

HANWELL
Rural Community
Special Meeting of Council
February 28, 2018
Minutes

Attendance:

Mayor Chris Melvin, Councillor Holly Hyslop, Councillor Melissa Smith, Councillor Nicolle Carlin (arrived at 7:53 pm), Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, RSC11 Stephen McAlinden and Jill Stairs, EPR Daye Kelly & Associates.

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 7:30 p.m.

2. Approval of the Agenda

Moved by Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to approve the agenda with the addition of #6. Street Light Request
Unanimously Carried #21-02-2018

Councillor Smith left Council chambers at 7:50 p.m; returned at 7:52 pm

Councillor Carlin arrived at 7:53 p.m

3. Municipal Office/Community Center Update

Stephen McAlinden (RSC11) provided Council with an update of the project. There were 6 bids submitted with the WSC Colpitts Development (2003) Ltd. being the lowest.

Moved by Councillor Dave Morrison and **seconded by** Councillor Holly Hyslop the following motion:

I resolve to approve the tender bid of \$2,738,331.00 from WSC Colpitts Developments (2003) Ltd. for the Hanwell Community Center and Municipal Office project conditionally upon approval of funding from the Minister of Environment and Local Government.

Yes Votes: Councillor Morrison, Councillor Hyslop, Councillor Jonah, Councillor Carlin, Deputy Mayor Mackenzie

No Votes: Councillor Smith

Motion Carried #22-02-2018

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie the following motion:

I resolve to approve funds to cover the cost of the overage for the Hanwell Community Center project in the amount of \$335,491.00 from the Capital Reserve fund account #0123 1996-639 providing the 2019-2022 Gas Tax Funding is not approved.

Yes Votes: Councillor Morrison, Councillor Hyslop, Councillor Jonah, Councillor Carlin, Deputy Mayor Mackenzie

No Votes: Councillor Smith

Motion Carried #23-02-2018

Councillor Carlin left Council chambers at 8:00 p.m

Councillor Smith left Council chambers at 8:15 p.m; returned at 8:17 pm

Deputy Mayor Darren MacKenzie left Council Chambers at 8:18 p.m; returned at 8:19 pm

4. Audit Report 2017- Jill Stairs, EPR Daye Kelly & Associates

The audited financial statements of 2017 were reviewed with Council.

Moved by Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to accept the 2017 Audit report presented by Jill Stairs, EPR Daye Kelly & Associates.

Unanimously Carried #24-02-2018

Councillor Carlin returned to council chambers at 8:32 pm

Auditor Jill Stairs, EPR Daye Kelly & Associates left council chambers when renewal of contract was discussed.

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop for the rural community of Hanwell to contract EPR Daye Kelly & Associates to conduct our audit for 2018 and 2019.

Unanimously Carried #25-02-2018

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to extend the meeting past 9 pm and take a ten minute break.

Unanimously Carried #26-02-2018

Councillor Smith left Council Chambers at 9:03 pm; returned at 9:15 pm

5. Five Year Capital Investment Plan (2014-2018)

The Clerk explained the revisions needed to the 5 year Capital Investment Plan.

Moved by Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin the following motion:

I move that the document entitled *Hanwell Rural Community Five-Year Capital Investment Plan for the GTF Administrative Agreement 2014-2018 REVISED* be adopted.

Unanimously Carried #27-02-2018

Councillor Carlin declared a conflict of interest on #6. Street Light Request and left council chambers at 9:10 pm.

6. Street Light Request

A resident sent an email requesting that a permission letter be forwarded to NB Power to install a street lighting within the new extension on Menzies Drive. Council also suggested that Clerk request street lighting on Caleah Lane as well.

6. Adjournment

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Darren MacKenzie to adjourn the meeting at 9:15 p.m

Unanimously Carried #28-02-18

Certified Correct,

Terri L Parker
Asst. Clerk

Chris Melvin
Mayor