

HANWELL
Rural Community
Regular Meeting of Council
December 13th, 2017
Minutes

Attendance:

Mayor Chris Melvin, Deputy Mayor Darren MacKenzie, Councillor Dave Morrison, Councillor Melissa Smith, Councillor Susan Jonah, Councillor Holly Hyslop, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Cpl. Kevin Jones, Fire Chief Crouse (arrived 7:02 p.m), and six members of the public

Absent:

Councillor Nicolle Carlin

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

Addition- Correspondence

12b). Letter from Hon. Brian Kenny to set up a meeting regarding a K-8 school for the community.

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie to approve the agenda with the addition of Correspondence 12b). Letter from Hon. Brian Kenny to set up a meeting regarding a K-8 school for the community.

Unanimously Carried #04-12-2017

3. Adoption of Minutes

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith that the Minutes of the November 8th, 2017 Regular Meeting of Council be amended under section 11a) to include Deputy Mayor MacKenzie's statement regarding roads and streets.

Yes Votes: Councillor Morrison, Councillor Hyslop, Deputy Mayor MacKenzie, Councillor Smith

No Votes: Councillor Jonah

Motion Carried #05-12-2017

4. Public Input/Inquires

None

5. Disclosures

None

6. Reports

Fire Department:

Chief Crouse distributed the reports for October and November for Council's review

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the fire department report as presented.

Unanimously Carried #06-12-2017

RCMP:

Cpl. Kevin Jones discussed the November report with Council.

Council stressed the concerns of residents regarding speeding in the sub-divisions.

Cpl. Jones will look into the possibility of the stationary speeding radar being placed in various areas in Hanwell.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to receive the RCMP report as presented.

Unanimously Carried #07-12-2017

7. Presentations

a) Hanwell Christmas Light Fight Contest- Presentation of awards/trophies

The winners were announced:

1st place- 105 Eaglewood Drive

2nd place- 10 Green Avenue

3rd place- 42 Willow Court

8. Permit Applications

There were 2 building permits and 2 development permits for November 2017.

There were 0 in-house variance applications in November

9. Proclamations

None

10. Petitions and Delegations

None

11. Business Arising

a) Solid Waste Tender

There were two (2) tenders submitted, both met the requirements of the tender. Fero Waste & Recycling Inc. submitted the lowest bid of \$143,741.83.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept recommendation of staff to award the Solid Waste contract to Fero Waste & Recycling Inc. (Feb 1, 2018- Jan 31, 2019) for the tendered price of \$143,741.83 with two options to renew.

Unanimously Carried #08-12-2017

12. Correspondence

a) Email from resident- Speeding in the neighbourhood
Council discussed the idea of having lawn signs in conjunction with the Slowdown Campaign (same idea as the Pump Out signs)

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to accept the correspondence regarding speeding concerns in the neighbourhood.

Unanimously Carried #09-12-2017

b) Letter from Hon. Brian Kenny regarding a meeting about the K-8 School in Hanwell
Mayor Melvin will follow up with the meeting and will discuss the results of the meeting with Council.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the letter from Hon. Brian Kenny regarding a meeting about the K-8 School in Hanwell.

Unanimously Carried #10-12-2017

13. Meetings and Special Events

The Activities of the Mayor report was reviewed for the period November 9 to December 13, 2017

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the Mayor's report as presented.

Unanimously Carried #11-12-2017

14. Committee Reports

Finance Committee:

Moved by Councillor Dave Morrison and **seconded by** Councillor Holly Hyslop to receive the Finance committee report as presented.

Unanimously Carried #12-12-2017

Facilities Committee:

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to receive the Facility committee report as presented.

Unanimously Carried #13-12-2017

Planning Committee: Did not meet

Recreation & Parks Committee:

This was the first meeting of the combined Park & Trails committee and the Recreation committee.

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to receive the Recreation & Parks committee report as presented.

Unanimously Carried #14-12-2017

Communication Committee: Did not meet

Emergency Measures Committee:

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Darren MacKenzie to receive the Emergency Measures committee report as presented.

Motion Carried #15-12-2017

Human Resources Committee: Did not meet

15. Treasurer's Report

The Treasurer's report was reviewed;

The following payments for December 2017 were approved for payment:

Fero- Solid Waste	\$10,487.75
Fero- Recycling	\$ 5,413.00
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,814.44
RSC11- Tipping	\$ 9,041.45

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to receive the Treasurer's report and approve the payments for December 2017 as listed on the Treasurer's report.

Unanimously Carried #16-12-2017

The Clerk provided an update to Council regarding the repositioning of the "Welcome to Hanwell" signs. The sign on Mazerolle Settlement Road was easily repositioned, however the sign by the Hunter Road has been delayed due to the location being all ledge.

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to send a letter and the invoice for the repositioning of the "Welcome to Hanwell" signs to Department of Transportation & Infrastructure for the possibility of some reimbursement.

Unanimously Carried #16b-12-2017

The Clerk provided Council with an overview of the year end surplus and expenses.

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop
BE IT RESOLVED to transfer \$19,908.99 from the General Operating Fund to the General Capital Reserve Fund for the sale of land PID #75016337 in May 2017.

Unanimously Carried #17-12-2017

Moved by Councillor Melissa Smith and **seconded by** Councillor Dave Morrison
BE IT RESOLVED to transfer the 2017 second half installment of the Gas Tax Fund in the amount of \$150,142.50 from the General Operating Fund account #0123 1124-259 to the Gas Tax Fund account #0123 1996-524

Unanimously Carried #18-12-2017

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie
BE IT RESOLVED to transfer \$29,700.00 from the General Operating Fund to the General Operating Reserve Fund which will equal 5% of the previous year's expenditures

Unanimously Carried #19-12-2017

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop
BE IT RESOLVED to transfer \$29,700.00 from the General Operating Fund account #0123 1124-259 to the General Operating Reserve Fund #0123 1124-312

Unanimously Carried #20-12-2017

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie
BE IT RESOLVED to transfer \$140,000.00 from the General Operating Fund to the General Capital Reserve Fund

Unanimously Carried #21-12-2017

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie
BE IT RESOLVED to transfer \$140,000.00 from the General Operating Fund #0123 1124-259 to the General Capital Reserve Fund account #0123 1996-639

Unanimously Carried #22-12-2017

16. New Business

a). Purchase of the Old Church

Deputy Mayor Mackenzie was approached by Mr. Hartley asking if Council may be interested in purchasing the old Hanwell church. The church can stay where is for one year.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to authorize staff to purchase the old Hanwell church in the sum of \$5000.00 as presented.

Unanimously Carried #23-12-2017

b) Hanwell Observatory Inc.- Grant Application

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to suspend the rules to provide Council the opportunity to speak freely to the applicant regarding the Hanwell Observatory Inc. grant application.

Unanimously Carried #24-12-2017

17. Upcoming Activities

Community Skate- December 29th (2:30-3:30 pm) Grant Harvey Centre
Ski & Snowshoe Kickoff- January 14th (2-4pm) Hanwell Recreation Park

18. Closed Session- Salary (Municipalities Act 10.2 (4) (j))

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith that, pursuant to Section 10.2 (4) (j) of the Municipalities Act, the meeting will be moved to closed session.

Unanimously Carried #25-12-2017

Meeting moved to closed session at 7:52 p.m.

Mayor Melvin reconvened the meeting to order at 9:06 p.m

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to extend the meeting past 9 p.m

Unanimously Carried #26-12-2017

Pursuant to By-Law #02-2014 “A By-Law Respecting the Remuneration of Mayor and Councillors” (Section 4. Annual Adjustment)

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop that the salaries for Mayor and Council be increased to reflect the New Brunswick’s Consumer Price Index yearly average when announced

Unanimously Carried #27-12-2017

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie to provide the Asst. Clerk with an annual remuneration of \$52,250 annually effective January 1, 2018.

Unanimously Carried #28-12-2017

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to provide the Clerk/Treasurer with an annual remuneration of \$65,000 annually effective January 1, 2018.

Unanimously Carried #29-12-2017

Moved by Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to direct staff to amend the Procedural By-Law #02-2014 “A By-Law Respecting the Remuneration of Mayor and Councillors” (Section 4. Annual Adjustment) to a merit increase for New Brunswick’s Consumer Price Index (CPI) + 2%.

Unanimously Carried #30-12-2017

19. Date, Time and Location of next meeting

Regular Council Meeting
Council Chambers
January 10, 2018 @ 6:30 p.m.

20. Adjournment

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Darren MacKenzie
to adjourn the meeting at 9:12 p.m.

Unanimously Carried #31-12-17

Certified Correct,

Terri L Parker
Asst. Clerk

Chris Melvin
Mayor