

Hanwell
Rural Community
Regular Meeting of Council
December 9, 2015
Minutes

Attendance

Mayor Susan Cassidy, Deputy Mayor Darren MacKenzie, Councillor Carla Ward, Councillor Chris Melvin, Councillor Susan Jonah, Councillor Holly Hyslop, Clerk/Treasurer Melanie Frost, Assistant Clerk Detlef Rudolph, Stephen McAlinden from RSC 11, Chief Murray Crouse and 2 members of the public

1. **Calling to Order**

Mayor Cassidy called this meeting to order at 6:30 p.m.

2. **Adoption of Agenda**

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Holly Hyslop
That the Agenda be approved as presented.

Unanimously Carried
#01-12-2015

3. **Approval of Minutes**

Moved by Councillor Holly Hyslop
Seconded by Councillor Susan Jonah
That the Minutes of the Regular meeting of Council of November 12, 2015 be approved.

Unanimously Carried
#02-12-2015

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Chris Melvin
That the Minutes of the Special Meeting of Council of November 30, 2015 be approved.

Unanimously Carried
#03-12-2015

4. **Disclosures – none**

5. **Presentations**

- a) RSC 11 – Application for Development Approval
Stephen McAlinden from RSC 11 presented to Council and Application for Development Approval from Amy Moffitt – Permitted Use to locate horses on PID #75351916.

Moved by Councillor Chris Melvin
Seconded by Deputy Mayor Darren MacKenzie
To accept the recommendation from Regional Service Commission 11 in respect to the application from Amy Moffitt – Permitted Use to locate horses on PID #75351916 in the “Rural” zone of the Rural Plan of Hanwell.

Unanimously Carried
#04-12-2015

- b) RSC 11 – Presentation of Signage and Building By-Laws
Stephen McAlinden from RSC 11 presented Building By-Law #09-2015 and Signage By-Law #10-2015 to Council.

Building By-Law #09-2015 First Reading by Title – Councillor Susan Jonah
Moved by Councillor Susan Jonah
Seconded by Deputy Mayor Darren MacKenzie
To accept the First Reading by Title of the Building By-Law #09-2015.

Unanimously Carried
#05-12-2015

Signage By-Law #10-2015 First Reading by Title – Councillor Susan Jonah
Moved by Councillor Susan Jonah
Seconded by Deputy Mayor Darren MacKenzie
To accept the First Reading by Title of the Signage By-Law #10-2015.

Unanimously Carried
#06-12-2015

6. Reports

- a) Fire Department – Chief Crouse reported to Council for November 2015
- b) RCMP – Council read over the RCMP report for November 2015
- c) RSC 11 – 1 building permit issued for November
- d) HCDA – Detlef Rudolph reported to Council on an application, he is assisting with, to the Environmental Trust Fund for a proposal of an Interpretive Nature Trail for Hanwell Park.
- e) Staff Report Municipal Welcome Signs – Assistant Clerk Rudolph updated Council on the progress of the Municipal Welcome Signs.

Moved by Councillor Chris Melvin
Seconded by Deputy Mayor Darren MacKenzie
To accept the reports submitted.

Unanimously Carried
#07-12-2015

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Holly Hyslop
For the Assistant Clerk to apply for a variance from RSC 11 for the installation of the Municipal Welcome signs.

Unanimously Carried
#08-12-2015

7. **Permit Applications** - none
8. **Proclamations** - none
9. **Petitions and Delegations** - none
10. **Correspondence**
 - a) Letter of concern from resident regarding horses
11. **Meetings and Special Events**

Mayor Cassidy spoke of the great success of the Annual Christmas Open House and Tree Lighting with an attendance of over 80 residents.

12. **Committee Reports**

- a) Finance – Mayor Cassidy discussed with Council on having a Special Meeting on December 29th for year-end transfers. The budget numbers from the Provincial Government have not be received.
- b) Planning – Councillor Jonah updated Council on the recent Planning Committee meeting.
Moved by Councillor Susan Jonah
Seconded by Deputy Mayor Darren MacKenzie
To accept Brian Connell as a new member of the Planning Advisory Committee.

Unanimously Carried
#09-12-2015

- c) Emergency Planning - none
- d) Recreation – Councillor Hyslop updated Council on the recent Recreation Committee meeting.
Moved by Councillor Holly Hyslop
Seconded by Councillor Susan Jonah
To rescind motion #06-11-2015 from the November 12, 2015 Regular Meeting of Council Minutes.

Unanimously Carried
#10-12-2015

- e) Communication – Councillor Melvin updated Council on the recent meeting of the Communication Committee.
Deputy Mayor Darren MacKenzie expressed his concern on “The Hanwell” being posted on social media.

Moved by Councillor Susan Jonah
Seconded Councillor Holly Hyslop
To accept the committee reports.

Unanimously Carried
#11-12-2015

13. Treasurers Report

Clerk/Treasurer Melanie Frost submitted a Treasurer's Report to Council.

Moved by Chris
Seconded by Darren
To accept the Treasurer's Report.

Unanimously Carried
#12-12-2015

14. New Business

- a) Solid Waste By-Law #07-2015 Amendments for Recycling – 1st and 2nd Reading

Solid Waste By-Law #07-2015 Amendments for Recycling First Reading by Title –
Councillor Susan Jonah
Moved by Councillor Susan Jonah
Seconded by Deputy Mayor Darren MacKenzie
To accept the First Reading by Title of the Solid Waste By-Law #07-2015
Amendments for Recycling.

Unanimously Carried
#13-12-2015

Solid Waste By-Law #07-2015 Amendments for Recycling Second Reading in Full –
Councillor Susan Jonah.
Moved by Councillor Susan Jonah
Seconded by Deputy Mayor Darren MacKenzie
To accept the Second Reading in Full of the Solid Waste By-Law #07-2015

Unanimously Carried
#14-12-2015

- b) Solid Waste Collection Contract February 1, 2016 – Offer to Extend

Moved by Councillor Holly Hyslop
Seconded by Deputy Mayor Darren MacKenzie
To accept the Offer to Extend from Trius Disposal Systems Ltd. for the Solid Waste
Collection Contract February 1, 2016 – January 31, 2017.

Unanimously Carried
#15-12-2015

- c) Award Recycling Contract

Moved by Councillor Chris Melvin
Seconded by Councillor Susan Jonah
To award the 2016 one-year contract for bi-monthly recycling collection and
disposal for the rural community of Hanwell to Trius Disposal Systems Ltd.

Unanimously Carried
#16-12-2015

- d) Annex the boundary for the Hanwell Park properties PID #75492017 and #75492009
Moved by Councillor Holly Hyslop
Seconded by Councillor Chris Melvin
To send a letter to the Minister of Environment and Local Government asking to allow the rural community of Hanwell to annex the Hanwell Park properties PID #75492017 and #75492009.

Unanimously Carried
#17-12-2015

15. Upcoming Activities

Community Skate at the Grand Harvey Centre – Sunday, December 27th from 2:45-3:45 p.m.

16. Date, Time and Location of next meeting

Regular Council Meeting
Council Chambers
January 13, 2016 at 6:30 p.m.

17. Adjournment

Moved by Councillor Carla Ward to adjourn.

Unanimously Carried
#18-12-2015

This meeting was adjourned at 7:50 p.m.

Certified Correct

Melanie Frost
Clerk/Treasurer

Susan Cassidy
Mayor