

HANWELL
Rural Community
Regular Meeting of Council
July 13, 2016
Minutes

Attendance

Mayor Chris Melvin, Deputy Mayor Holly Hyslop, Councillor Darren MacKenzie, Councillor Dave Morrison, Councillor Nicolle Carlin, Councillor Melissa Smith, Councillor Susan Jonah, Robin Canavan RSC 11, Murray Crouse Fire Chief, Clerk-Treasurer Melanie Frost, Asst. Clerk Terri Parker and 3 members of the public.

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

To approve the agenda

Moved by Councillor Nicolle Carlin
Seconded by Councillor Melissa Smith

Unanimously Carried
#01-07-2016

3. Adoption of Minutes

That the Minutes of the June 8, 2016 Regular Meeting of Council be adopted.

Moved by Councillor Dave Morrison
Seconded by Councillor Darren MacKenzie

Unanimously Carried
#02-07-2016

That the Minutes of the June 27, 2016 Special Meeting of Council be adopted.

Moved by Deputy Mayor Holly Hyslop
Seconded by Councillor Melissa Smith

Unanimously Carried
#03-07-2016

4. Disclosures – None.

5. Reports

- a) Fire Department- Chief Crouse presented to Council a report for May & June 2016. The fire department is currently working towards their "Superior Water Shuttle" certification, with another training scheduled for July 23rd.
- b) RCMP- No report was given

- c) HCDA- Chris Weadick presented to Council a report and gave new council members background information about the organization. Mr. Weadick expressed that the HCDA is very grateful for the volunteers and the summer students and will continue to work on the projects approved by the previous council.
A revised MOU was drafted by the municipality and HCDA is currently reviewing it with members of the HCDA.
Once dates are finalized for the chipping, Mr. Weadick will contact the Clerk and confirm the announcement process.
Mayor Melvin once again confirmed that any volunteer work is under the direction of council.

6. Presentations

- a) RSC 11 – Robin Canavan addressed Council with information regarding a variance application in Yoho Lake

Moved by Councillor Susan Jonah

Seconded by Councillor Darren MacKenzie

To accept RSC11 recommendation regarding Patrick Crawford Similar to Compatible with Application as presented in their July 13th, 2016 report

Unanimously Carried

#04-07-2016

7. Permit Applications- 5 building permits and 2 development permits (June 2016)

8. Proclamations

- a) Picnic in the Park

WHEREAS, picnic month is a wonderful excuse to celebrate and be creative; and

WHEREAS, picnic's help promote family, friendship and gathering as a social group or community; and

WHEREAS, the classic picnic is, foods such as fried chicken and potato salad sitting on a blanket; and

THEREFORE, I Chris Melvin as Mayor of the rural community of Hanwell, do hereby proclaim July as "Picnic in the Park Month", and encourage the residents to enjoy the activities and "Be Inspired by Nature" at the Hanwell Recreation Park.

9. Petitions and Delegations – none

10. Business Arising – Procedural By-Law: First and Second reading of section 3(b) of the Hanwell Procedural By-Law 01-2014 amendment.

Additional items that could be included with the Procedural By-Law were presented to Council.

Moved by Councillor Susan Jonah

Seconded by Councillor Darren MacKenzie

To postpone the first and second reading of section 3(b) and add the proposed changes to the Procedural By-Law as presented:

- a) Conflict of Interest
- b) Public Input/Inquires
- c) Confidentiality

- d) Consequences of Disrespectful Actions
- e) Emergency/Urgent Requirements

Unanimously Carried
#05-07-2016

11. Correspondence

- a) Facebook message regarding speeding
A meeting is scheduled with RCMP on July 27th regarding speeding

Moved by Councillor Nicolle Carlin
Seconded by Councillor Melissa Smith
To accept the above correspondence.

Unanimously Carried
#06-07-2016

- b) Canadian Union of Postal Workers
Correspondence was received from the Canadian Union of Postal Workers requesting the municipality provide input to the Canada Post Review task force by making a submission to the parliamentary committee.

Moved by Councillor Nicolle Carlin
Seconded by Councillor Darren MacKenzie
To accept the above correspondence but not to act on the request.

Unanimously Carried
#07-07-2016

- c) Formal Complaint by resident regarding Unsightly Premises

Moved by Councillor Darren MacKenzie
Seconded by Councillor Nicolle Carlin
To accept the correspondence and respond that the municipality currently does not have an Unsightly By-Law.

Unanimously Carried
#08-07-2016

- d) Inquiry Regarding Yoho Lake Access
Correspondence was received from resident asking if Hanwell could enter into an agreement with a land owner for public access to the lake for non- motorized boats.

Moved by Councillor Nicolle Carlin
Seconded by Councillor Darren MacKenzie
To accept the above correspondence and direct staff to explore options to purchase a piece of land for public access to Yoho Lake.

Moved by Councillor Dave Morrison
Seconded by Councillor Melissa Smith
To amend the above motion to direct staff to explore options to purchase property or enter into an agreement, via an easement with a private owner for public access

Motion Carried
#09-07-2016
Yes Votes: Councillor Morrison,
Deputy Mayor Hyslop, Councillor
Carlin, Councillor MacKenzie,
Councillor Smith
No Votes: Councillor Jonah

Primary Motion Carried
#10-07-2016
Yes Votes: Councillor Morrison,
Deputy Mayor Hyslop, Councillor
Carlin, Councillor MacKenzie,
Councillor Smith
No Votes: Councillor Jonah

- e) Inquiry From Resident Regarding Route 640 Maintenance & Beautification
The Clerk explained to the resident that the municipality does not own the highway and DTI sweeps the highway only once a year in the Spring, she was given the phone number to contact DTI if she had additional concerns

Moved by Deputy Mayor Holly Hyslop
Seconded by Councillor Melissa Smith
To accept the above correspondence

Unanimously Carried
#11-07-2016

12. Meetings and Special Events

- a) Municipal Orientation Training, June 17 & 18
Mayor Melvin, Councillor Carlin, Councillor Morrison, Clerk/Treasurer and the Asst. Clerk attended the meetings.
- b) Yoho Lake Association, June 29th
Members from the Yoho Lake Association requested a meeting to discuss sanitary issues.
- c) HCDA, June 30th
A meeting was held with the chair, vice-chair of Parks and Trails, Mayor, Clerk-Treasurer, Asst. Clerk and 3 members of the HCDA. The meeting was held to discuss the transition between the two entities.

13. Committee Reports

- a) Finance – Committee has not yet met, but the Mayor informed Council that the committee will meet at least quarterly.

b) Facilities- A couple of meetings have been held with Goguen Architecture Inc. A new site plan must be submitted to Dept of Natural Resources (Crown Land) and approved prior to further development.

c) Planning Management- Committee did not meet in July, but in August they will work on the mandate and would like to have a meeting with RSC11 to discuss implementing two (2) by-laws.
Moved by Councillor Darren MacKenzie
Seconded by Councillor Melissa Smith
To allow the Planning Management Committee to review with RSC11 the possibility of an Unsightly By-Law and a Lighting By-Law.

Unanimously Carried
#12-07-2016

d) Recreation- Committee report was reviewed, there were not enough members to have a committee but since then, two (2) other people are interested. The next meeting will be held Aug 16th

Moved by Deputy Mayor Holly Hyslop
Seconded by Councillor Nicolle Carlin
Motion to accept the committee's report and mandate as presented.

Unanimously Carried
#13-07-2016

e) Communication- Committee report was reviewed

Moved by Councillor Nicolle Carlin
Seconded by Councillor Dave Morrison
Motion to accept the committee's report and mandate as presented with the names of the committee members as Councillor Nicolle Carlin, Councillor Melissa Smith, Jennifer Houle, and Jaime Watson

Unanimously Carried
#14-07-2016

Moved by Councillor Nicolle Carlin
Seconded by Councillor Melissa Smith
Motion to amend the Procedural By-Law to include the live broadcasting of Council meetings and for staff to explore options of broadcasting.

Motion Carried
#15-07-2016
Yes Votes: Councillor Morrison,
Deputy Mayor Hyslop, Councillor Carlin, Councillor MacKenzie,
Councillor Smith
No Votes: Councillor Jonah

Moved by Councillor Nicolle Carlin
Seconded by Councillor Melissa Smith
Motion to direct staff to explore options for Mayor to broadcast a regular message through social media

Unanimously Carried
#16-07-2016

- f) Parks & Trails- Committee mandate was reviewed. Committee members were stated as being: Mark Hodder, Will Hyslop, Chris Weadick, and Sean Haley, Councillor Susan Jonah, and Councillor Dave Morrison

Moved by Councillor Susan Jonah
Seconded by Councillor Nicolle Carlin
Motion to accept the committee's mandate and committee members as presented

Unanimously Carried
#17-07-2016

- g) Emergency Measurers- Committee did not meet in June

14. Treasurer's Report

Clerk/Treasurer Melanie Frost submitted a Treasurer's Report to Council.

Moved by Deputy Mayor Holly Hyslop
Seconded by Councillor Nicolle Carlin
To accept the Treasurer's report.

Unanimously Carried
#18-07-2016

15. New Business

- a) Fredericton Playhouse- A request for funding was presented to Council in the amount of \$67,608 annually for ten (10) years to construct a new regional performing arts centre.

Moved by Councillor Nicolle Carlin
Seconded by Councillor Dave Morrison
Motion to deny the request for funding from the Fredericton Playhouse, due to other community commitments

Motion Carried
#19-07-2016
Yes Votes: Councillor Morrison,
Deputy Mayor Hyslop, Councillor
Carlin, Councillor Smith
No Votes: Councillor Jonah,
Councillor MacKenzie

- b) Neighbourhood Watch- Councillor Morrison would like to explore the option of a neighbourhood watch

Moved by Councillor Dave Morrison
Seconded by Councillor Darren MacKenzie
Motion to task Emergency Measures Committee (EMC) to explore options of a neighbourhood watch

Unanimously Carried
#20-07-2016

- c) Canada Day Grant 2017- The Deputy Mayor proposed an idea to Council to apply for funding through the grant for an area in the Hanwell Recreation Park to be developed as the "Maple Leaf Commons"

Moved by Deputy Mayor Holly Hyslop
Seconded by Councillor Melissa Smith
Motion to direct staff to contact the Canada Day 150 project officer to determine if this type of project is viable for funding.

Unanimously Carried
#21-07-2016

Moved by Councillor Darren MacKenzie
Seconded by Deputy Mayor Holly Hyslop
Motion to extend meeting past 9:00 p.m. if required

Unanimously Carried
#22-07-2016

- d) Sentinel- The presentation that was given to the previous council was reviewed, and the system explained.

Moved by Councillor Susan Jonah
Seconded by Deputy Mayor Holly Hyslop
Motion to purchase the Sentinel system

Unanimously Carried
#23-07-2016

Moved by Councillor Susan Jonah
Seconded by Councillor Darren MacKenzie
Motion to task Emergency Measures Committee to draft a policy and work with Communications Committee with regards to an awareness campaign

Unanimously Carried
#24-07-2016

- e) Rotary BBQ during HCDA's Family Fun Day in the Park- A phone call was received asking if the Rotary could have a fundraising BBQ during the Family Fun Day. Due to the unconfirmed dates for the Family Fun Day in the Park no motion was made by Council at this time.
The Clerk/Treasurer will contact the applicant and explain the situation.

- f) Storage Shed- A storage trailer was purchased to temporarily accommodate the ATV. At this time a storage shed will not be needed, but will be revisited once the community centre is constructed
The Clerk/Treasurer will contact the vendors that submitted quotes and will explain the situation.

16. Upcoming Activities

- a) Strawberry Social- Jegge & King Richard (July 19th- 7-8:30 pm)
b) Ice-Cream Social- Debbie McCann (July 26th- 7-8:30 pm)

17. Closed Session- none

18. Date, Time and Location of next meeting

Regular Meeting of Council
Council Chambers
August 10, 2016 at 6:30 p.m.

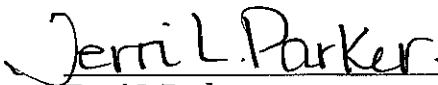
19. Adjournment

Moved by Councillor Darren MacKenzie
Seconded by Councillor Nicolle Carlin
Motion to adjourn

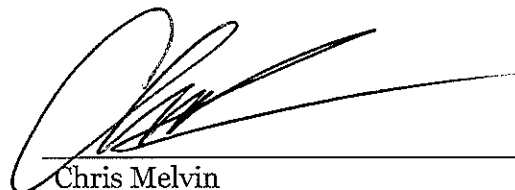
Unanimously Carried
#25-07-2016

This meeting was adjourned at 9:05 p.m.

Certified Correct



Terri L Parker
Asst. Clerk



Chris Melvin
Mayor

