

**HANWELL**  
Rural Community  
Special Meeting of Council  
May 22, 2018  
Minutes

**Attendance:**

Mayor Chris Melvin, Deputy Mayor Darren MacKenzie, Councillor Holly Hyslop, Councillor Melissa Smith, Councillor Nicolle Carlin, Councillor Dave Morrison, Councillor Susan Jonah Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Adam Bell and associate (FAME Municipal Solutions Inc)

**1. Calling to Order**

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to approve the agenda

**Unanimously Carried #27-05-2018**

**3. Asset Management Presentation**

Adam Bell from FAME Municipal Solutions Inc (*Financial Planning Asset Management Engineering*) presented to Council the Asset Management Planning and the necessity of having an Asset Management Plan. In order to receive funding under the Gas Tax Program municipalities must have a plan in place and submitted to the government by July 31, 2018.

*Councillor Smith left Council chambers at 7:00 p.m; returned at 7:02 pm*

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Nicolle Carlin to adopt the Hanwell Asset Management Policy #2018-02

**Unanimously Carried #28-05-2018**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop  
BE IT RESOLVED that the council of the rural community of Hanwell directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Initial Asset Management Plan.

BE IT THEREFORE RESOLVED that the rural community of Hanwell commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program.

- Governance and Policy Development
- Asset Inventory, Condition, Risk and Placement
- Long-term Financial and Climate Planning

BE IT FURTHER RESOLVED the Municipality of rural community of Hanwell commits up to \$10,000 from its budget toward the cost of this initiative.

**Unanimously Carried #29-05-2018**

**4. Adjournment**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Dave Morrison to adjourn the meeting at 8:17 p.m

**Unanimously Carried #30-05-18**

Certified Correct,

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Terri L Parker  
Asst. Clerk

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Chris Melvin  
Mayor