

Hanwell

Rural Community

Special Meeting of Council

October 15, 2014

Minutes

Record of Attendance: Mayor Susan Cassidy, Deputy Mayor Holly Hyslop, Councillor Chris Melvin, Councillor Susan Jonah, Councillor Darren MacKenzie, and Councillor Carla Ward were in attendance. A quorum was constituted. Also attending was the Clerk/Treasurer Detlef Rudolph.

1. Call to Order

The rural community of Hanwell Council held a Special Meeting Wednesday, October 15, 2014 with Mayor Cassidy presiding. Mayor Cassidy called the meeting to order at 6:50 p.m.

2. Adoption of the Agenda

MOVED by councillor Jonah

SECONDED by councillor Ward

That the agenda be approved as circulated without changes.

CARRIED

Resolution #14-10-2014

3. Special Business

a) Review of 2014 Budget

Council reviewed Year-to-date legislative and administrative expenditures and projections for 2015 which were presented by Clerk/Treasurer Rudolph.

Council discussed the lease of office equipment from Ricoh. There is budget line item for equipment lease.

Council discussed municipal signs: streetside, doorside plaques, and welcome signs at municipal limits, as well as an electronic information sign, and asked Clerk/Treasurer Rudolph to obtain prices.

Mayor Cassidy informed councillors that the revenue from building permits to date is about \$9,500, which would be transferred to Hanwell in due course from RSC 11.

Deputy Mayor Hyslop expressed concern that the Recreation Committee has no budget, and recommended a line item for committees.

In answer to a question, Clerk/Treasurer Rudolph said that expenses for the Open House in December would be under legislative expenses rather than administrative.

Deputy Mayor Hyslop also suggested that guidelines need to be in place for grants to organizations for 2015.

Council briefly discussed a cost-of-living adjustment, taking into account that expenses were not required to date for a councillor representing Ward 4.

Councillor MacKenzie proposed that any projected 2014 surplus could be used to purchase land, but Mayor Cassidy reminded councillors that this would be a capital budget item.

Mayor Cassidy indicated that the Hanwell rural community would take over the lease from the Hanwell Community Development Association in 2015, with Deputy Mayor Hyslop suggesting that legal counsel look after the eventual transfer.

MOVED by Deputy Mayor Hyslop

SECONDED by councillor Melvin

That the year-to-date and 2015 projections be received.

CARRIED
Resolution #15-10-2014

a) Preparation for 2015 Budget

Clerk/Treasurer Rudolph presented spreadsheets based on the line items used by DELG for the former LSD, with a master sheet showing the 2014 budgets for MF41 (non-street light) and MF42 (Hanwell Street Lights) and the overall proposed budget for 2015, and with sheets showing 2015 MF41 and MF42 separately. Hanwell is responsible for recreation facilities, waste management, street lighting, and dog control. Policing information is included for the overall tax rate.

Councillor MacKenzie stated that 2015 estimates from the treasurer of HCDA for funds needed for the Hanwell Recreation Park would be \$30,000, but that figure has not been validated.

Councillor MacKenzie asked about the increasing commercial tax base and whether Hanwell gets any of the tax revenue, and Mayor Cassidy explained that the non-resident tax goes to the provincial government.

Mayor Cassidy referred to the White Paper on taxation which has a portion of the business tax going toward policing costs and to the municipality.

MOVED by councillor MacKenzie

SECONDED by Deputy Mayor Hyslop

That the Clerk investigate how Hanwell would get access to tax revenue from increased property values.

CARRIED
Resolution #16-10-2014

At 8:55 p.m.

MOVED by councillor MacKenzie

SECONDED by Deputy Mayor Hyslop

That the meeting be extended beyond 9:00 p.m.

After discussion, with very little remaining on the agenda, the motion was withdrawn by councillor MacKenzie and Deputy Mayor Hyslop.

Mayor Cassidy informed Council that several thousand dollars could be saved if Hanwell took on solid waste collection, and asked for a motion to undertake waste collection under Hanwell's own contract.

MOVED by councillor MacKenzie

SECONDED by councillor Ward

That Hanwell tender its own contract for solid waste collection, and that the Department of Local Government be given 90-day notice of our intention.

CARRIED
Resolution #17-10-2014

MOVED by councillor Melvin

SECONDED by councillor Jonah

That the Clerk prepare a Request for Quotation for an auditor for 2015.

CARRIED
Resolution #18-10-2014

By consensus, the 2015 budget proposal was sent to the Finance Committee.

The meeting was adjourned at 9:00 p.m.

Certified correct

Detlef Rudolph
Clerk/Treasurer

Susan Cassidy
Mayor