

Hanwell

Rural Community

Regular Meeting of Council

September 18, 2014

Minutes

Record of Attendance: Mayor Susan Cassidy, Deputy Mayor Holly Hyslop, Councillor Chris Melvin, Councillor Susan Jonah, Councillor Darren MacKenzie, and Councillor Carla Ward were in attendance. A quorum was constituted. Also attending were the Clerk/Treasurer Detlef Rudolph and at least six members of the public.

1. Call to Order

The rural community of Hanwell Council held a Regular Meeting Thursday, September 18, 2014 with Mayor Cassidy presiding. Mayor Cassidy called the meeting to order at 6:30 p.m.

2. Adoption of the Agenda

MOVED by councillor Melvin

SECONDED by councillor Jonah

That the agenda be amended by adding item 12(f) RFP for Legal Counsel.

CARRIED

MOVED by councillor Jonah

SECONDED by councillor Hyslop

That the agenda be adopted as amended.

CARRIED

Resolution #01-09-2014

11. Approval of Minutes

MOVED by councillor Melvin

SECONDED by councillor Ward

That the minutes of Regular Meeting August 21, 2014 be approved.

CARRIED

Resolution #02-09-2014

12. Disclosures – None

13. Presentations – None

14. Proclamations – None

15. Petitions and Delegations – None

16. Correspondence

a) E-mails from citizens concerned with traffic signal.

b) E-mail from Al Stilwell inquiring about lack of street lights in Eaglewood subdivision.

MOVED by councillor Melvin
SECONDED by councillor MacKenzie
That all correspondence be received.

Councillors debated that a policy for services to residents is not yet in place, and that traffic is not within the rural community's jurisdiction.

MOVED by councillor Jonah
SECONDED by councillor MacKenzie
That the motion be amended to receive only the correspondence about street lights.

DEFEATED

Councillors Ward, MacKenzie, Melvin and Hyslop voted against the amendment.

The original motion was
CARRIED

Resolution #03-09-2014

9. Meetings and Special Events

- a) Council members and the Clerk/Treasurer visited the rural community of Upper Miramichi on September 8 by invitation. It was noted that this was very worthwhile.
- b) Clerk/Treasurer Rudolph met informally with Danielle Charron, Executive Director of AMANB on September 9.
- c) Council members attended a September 14 information session to obtain more information about the Gas Tax Fund and Environmental Trust Fund from Andre Chenard, Director, Community Funding Branch.

10. Committee Reports – None

11. Treasurer's Report

- a) Clerk/Treasurer Rudolph presented the financial statements to date showing the small rebates received and \$9,783 in expenses August 21 to September 15.
- b) Clerk/Treasurer Rudolph presented a report on the municipal office premises, including leasehold improvements carried out at landlord's expense and those at Council's expense, furniture acquired, and items still to be provided and acquired. The point was made that all the office furniture cost \$176 and only the council chamber furniture was purchased new.
- c) Clerk/Treasurer Rudolph reported that he and Mayor Cassidy attended a BMO training session for on-line banking on September 12, and the next session on September 23 would include Electronic Funds Transfer for payroll.

MOVED by councillor Jonah
SECONDED by councillor MacKenzie
That the Treasurer's report be received.

CARRIED

Resolution #04-09-2014

Councillor Ward moved a vote of thanks to the landlord for all the renovations carried out.

12. New Business

- a) Committee policy: Further to By-Law 01-2014 paragraph 7(b), Clerk/Treasurer Rudolph introduced a policy document governing committees which was drafted jointly by Mayor Cassidy and himself. Councillor Melvin and Deputy Mayor Hyslop presented a draft policy for the recreation committee.

MOVED by councillor Hyslop

SECONDED by councillor Jonah

That the policy document be revised by discussion point by point, merging items from the recreation committee's draft, and that the resulting document be adopted as Council's Committee Policy.

The policy document was read by Clerk/Treasurer Rudolph and revisions were made, including a suggestion by councillor Melvin that committees ensure adherence to all applicable legislation. The result was acceptable to all council members.

The motion was
CARRIED
Resolution #05-09-2014

Policy 2014.1 Committees was hereby adopted.

- b) Dry Hydrants:

MOVED by councillor Jonah

SECONDED by councillor Hyslop

That Council explore the possibility of putting dry hydrants in various places in Hanwell in coordination with the Upper Kingsclear fire department.

Mayor Cassidy asked if Fredericton fire department should be consulted.

MOVED by councillor Jonah

SECONDED by councillor Ward

That the motion be amended to be "in coordination with all our fire service providers."

CARRIED

It was clarified that a dry hydrant is a standpipe with an intake in a body of water to allow a fire truck to fill its tank.

Discussion centred around how to obtain permission or easements from property owners, since fire service is not under Hanwell's jurisdiction, and who would pay for the dry hydrants. It was suggested that the Gas Tax Fund could be used.

The amended motion was
CARRIED
Resolution #06-09-2014

c) Yoho taxation zone:

MOVED by councillor Jonah

SECONDED by councillor Ward

Whereas Yoho residents are paying the Fredericton arena tax for services they cannot use;

Be it resolved that the Yoho area be set up as a separate taxation zone using the Fredericton Youth Hockey Association geographic area as a guide.

Councillor Melvin asked if Council is just exploring this. It was noted that the agreement with Fredericton is with the Department of Environment and Local Government, and that the agreement would need to be re-negotiated. Mayor Cassidy mentioned that this issue is not without precedent.

MOVED by councillor Melvin

SECONDED by councillor MacKenzie

That the motion be amended to be "Be it resolved that Council explore the possibility of the Yoho area being set up as a separate taxation zone".

CARRIED

The amended motion was
CARRIED

Resolution #07-09-2014

d) Logo and branding

Clerk/Treasurer Rudolph asked for guidance in selecting official colours for Hanwell and designing a logo for official use. He mentioned that, as previously discussed informally, a community contest might be a successful way to let residents decide, with prizes to be made available, and that this had been successful in other communities.

MOVED by councillor Hyslop

SECONDED by councillor Jonah

That the recreation committee undertake a logo and branding contest and discuss publicity for this with the clerk.

CARRIED

Resolution #08-09-2014

e) Newsletter

MOVED by councillor Melvin

SECONDED by councillor MacKenzie

That the Clerk establish a four page newsletter to be distributed mid-October and that content be submitted to him.

Councillor MacKenzie asked how often the newsletter would be published, and Mayor Cassidy stated that a communication committee would be established to look at all issues of publication.

CARRIED

Resolution #09-09-2014

f) Legal services

MOVED by councillor Melvin

SECONDED by councillor MacKenzie

That the Clerk issue a Request for Proposals for legal services for the rural community.

CARRIED
Resolution #10-09-2014

13. Upcoming Activities

- a) AMANB Resiliency Planning Charette October 1
- b) The UMNb conference at St. Andrews October 4-5 includes a pre-conference workshop October 3 to which the Mayor is invited titled "Developing Strategic Plans: Elected Officials and administrators' roles" conducted by Bonnie Hoyt-Hallett, former Deputy Minister of Local Government.
- c) Council members are invited to a Regional Networking Reception in Oromocto October 9, 2014.

14. Date, Time, and Location of Next Meeting

The next meeting of Council will be a Regular Meeting held Wednesday October 8, 2014 at 6:30 p.m. in the Council chamber at the new municipal offices.

A Special Meeting of Council will be held Wednesday October 15, 2015 for the purpose of discussing the budget.

15. Adjournment

MOVED by councillor Hyslop

SECONDED by councillor Jonah

That the meeting be adjourned.

The meeting was adjourned at 8:09 p.m.

Certified correct

Detlef Rudolph
Clerk/Treasurer

Susan Cassidy
Mayor