

HANWELL
Rural Community
Regular Meeting of Council
June 20th, 2018
Minutes

Attendance:

Mayor Chris Melvin, Deputy Mayor Darren MacKenzie, Councillor Dave Morrison, Councillor Holly Hyslop, Councillor Melissa Smith, Councillor Susan Jonah, Councillor Nicolle Carlin, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Fire Chief Murray Crouse, 2 members of the RCMP, Stephen McAlinden and Malinda Parks (RSC11) and 1 member of the public.

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 6:33 p.m.

Cindy Hackett was introduced to Council, her position of Administrative Assistant commenced on June 18th, 2018.

2. Approval of the Agenda

Moved by Deputy Mayor and **seconded by** Councillor Dave Morrison to approve the agenda with the following amendments:

Move #11a). HCDA Grant Repayment to #18 Closed Session.

Add #16c). Deerwood Drive (Department of Transportation & Infrastructure property)

Unanimously Carried #01-06-2018

3. Adoption of Minutes

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Holly Hyslop to adopt the minutes of the May 9th, 2018 Regular Meeting of Council.

Unanimously Carried #02-06-2018

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to adopt the minutes of the May 22nd, 2018 Special Meeting of Council.

Unanimously Carried #03-06-2018

4. Public Input/Inquires

Brent Shaw, a resident of Hanwell addressed Council regarding the removal of debris blocking a non-maintained public road on Deerwood that accesses the ATV trails. This road is located on property owned by the Department of Transportation and Infrastructure (DTI). *This will be discussed further under agenda item #16 (c)*

5. Disclosures

None

6. Reports

a). Fire Department:

The report of May and June 2018 was reviewed by Council with Chief Crouse

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to accept the Fire Department report as presented.

Unanimously Carried #04-06-2018

b). RCMP:

The report of May 2018 was reviewed by Council with Cpl. JF Martel

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to accept the RCMP report as presented.

Unanimously Carried #05-06-2018

7. Presentations

a). RSC11- Rezoning of Smith Road

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to approve the recommendations of RSC11 to approve the rezoning of PIDs 75461442, 75262584 and 75016410, 75016410, 75202275, 75184622 and 75495770, 75181701, 75184838, 75311456, 75311449, 75528927, and 75202689 on Smith Road from Residential (R) to Rural Residential (RR) to permit hobby farms as a secondary use, subject to the following terms and conditions:

1. That the following standards apply to the keeping of livestock for these properties:

Animal Units (AU) per Lot	Minimum Lot Size	Definition of Animal Unit
1 to 2 AU	1 Hectare	a) 1 horse, cattle, mule, donkey, pig (not including pot-belly pigs), fox, or mink not including offspring until weaning;
		b) 4 turkeys, ducks or geese;
3 AU	2+ Hectares	c) 4 sheep or goats not including offspring until weaning;
		d) 5 ostriches or emus;
		e) 10 chickens.

2. That manure is stored under cover on an impervious pad;

3. That accessory structures for livestock (including manure storage) are set back 10 metres from any lot line;

4. That accessory structures for livestock (including manure storage) are set back 50 metres from any neighboring well or neighboring dwelling currently in existence; and

5. That all necessary permits are obtained, and all requirements of the Hanwell Rural Plan are met, or appropriate variances obtained.

Unanimously Carried #06-06-2018

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin that the proposed By-Law #14-2018 *A By-Law to Amend the Rural Community of Hanwell Rural Plan By-Law #11-2016* be given first reading by title.

Unanimously Carried #07-06-2018

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin that the proposed By-Law #14-2018 *A By-Law to Amend the Rural Community of Hanwell Rural Plan By-Law #11-2016* be given second reading by title.

Unanimously Carried #08-06-2018

b). RSC11- Hanwell Park Access Road Upgrade

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Darren Mackenzie to award Monteith Underground Services Ltd. in the amount of \$179,728.00 + HST for the Hanwell Recreation Park Roadway Upgrade (*including Asphalt*)

Unanimously Carried #09-06-2018

c). RSC11- Community Centre Update

An update was provided to Council, no action items needed at this time.

d). Appointment of By-Law Enforcement Officer

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to appoint Brian E. Sharpe as By-Law Enforcement Officer for the rural community of Hanwell as per section 72 of the Local Governance Act, Bill 44.

Unanimously Carried #10-06-2018

8. Permit Applications

There were 2 building permits and 1 development permit for May 2018.

There was 0 in-house variance application for May 2018

9. Proclamations:

None

10. Petitions and Delegations

None

11. Business Arising

a) Voting for Deputy Mayor

Mayor Melvin called for nominations, two (2) nominations were brought forward and accepted; Councillor Susan Jonah and Councillor Dave Morrison.

Voting will take place by secret ballot, the Mayor's vote will be in a sealed envelope and will only be tallied in the event of a tie vote.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to cease nominations.

Unanimously Carried #11-06-2018

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to commence the counting of the votes and to have the Clerk/Treasurer and the Asst. Clerk shred the ballots and the envelope.

Unanimously Carried #12-06-2018

Mayor Chris Melvin thanked Deputy Mayor Darren MacKenzie for his time and dedication representing the municipality during his two (2) year term.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to name Councillor Dave Morrison as Deputy Mayor for a term of two (2) years.

Unanimously Carried #13-06-2018

Councillor Dave Morrison was congratulated on his new position of Deputy Mayor and was accepted by Morrison.

Councillor Dave Morrison is hereby appointed Deputy Mayor

12. Correspondence

- a). Email from Resident Regarding a Noise Complaint (barking dogs)
- b). Email from Resident Regarding a Noise By-Law
- c). Email from Resident Regarding a Noise Complaint (ATV's)

Staff is directed to track all complaints and a noise by-law will be considered, if necessary.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the correspondence from the three (3) residents regarding noise.

Unanimously Carried #14-06-2018

- d). Donation Request- NBAFC (Children's Fire Safety Journal)

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison to receive the donation request from NBAFC (Children's Fire Safety Journal)

Unanimously Carried #15-06-2018

- e). Letter from Hon. Bill Fraser (Rainbow Crosswalks)

Moved by Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to receive the correspondence from Hon. Bill Fraser concerning Rainbow Crosswalks.

Unanimously Carried #16-06-2018

- f). Invitation to Sussex Tree Nursery

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the invitation to the Sussex Tree Nursery

Unanimously Carried #17-06-2018

13. Meetings and Special Events

a) The Activities of the Mayor- a verbal report was given by the Mayor
UMNB zone 5 meeting will be held next week, and the mayor will report at a later time.

14. Committee Reports

Finance Committee: Finance met on May 9th, to review the first quarter financial reports.

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison to receive the Finance committee report as presented.

Unanimously Carried #18-06-2018

Facilities Committee: Did not meet

Planning Committee: Did not meet

Parks & Recreation Committee: Parks & Recreation met on May 15th, the committee recommends having the Hanwell logo with "Staff" placed on the ATV for identification purposes.

Moved by Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison to accept the Parks & Recreation committee report as presented.

Unanimously Carried #19-06-2018

Communication Committee: Did not meet

Councillor Melissa Smith left council chambers at 8:27 pm and returned 8:29 pm

Emergency Measures Committee: The EMO committee held numerous meetings in preparation of *Brunswick Alpha 2018*. Meetings were held on May 16 & 23rd, June 4th and the *Brunswick Alpha 2018* event was held on June 13th.

The Mayor expressed his gratitude to staff and the committee for the great job in the exercise and their dedication to the committee.

Moved by Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to receive May 16 & 23rd report and June 4th report of the Emergency Measures committee as presented.

Unanimously Carried #20-06-2018

Human Resources Committee: Did not meet

Hanwell Days Committee: A summary of the events held on June 1-3rd was presented. Special thanks to the committee members for their dedication.

Moved by Councillor Darren Mackenzie and **seconded by** Councillor Melissa Smith to receive the Hanwell Days committee report as presented
Unanimously Carried #21-06-2018

Age Friendly Committee: The committee meet on May 15 and June 12th. An article was submitted for the May edition of the Hanwell Herald seeking new members.

Moved by Councillor Susan Jonah and **seconded by** Councillor Darren MacKenzie to accept Adeline Misener and Peter Corbyn as members of the Age Friendly committee
Unanimously Carried #22-06-2018

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to receive the Age Friendly committee report as presented.
Unanimously Carried #23-06-2018

15. Treasurer's Report

The Treasurer's report was reviewed;
 The following payments for June 2018 were approved for payment:

Fero- Solid Waste	\$13,775.26
Fero- Recycling	\$ 6,473.95
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,814.44
RSC11- Tipping	\$ 10,329.36

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Treasurer's report and approve the payments for June 2018 as listed on the Treasurer's report.
Unanimously Carried #24-06-2018

16. New Business

a) Three (3) names for the Hanwell Park access road for NB911

Moved by Councillor Susan Jonah and **seconded by** Councillor Nicolle Carlin to submit the following names to NB911 for the Hanwell Park access road:

- #1. Susan Cassidy Lane
- #2. Cassidy Lane
- #3. Cassidy Drive.

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison to suspend the rules and allow Council to discuss the name choices.
Unanimously Carried #25-06-2018

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to amend the motion to submit the following names to NB911 for the Hanwell Park access road;
#1. Cassidy Lane
#2. Cassidy Drive
#3. Susan Cassidy Lane

Yes Votes: Deputy Mayor Morrison, Councillor Carlin, Councillor MacKenzie, Councillor Smith

No Votes: Councillor Jonah, Councillor Hyslop

Motion Carried #26-06-2018

Yes Votes: Deputy Mayor Morrison, Councillor Carlin, Councillor MacKenzie, Councillor Smith

No Votes: Councillor Jonah, Councillor Hyslop

Primary Motion Carried #27-06-2018

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to extend the meeting past 9 pm.

Unanimously Carried #28-06-2018

b). August Regular Meeting of Council

Item will be tabled until July's Regular Meeting of Council.

Councillor Darren MacKenzie left council chambers at 8:52 pm and returned at 8:55 pm

c). Deerwood Drive (DTI property)

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison to suspend the rules and allow Council to discuss openly.

Unanimously Carried #29-06-2018

The Clerk provided pictures and information regarding the debris blocking the non-maintained public access road on Deerwood Drive. Department of Transportation and Infrastructure has given permission to have the debris removed however they (DTI) stated they do not have the manpower to do this. It was suggested that the ATV Association may be interested in removing the debris.

17. Upcoming Activities

Summer Concert Series- July 17th (Yoho Scout Lodge)

Park Day Event/Grand Opening Hanwell Playground- July 21st (Hanwell Recreation Park)

Summer Concert Series- July 31st (Hanwell Recreation Park)

Summer Concert Series- Aug 14th (Yoho Scout Lodge)

**For locations of events contact municipal office or watch for upcoming advertisements

Councillor Darren MacKenzie declared a conflict of interest with the HCDA Grant Repayment. This was the last item, therefore he did not return to council chambers. Councillor MacKenzie left the council chambers at 9:11 pm

18. Closed Session- HCDA Grant Repayment (Local Governance Act, Part 6 Section 68 (1) (a)

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop that, pursuant to the Local Governance Act Bill #44, Part 6 Section 68 (1) (a) that the meeting be moved to closed session

Unanimously Carried #30-06-2018

Meeting moved to closed session at 9:12 pm.

Mayor Melvin reconvened the meeting to order at 9:36 pm

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison to authorize and direct staff to seek legal counsel with regards to the outstanding balance from 2015 grant funds issued to Hanwell Community Development Association (HCDA)

Unanimously Carried #31-06-2018

19. Date, Time and Location of next meeting

Regular Council Meeting
Council Chambers
July 11th, 2018 @ 6:30 p.m.

20. Adjournment

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to adjourn the meeting at 9:37 p.m.

Unanimously Carried #32-06-18

Certified Correct,

Terri L Parker
Asst. Clerk

Chris Melvin
Mayor