

**HANWELL**  
Rural Community  
Regular Meeting of Council  
May 9th, 2018  
Minutes

**Attendance:**

Deputy Mayor Darren MacKenzie, Councillor Dave Morrison, Councillor Holly Hyslop, Councillor Melissa Smith, Councillor Nicolle Carlin, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Stephen McAlinden- RSC11, and 2 members of the public.  
Councillor Susan Jonah (arrived at 6:35 p.m)

**Absent:**

Mayor Chris Melvin

**1. Calling to Order**

Deputy Mayor Darren MacKenzie called the meeting to order at 6:30 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to approve the agenda with the following addition:

- 7b). RSC11- Update on the municipal office/community centre
- 11a). Street light policy motion
- 16c). Deputy Mayor

**Unanimously Carried #01-05-2018**

**3. Adoption of Minutes**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin to adopt the minutes of the April 11th, 2018 Regular Meeting of Council.

**Unanimously Carried #02-05-2018**

**4. Public Input/Inquires**

None

**5. Disclosures**

None

**6. Reports**

a). Fire Department:

Chief Crouse was not present for this month's presentation, no report was provided

b). RCMP:

The report for April was reviewed by Council.

An RCMP representative was not present for this month's presentation.

**Moved by** Councillor Dave Morrison and **seconded by** Councillor Melissa Smith to accept the RCMP report as presented.

**Unanimously Carried #03-05-2018**

7. Presentations

a). RSC11- Terms & Conditions Application (Devil's Keep Distillery)

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to accept the recommendations of RSC11 to permit a manufacturing operation (distillery) at 2492 Route 640, PID #75463489, subject to the following terms and conditions:

- That the manufacturing operation (distillery) adheres to all applicable government regulations;
- That any signs be in accordance with the *Rural Community of Hanwell By-Law # 10-2015 A* By-Law to regulate signs; and
- That parking be in accordance with applicable provisions of subsection 3.3 of the *Rural Community of Hanwell Rural Plan*.

**Unanimously Carried #04-05-2018**

b). RSC11- Update on Community Centre/Municipal Office project

Stephen McAlinden (RSC11) provided Council with an update and requested that a contingency fund be established.

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to approve a \$50,000.00 contingency for the community centre/municipal office project.

**Unanimously Carried #05-05-2018**

8. Permit Applications

There were 3 building permits and 0 development permit for April 2018.

There was 0 in-house variance application for April 2018

9. Proclamations:

None

10. Petitions and Delegations

None

**11. Business Arising**

- a) Street Light Policy

**Moved by** Councillor Dave Morrison and **seconded by** Councillor Holly Hyslop to commission the Planning Management Committee to do a street light policy in conjunction with the Regional Service Commission 11.

**Unanimously Carried #06-05-2018**

**12. Correspondence**

- a) Letter from resident- Dog Walkers in Hanwell

Hanwell does not have a by-law regarding dogs being off leash. Staff will keep track of complaints to see if this needs to be addressed in the future. Council will educate residents about a pet owner's responsibility through social media and the website.

**Moved by** Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to receive the correspondence from a resident regarding dogs off leash within Hanwell

**Unanimously Carried #07-05-2018**

- b) Donation Request- NB Police Association  
No donation will be given this year

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin to receive the correspondence from the NB Police Association.

**Unanimously Carried #08-05-2018**

**13. Meetings and Special Events**

- a) The Activities of the Mayor- No report was given

**14. Committee Reports**

Finance Committee: Did not meet

Facilities Committee: Did not meet

Planning Committee: Did not meet

Parks & Recreation Committee:

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to accept Melissa Porter as committee member of Parks & Recreation

**Unanimously Carried #09-05-2018**

**Moved by** Councillor Dave Morrison and **seconded by** Councillor Nicolle Carlin to accept the Parks & Recreation Committee report as presented.

**Unanimously Carried #10-05-2018**

Communication Committee: Did not meet

Emergency Measures Committee:

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Nicolle Carlin to accept the Emergency Measures Committee report as presented.

**Unanimously Carried #11-05-2018**

Human Resources Committee: Did not meet

Hanwell Days Committee:

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin to accept Laureen Stewart and Shelley McKinnon as additional Hanwell Days committee members

**Unanimously Carried #12-05-2018**

**Moved by** Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to accept the Hanwell Days Committee report as presented.

**Unanimously Carried #13-05-2018**

Age Friendly Committee:

**Moved by** Councillor Susan Jonah and **seconded by** Councillor Melissa Smith to accept the Age Friendly committee mandate as presented.

**Unanimously Carried #14-05-2018**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to accept the Age Friendly Committee report as presented.

**Unanimously Carried #15-05-2018**

*Councillor Smith left council chambers at 7:17 p.m and returned at 7:19 p.m*

**15. Treasurer's Report**

The Treasurer's report was reviewed;

The following payments for May 2018 were approved for payment:

Fero- Solid Waste	\$13,775.26
Fero- Recycling	\$ 6,473.95
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,814.44
RSC11- Tipping	\$ 7,006.11

**Moved by** Councillor Nicolle Carlin and **seconded by** Councillor Dave Morrison to accept the Treasurer's report and approve the payments for May 2018 as listed on the Treasurer's report.

**Unanimously Carried #16-05-2018**

**16. New Business**

## a) Subdivision Signs

Staff is to ask Department of Transportation and Infrastructure the appropriate location for the signs. The top four (4) subdivisions will be Brookdale, Somerset and Star-lite.

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to move forward with the quote received from Len Legere for three (3) subdivision signs with the additional "Hanwell" sign attached, including installation to a maximum of \$10,000

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to amend the motion to include that the additional "Hanwell" sign be attached to the existing Birchwood Subdivision sign.

**Motion Carried #17-05-2018**

Yes Votes: Councillor Morrison, Councillor Hyslop, Councillor Carlin and Councillor Smith

No Votes: Councillor Jonah

**Primary Motion Carried #18-05-2018**

Yes Votes: Councillor Morrison, Councillor Hyslop, Councillor Carlin and Councillor Smith

No Votes: Councillor Jonah

## b) Disposal of Office Furniture and UTV tracks

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to dispose of the Clerk/Treasurer and Asst. Clerk's office furniture as new furniture will be replacing the old furniture.

**Unanimously Carried #19-05-2018**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to dispose of the TATOU Track Kit for our 2016 Polaris Ranger XP 900 as they are not needed at this time.

**Unanimously Carried #20-05-2018**

c) Deputy Mayor

Under By-Law No. 01-2014,

3. Council (b) ii. "Such election may take place at the first official meeting of a new Council for a two-year term and every two years thereafter or as unanimously decided by Council, with all councillors eligible for election including the current Deputy Mayor"

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to suspend the rules so the matter can be discussed before making a motion  
**Unanimously Carried #21-05-2018**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop that a new Deputy Mayor will be elected at the June 13, 2018 Regular Meeting of Council.  
**Unanimously Carried #22-05-2018**

### **17. Upcoming Activities**

Deadline for Literary Contest- (May 17<sup>th</sup> @ 3pm)

RSC11 Public Hearing- Rezoning of Smith Road (May 30<sup>th</sup> @ 6:30 pm)

Touch a Truck- (May 27<sup>th</sup> @ 10am – 2pm)

Hanwell Days- (June 1-3<sup>rd</sup>)

Hanwell Recreation Playground Grand Opening- (June 10<sup>th</sup> @ 2pm-4pm)

Brunswick Alpha 2018 -Province wide EMO training (June 13<sup>th</sup> @ 9am-4pm)

\*\*For locations of events contact municipal office or watch for upcoming advertisements

### **18. Closed Session-** Strategic Plan (Municipalities Act 10.2 (4) (c))

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Dave Morrison that, pursuant to Section 10.2 (4) (c) of the Municipalities Act, the meeting will be moved to closed session.

**Unanimously Carried #23-05-2018**

*Meeting moved to closed session at 8:01 p.m*

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to reconvene the meeting to order.

**Unanimously Carried #24-05-2018**

*Deputy Mayor MacKenzie reconvened the meeting to order at 8:06 p.m*

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin to adopt the Hanwell Strategic Plan 2017-2022 as presented.

**Unanimously Carried #25-05-2018**

**19. Date, Time and Location of next meeting**

Regular Council Meeting  
Council Chambers  
June 13th, 2018 @ 6:30 p.m.

**20. Adjournment**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to adjourn the meeting at 8:08 p.m.

**Unanimously Carried #26-05-18**

Certified Correct,

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Terri L Parker  
Asst. Clerk

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Chris Melvin  
Mayor