

HANWELL
Rural Community
Regular Meeting of Council
April 11th, 2018
Minutes

Attendance:

Mayor Chris Melvin, Councillor Dave Morrison, Councillor Holly Hyslop, Councillor Melissa Smith, Deputy Mayor Darren MacKenzie, Councillor Susan Jonah, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Fire Chief Murray Crouse, Constable Juanita Peddle

Absent:

Councillor Nicolle Carlin

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

Mayor Melvin requested that Council take a moment of silence in honour of the accident victims in Humboldt, Saskatchewan.

2. Approval of the Agenda

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to approve the agenda with the following additions:

Permit Applications:

8a). Change the permit applications to read “1” building permit and “1” development permit for March.

Correspondence:

12a). Physicians Pool Together to Support Aquatics

Committee Reports:

14i). Age Friendly

Unanimously Carried #01-04-2018

3. Adoption of Minutes

Moved by Councillor Holly Hyslop and **seconded by** Councillor Dave Morrison to adopt the minutes of the March 15th, 2018 Regular Meeting of Council.

Unanimously Carried #02-04-2018

4. Public Input/Inquires

None

5. Disclosures

None

6. Reports

a). Fire Department:

Chief Crouse reviewed the reports of February & March 2018

Chief Crouse has received very nice feedback from the Grand Opening of the Fire Station

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to receive the Fire Department report as presented.

Unanimously Carried #03-04-2018

b). RCMP:

Constable Peddle was present in the place of Sgt. Gallant

The report for March was reviewed by Council.

Since the detachment has moved its headquarters to Fredericton, there is a greater RCMP presence in Hanwell.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the RCMP report as presented.

Unanimously Carried #04-04-2018

7. Presentations

None

8. Permit Applications

There was 1 building permit and 1 development permit for March 2018.

There was 0 in-house variance application for March 2018.

9. Proclamations:

National Volunteer Week (April 15-21st, 2018)

WHEREAS, 12.7 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year; and

WHEREAS, volunteers in the rural community of Hanwell mentor our children, feed our hungry, comfort our lonely, beautify our parks, and fundraise for our charitable organizations; and

WHEREAS, Hanwell's volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds; and

WHEREAS, the collective result of the work done in our community by our volunteers makes the rural community of Hanwell a more desirable place to live; and

WHEREAS, organizations within the community that rely on volunteers include such fundamental organizations as Hanwell Days, Upper Kingsclear Fire Department, Brookdale Recreation, Rotary, HCDA, Meals on Wheels, Scouts & Guides

NOW THEREFORE, I Chris Melvin as Mayor of the rural community of Hanwell, do hereby proclaim April 15-21st, 2018 as National Volunteer Week, and urge my fellow citizens to recognise the crucial role played by volunteers in our community.

10. Petitions and Delegations

None

11. Business Arising

- a). 6 x 10 sign
- b). 4 x 8 sign
- c). Moving the current sign to Fire Station

The Clerk provided Council with quotes and pictures for the various sizes of electronic signs. At this time, documentation was for information purposes only.

12. Correspondence

- a) Physicians Pool Together to Support Aquatics

Moved by Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to receive the correspondence “Physicians Pool Together to Support Aquatics”
Unanimously Carried #05-04-2018

Councillor Smith left Council Chambers at 7:13 p.m and returned at 7:16 p.m

13. Meetings and Special Events

- a) The Activities of the Mayor- a verbal report was provided to Council.

14. Committee Reports

Finance Committee: Did not meet

Facilities Committee: Did not meet

Planning Committee: Did not meet

Parks & Recreation:

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie to receive the Parks & Recreation report as presented
Unanimously Carried #06-04-2018

Communication Committee:

A verbal report was given by Councillor Melissa Smith for the Communication Committee

Emergency Measures Committee:

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the Emergency Measures Committee report as presented
Unanimously Carried #07-04-2018

Human Resources Committee: Did not meet

Hanwell Days Committee:

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to accept the following members of the Hanwell Days Committee:

Chris Melvin (Chair)

Darren MacKenzie (Vice Chair)

Mary MacKenzie

Melanie Frost (staff)

Melissa Smith

Tanya Aucoin-Johanny

Terri Parker (staff)

Unanimously Carried #08-04-2018

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to receive the Hanwell Days Committee report as presented

Unanimously Carried #09-04-2018

Age Friendly Committee:

Moved by Councillor Susan Jonah and **seconded by** Councillor Holly Hyslop to accept the following members of the Age Friendly Committee:

Susan Jonah (Chair)

Brian Connell

Carla Ward

Dan Fortier

Graeme Smith

Susan Cassidy

Terri Parker (staff)

Unanimously Carried #10-04-2018

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Darren MacKenzie to receive the Age Friendly Committee report as presented

Unanimously Carried #11-04-2018

15. Treasurer's Report

The Treasurer's report was reviewed;

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to direct staff to hire a full-time administrative assistant with a hire date of May or June 2018 with a range of \$35,000 to \$40,000 based on experience.

Unanimously Carried #12-04-2018

The following payments for April 2018 were approved for payment:

Fero- Solid Waste	\$13,775.26
Fero- Recycling	\$ 6,473.95
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,814.44
RSC11- Tipping	\$ 6,445.83
UMNB	\$ 4,350.00
Combined Holdings- March snow plow	\$ 2,438.00

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to accept the Treasurer's report and approve the payments for April 2018 as listed on the Treasurer's report.

Unanimously Carried #13-04-2018

16. New Business

a) Subdivision Signs

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to table the Subdivision Signs until next Council meeting in May

Unanimously Carried #14-04-2018

17. Upcoming Activities

a) Volunteer Appreciation- Hanwell Fire Station (Apr 18th 7-9 pm)

**For locations of events contact municipal office or watch for upcoming advertisements

18. Closed Session

None

19. Date, Time and Location of next meeting

Regular Council Meeting
 Council Chambers
 May 9th, 2018 @ 6:30 p.m.

20. Adjournment

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to adjourn the meeting at 7:58 p.m

Unanimously Carried #15-04-18

Certified Correct,

Terri L Parker
Asst. Clerk

Chris Melvin
Mayor