

HANWELL
Rural Community
Regular Meeting of Council
July 12th, 2017
Minutes

Attendance:

Mayor Chris Melvin, Deputy Mayor Darren MacKenzie, Councillor Dave Morrison, Councillor Melissa Smith, Councillor Susan Jonah, Councillor Nicolle Carlin, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Robin Canavan RSC11, Stephen McAlinden RSC11 (*arrived at 6:51 pm*)

Absent:

Councillor Holly Hyslop

Guest:

RCMP, Brent Stewart & Staff member of Goguen Architecture (*arrived at 6:55 pm*) and 3 members of the public

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

Add: 16a). Design Build Tender Package for the Proposed Hanwell Playground Project
Add: 16b). Rural Active Living Assessment Tools (RALA)

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to approve the agenda with the above additions.

Unanimously Carried #01-07-2017

3. Adoption of Minutes

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to adopt the minutes of the June 14th, 2017 Regular Meeting of Council.

Unanimously Carried #02-07-2017

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to adopt the minutes of the June 26th, 2017 Special Meeting of Council.

Unanimously Carried #03-07-2017

4. Public Input/Inquires

None

5. Disclosures

None

6. **Reports**

Fire Department:

No Report Provided

RCMP:

The report for June was circulated and reviewed by Council.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to receive the RCMP report as presented.

Unanimously Carried #04-07-2017

7. **Presentations**

The order of presentations were reversed due to the applicants' arrival.

Councillor Nicolle Carlin declared conflict of interest with 7(c) and left Council Chambers at 6:39 pm.

c) RSC11 New Public Road (Subdivision 696235 N.B. Ltd.)

Moved by Councillor Susan Jonah and **seconded by** Councillor Melissa Smith to accept the recommendations of RSC11 for:

1. The creation of one new public street to the Minister of Transportation and Infrastructure for his assent, subject to:

- Approval from the Department of Transportation and Infrastructure;
- The thirty-metre buffer from the watercourse being shown on, and the following statement being added to, the final plan: "This area is subject to Regulation 90-80-Watercourse and Wetland Alteration Regulation- Clean Water Act";
- A septic report being completed and the conclusions being favourable to development;

2. Approve the following variances in the width of lots:

- A 42.4-metre variance in the width of a lot to create lot "remnant" with a width of 11.6 metres at minimum setback; and
- A 20.7-metre variance in the width of a lot to create lot 17-7 with a width of 33.3 metres at minimum setback.

Unanimously Carried #05-07-2017

Councillor Nicolle Carlin returned to Council Chambers at 6:55 pm.

a) RSC11 Terms & Conditions Application (Manufacturing Operation-Brewery)

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to accept the recommendations of RSC11 to permit a manufacturing operation on PID#75490912, subject to the following terms and conditions:

- That the manufacturing operation adheres to all applicable government regulations;
- That any signs be in accordance with the *Rural Community of Hanwell By-Law 10-2015- a By-Law to regulate signs*; and
- That parking is in accordance with applicable provisions of subsection 3.3 of the *Rural Community of Hanwell Rural Plan*.

Unanimously Carried #06-07-2017

c) Variance Application (Peterbilt Atlantic)

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to accept the recommendations of RSC11 to:

- Approve two (2) 6.314- square metre variances in the area of two fixed signs to allow the surface area of the signs (Peterbilt) to each have an area of 7.314 square metres;
- Approve a 3.176-square metre variance in the area of a fixed sign to allow the surface area of the sign (Express Check-In) to have an area of 4.176 square metres

Unanimously Carried #07-07-2017

8. Permit Applications

There were 8 building permits and 2 development permits for June 2017.

9. Proclamations

None

10. Petitions and Delegations

None

11. Business Arising

None

12. Correspondence

a) Donation Request- NB Fire Chiefs

Moved by Councillor Susan Jonah and **seconded by** Councillor Dave Morrison to make a donation to the NB Fire Chiefs Annual “Children’s Fire Safety Booklet” for a ¼ page full colour ad in the amount of \$347.83 + \$52.17 hst= \$400.00

Unanimously Carried #08-07-2017

The advertisement will be under the direction of the Communication committee

13. Meetings and Special Events

The Activities of the Mayor were discussed; no written report provided

14. Committee Reports

Finance Committee: Did not meet

Facilities Committee: Did not meet

Planning Committee: Did not meet

Recreation Committee:

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to receive the Recreation committee report as presented.

Unanimously Carried #09-07-2017

Communication Committee: Did not meet

Parks & Trails Committee:

Moved by Councillor Nicolle Carlin and **seconded by** Deputy Mayor Darren MacKenzie to receive the Parks & Trails committee report as presented.

Motion Carried #10-07-2017

Emergency Measures Committee: Did not meet

Canada Day Committee:

The Canada 150 event was postponed due to weather and a new date will be determined.

Human Resources Committee: Did not meet

Hanwell Days Committee: Did not meet

15. Treasurer's Report

Item to be added to the Treasurer's report: #5. Administrative Assistant

The Treasurer's report was reviewed;

The Clerk/Treasurer explained that an application was made to the Youth Employment Fund for an Administrative Assistant however no applications have been received. Her recommendation is to move forward with the hiring and posting for the position. After much discussion Council has requested additional information before moving forward.

The following payments for July 2017 were approved for payment:

Fero- Solid Waste	\$10,332.84
Fero- Recycling	\$ 5,333.00

Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,814.44
RSC11- Tipping	\$ 8,432.85
Payroll Remittance	\$ 4,428.37
Fire Protection (3 rd . Quarter)	\$ 93,327.75
Fire Protection Manners Sutton (3 rd Q)	\$ 7,319.75
RSC11 (3 rd Quarter)	\$ 33,934.00
City of Fredericton (3 rd Quarter)	\$ 35,846.50

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to receive the Treasurer's report and approve the payments for July 2017 as listed on the Treasurer's report.

Unanimously Carried #11-07-2017

16. New Business

a). Commission Glenn Group Ltd to Prepare Tender Package

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie the following motion:

BE IT RESOLVED to hire the Glenn Group Ltd. to prepare a design tender package for a potential playground, landscaping and site work located in the Hanwell Recreational Park. This project is pending funding from the Program for Municipal Development to Commemorate Canada 150.

Unanimously Carried #12-07-2017

b) Rural Active Living Assessment Tool (RALA)

The Department of Health Protection Branch contacted the municipality seeking permission to commence a pilot project in the community based on assessments tools from a study done at the University of Southern Maine. This project will be of no financial cost to the municipality, but will provide tools and information as the municipality moves forward with buildings, facilities, becoming an Age-Friendly Community and may have some impact on the needs for a school in Hanwell.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to move forward with the pilot project "Rural Active Living Assessment Tool (RALA) and direct the Asst. Clerk to contact the Regional Director of Health Protection Branch and advise him of the decision of Council.

Unanimously Carried #13-07-2017

17. Upcoming Activities

Canada 150 Event (Date to be determined)

18. Closed Session

None

19. Date, Time and Location of next meeting

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to cancel the meeting of August 9th, 2017

Unanimously Carried #14-07-17

Regular Council Meeting
Council Chambers
Sept. 13, 2017 @ 6:30 p.m.

20. Adjournment

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to adjourn the meeting at 7:55 p.m.

Unanimously Carried #15-07-17

Certified Correct,

Terri L Parker
Asst. Clerk

Chris Melvin
Mayor