as presented.

CARRIED

Resolution #13-02-2015

12. New Business

a) Councillor Jonah gave Notice of Motion to amend By-Law No. 01-2014, the Procedural By-Law:

Proposed Amendment to Section 4(c)(ix) of the Procedural By-Law regarding the agenda for regular Council meetings, to include "Permit Applications."

b) By-Law No. 07-2015: A By-Law to Regulate the Collection and Disposal of Garbage and Other Material ("Garbage Collection and Disposal By-Law")

First Reading

MOVED by councillor Melvin

SECONDED by Deputy Mayor Hyslop

That By-Law number 07-2015 the "Garbage Collection and Disposal By-Law" be given first reading by Title.

CARRIED

Resolution #14-02-2015

Second Reading

MOVED by councillor Jonah

SECONDED by Deputy Mayor Hyslop

That By-Law number 06-2014 the "Bonding By-Law" be given second reading in its entirety.

Clerk/Treasurer Rudolph read the By-Law aloud section by section and councillors suggested alterations.

At 8:45 p.m. Councillor Mackenzie raised a Point of Information that curfew is approaching.

MOVED by councillor Jonah

SECONDED by Deputy Mayor Hyslop

That Second Reading of By-Law number 07-2015 be postponed to the next regular meeting of Council

CARRIED
Resolution #15-02-2015

MOVED by councillor Melvin

SECONDED by councillor Jonah

That By-Law number 07-2015 be reviewed by legal counsel.

CARRIED
Resolution #16-02-2015

c) Fire Underwriters Survey contract – Mayor Cassidy informed councillors that the contract had been received that day and would be e-mailed to councillors for review.

13. Upcoming Activities – None

14. Date, Time and Location of Next Meeting

The next meeting of Council will be a Special Meeting held Wednesday, February 25, 2015 at 6:00 p.m. in the Council chamber to approve the Auditor's Report.

15. Adjournment

MOVED by Deputy Mayor Hyslop

That the meeting be adjourned.

The meeting was adjourned at 8:52 p.m.

Certified correct

Detlef Rudolph
Clerk/Treasurer

Susan Cassidy
Mayor