

Hanwell
Rural Community
Regular Meeting of Council
October 14, 2015
Minutes

Attendance

Mayor Susan Cassidy, Deputy Mayor Darren MacKenzie, Councillor Chris Melvin, Councillor Carla Ward, Councillor Holly Hyslop, Councillor Susan Jonah, Clerk/Treasurer Melanie Frost, Assistant Clerk Detlef Rudolph, Robin Canavan, RSC 11, Barry Arnold, Absolute Traffic Services and Fire Chief Murray Crouse

1. Calling to Order

Mayor Susan Cassidy called this meeting to order at 6:30 pm

2. Adoption of Agenda

Moved by Deputy Mayor Darren MacKenzie

Seconded by Councillor Chris Melvin

That the Agenda be approved as presented.

Unanimously Carried
#01-10-2015

3. Approval of Minutes

Moved by Councillor Susan Jonah

Seconded by Deputy Mayor Darren MacKenzie

That the Minutes of the Regular Meeting of Council of September 9, 2015 be approved.

Unanimously Carried
#02-10-2015

4. Disclosures – none

5. Presentations

a) RSC 11 – Third Reading of the Subdivision By-Law No. 08-2015

First Reading by Title – September 9, 2015

Second Reading by Title – September 9, 2015

Robin Canavan, Regional Development Officer, RSC 11 presented the Third Reading of By-Law No. 08-2015

Moved by Councillor Chris Melvin

Seconded by Deputy Mayor Darren MacKenzie

To adopt and enact the Subdivision By-law No. 08-2015.

Unanimously Carried
#03-10-2015

b) Barry Arnold from Absolute Traffic Services Ltd. – Speed Radar Signs

Mr. Arnold presented to Council information on the Radar Speed Signs.

6. Reports

- a) Fire Department – Chief Murray Crouse read the Fire Report for September 2015
- b) RCMP – Council read over the RCMP report for September 2015
- c) RSC 11 – 3 building and 3 development permits were issued in September
- d) Welcome Signs – Detlef Rudolph, Asst. Clerk updated Council on the progress of the Welcome Signs.

Moved by Councillor Susan Jonah
Seconded by Councillor Chris Melvin
To accept the reports submitted

Unanimously Carried
#04-10-2015

7. Permit Applications – none

8. Proclamations – none

9. Petitions and Delegations – none

10. Correspondence – none

11. Meeting and Special Events

Mayor Susan Cassidy, Deputy Mayor Darren MacKenzie, Councillor Susan Jonah and Councillor Chris Melvin attended the Annual UMNBC Conference on October 2nd, 3rd and 4th, each spoke of the different sessions attended.

12. Committee Reports

a) Finance Committee – Mayor Cassidy

i) Bank account for Capital Reserve

Moved by Councillor Chris Melvin

Seconded by Deputy Mayor Darren MacKenzie

BE IT RESOLVED that the Clerk/Treasurer be authorized and directed to open a new bank account for a Capital Reserve and to sign the Banking Agreements.

Unanimously Carried
#05-10-2015

ii) Letter to the Province requesting to take over the management of Fire Protection Services

Moved by Councillor Susan Jonah

Seconded by Councillor Holly Hyslop

BE IT RESOLVED to write a letter to the Province requesting our desire to take over the management of the Hanwell rural community Fire Protection Services.

Unanimously Carried
#06-10-2015

- b) Planning Advisory – Councillor Jonah updated Council on the recent Planning Advisory meeting.
- c) Emergency Planning – Councillor Ward – no report
- d) Recreation – Councillor Hyslop updated Council on the recent Recreation Committee meeting.

Moved by Councillor Holly Hyslop
Seconded by Councillor Chris Melvin
That Jillian Boyd be added as a member to the Recreation Committee.

Unanimously Carried
#07-10-2015

Moved by Councillor Holly Hyslop
Seconded by Councillor Chris Melvin
That whereas the recreation committee has recommended hiring 2 students for the summer of 2016 to assist with recreational activities and projects; and whereas these programs would be of benefit to the community,
Be It Resolved that the clerk be authorized and directed to commence the process of hiring two students for the summer of 2016 to assist with recreational activities and projects.

Unanimously Carried
#08-10-2015

Moved by Councillor Holly Hyslop
Seconded by Deputy Mayor Darren MacKenzie
That whereas the Recreation Committee has recommended hiring an architect or architectural firm in order to move the planning process forward for a multipurpose community centre; and whereas the Master Plan has identified a number one priority to be the construction of a multi-purpose community centre, that Mayor and Council direct and authorize the clerk to commence the process of issuing an RFP for an architect or architectural firm to move the planning process forward.

Unanimously Carried
#09-10-2015

Moved by Councillor Holly Hyslop
Seconded by Deputy Mayor MacKenzie
That whereas the recreation committee has recommended that a geotechnical survey of the parcel of land at 2369 route 640 would be beneficial in determining exact usage of the property, that Mayor and Council direct and authorize the clerk to commence the process of issuing an RFP for a geotechnical survey.

Moved by Councillor Chris Melvin
Seconded by Councillor Holly Hyslop
To postpone the above motion until the Regular Meeting of Council November 12, 2015.

Unanimously Carried
#10-10-2015

- e) Communication Committee – Councillor Melvin updated Council on the recent Communication Committee meeting.

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Chris Melvin
That all reports be accepted

Unanimously Carried
#11-10-2015

13. Treasurer's Report

Clerk/Treasurer Melanie Frost submitted a Treasurer's Report to Council.

Moved by Councillor Chris Melvin
Seconded by Councillor Holly Hyslop
To accept the Treasurer's Report

Unanimously Carried
#12-10-2015

14. New Business

- a) Update By-Law No. 07-2015 Regulate the Collection and Disposal of Solid Waste – amend Recycling

Moved by Councillor Susan Jonah
Seconded by Councillor Chris Melvin

To update By-Law No. 07-2015 Regulate the Collection and Disposal of Solid Waste, amend Recycling

Unanimously Carried
#13-10-2015

- b) By-Law No. 02-2014, 4. Annual Adjustment

Closed Session

Moved by Councillor Chris Melvin
Seconded by Deputy Mayor Darren MacKenzie
To move into Closed Session under Municipalities Act 10.2 (4) (j)

Unanimously Carried
#14-10-2015

Adjourn to Closed Session @ 8:47 pm

Mayor Cassidy called this meeting back to order @ 8:50 pm

Moved by Councillor Susan Jonah
Seconded by Councillor Holly Hyslop
To recommend to Council to increase the annual salary for Mayor, Deputy Mayor and Councillors based on By-Law No. 02-2014, section 4. Annual Adjustment, effective January 1, 2016.

Carried
#15-10-2015

Yes Votes: Deputy Mayor
Darren MacKenzie,
Councillor Carla Ward,
Councillor Holly Hyslop
and Councillor Susan Jonah
No Votes: Councillor Chris
Melvin

15. Upcoming Activities – Regional Fall Social being held at the Hanwell Municipal Office, November 5th, 5:00 – 7:00 pm.

16. Date, Time and Location of Next Meeting

Regular Council Meeting
Council Chambers
November 12, 2015 at 6:30 pm

17. Adjournment

Moved by Councillor Chris Melvin to adjourn.

Unanimously Carried
#16-10-2015

This meeting was adjourned at 8:58 pm

Certified Correct

Susan Cassidy
Mayor

Melanie Frost
Clerk/Treasurer