



Summer Student Employment
Position: Park Maintenance Supervisor

Duties & Responsibilities (Hanwell Recreation Park & Area):

- Student will work under the supervision of the Park Maintenance Supervisor
- Work with the Parks & Recreation Committee to assist in the construction of walking bridges and boardwalks
- Assist with building French drains where needed
- Clear and chip brush along trails (which may involve the cutting of logs)
- Maintain the trails in a safe condition which may involve digging, shoveling, raking and hauling fill
- Ensure that the trails are kept clean by picking up any litter, and dumping waste cans
- Maintain garbage disposal and dog bag dispensers
- Planting and maintenance of flowers; water/fertilize and add/replace mulch
- Maintain flowerbeds at the Hanwell Welcome Sign
- Ensure that the playground area is mowed, if required
- Maintain the playground structure and report and deficiencies to the Park Maintenance Supervisor
- Stain/paint park benches, picnic tables and kiosk as necessary
- Ensure storage container and all equipment is kept clean
- Ensure the responsible use of the UTV and any other equipment
- Other related duties as deemed necessary
- A monthly report must be presented to the Parks & Recreation Committee
- Attendance at the monthly Parks & Recreation Committee meeting is required
- Reports to the Municipal Clerk

Job Requirements:

- Student must have a valid driver's license in order to drive the UTV
- Student must have appropriate chainsaw training, or willing to take (at the employers expense)
- Student must wear eye & ear protection when operating, or are in the general area where equipment is being used
- Student must have steel toe boots
- Students will need to use the following equipment and have a general working knowledge:
 - UTV
 - Chipper
 - Generator
 - Chain Saw

- Brush Cutter
- Skill Saw
- Lopper/Shovel/Axe
- Basic Carpentry Tools

To Be Eligible, You Must:

- Be a team player
- Be a student who was registered as a full-time during the preceding academic year
- Intend to return to school on a full-time basis during the next academic year
- Be a resident of New Brunswick
- Eligible to work in Canada

If you are interested in applying for this position, please drop off or mail your resume to the Hanwell Municipal Office at 1757 Route 640, Unit #5 Hanwell NB E3C 2B9 or it can be emailed to Terri Parker- Asst. Clerk at tparker@hanwell.nb.ca

**** Applications will be accepted until Thursday April 26th at 3pm.****