

**HANWELL**  
Rural Community  
Regular Meeting of Council  
June 8, 2016  
Minutes

**Attendance**

Mayor Chris Melvin, Councillor Holly Hyslop, Councillor Darren MacKenzie, Councillor Dave Morrison, Councillor Nicolle Carlin, Councillor Melissa Smith, Councillor Susan Jonah, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Stephen McAlinden RSC 11, RCMP Const. Mark Fortin, Murray Crouse Fire Chief (arrived 6:50pm) and 1 member of the public.

**1. Calling to Order**

Mayor Chris Melvin called the meeting to order at 6:35 p.m. and welcomed newly elected members to their first official Council meeting.

**2. Approval of the Agenda**

To approve the Agenda with the following amendments:

- 6. Presentations: RSC 11- Stephen McAlinden
- 8. Proclamation: Recreation & Parks Month

Moved by Councillor Darren MacKenzie  
Seconded by Councillor Holly Hyslop

Unanimously Carried  
#01-06-2016

**3. Adoption of Minutes**

That the Minutes of the April 13, 2016 Regular Meeting of Council be adopted.

Moved by Councillor Holly Hyslop  
Seconded by Councillor Darren MacKenzie

Unanimously Carried  
#02-06-2016

That the Minutes of the April 26, 2016 Special Meeting of Council be adopted.

Moved by Councillor Holly Hyslop  
Seconded by Councillor Darren MacKenzie

Unanimously Carried  
#03-06-2016

That the Minutes of the May 25, 2016 Inaugural Meeting of Council be adopted.

Moved by Councillor Holly Hyslop  
Seconded by Councillor Darren MacKenzie

Unanimously Carried  
#04-06-2016

**4. Disclosures – None.**

**5. Reports**

- a) RCMP- Constable Mark Fortin reported that Cpl Stubbs is being transferred to St. Stephen and he will be replacing him. He presented to Council a report from May, 2016
- b) Fire Department- Chief Crouse (arrived at 6:50 pm) presented to Council a report for April & May 2016. Now is a good opportunity to educate people due to the fires in Fort McMurray. The electronic sign is very beneficial during the “No Burn”, and he recommended that staff check the website each day to keep the public aware.
- c) HCDA- Chris Weadick stated that a meeting will be held on June 20<sup>th</sup>, 2016 and will have a report for Council next month.

**6. Presentations**

- a) RSC 11 – Stephen McAlinden addressed Council with information regarding a zoning issue at Yoho Lake.

**7. Permit Applications-** 13 building permits and 3 development permits (April 2016)  
0 building permits and 4 development permits (May 2016)

**8. Proclamations**

a) Recreation & Parks Month

WHEREAS, in New Brunswick, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

WHEREAS, recreation enhances quality of life, balanced living and lifelong learning; helps people live happier and longer; develops skills and positive self -image in children and youth; develops creativity; and builds healthy bodies and positive lifestyles; and

WHEREAS, recreation participation builds family unity and social capital; strengthens volunteer and community development; enhances social interaction; creates community pride and vitality; and promotes sensitivity and understanding to cultural diversity; and

WHEREAS, parks, open space and trails ensure ecological beauty; provide active and passive outdoor recreation opportunities; help maintain clean air and water; and preserve plant and animal wildlife; and

WHEREAS, the benefits provided by recreation programs, services, and parks and open spaces, reduce healthcare and social service cost; serve to boost the economy, economic renewal and sustainability; enhance property values; attract new business; increase tourism; and curb employee absenteeism; and

WHEREAS, all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks program, services and facilities;

NOW THEREFORE, be it resolved that Recreation New Brunswick does hereby proclaim that June, which witnesses the greening of New Brunswick and serves as a significant gateway to

family activities, has been designated as Recreation & Parks Month which will annually recognize and celebrate the benefits derived year round from quality public and private recreation and parks resources at the local, regional and provincial levels.

THEREFORE, I Chris Melvin as Mayor of the rural community of Hanwell, in recognition of the benefits and values of Recreation and Parks, do hereby designate the month of June as Recreation & Parks Month.

**9. Petitions and Delegations – none**

**10. Business Arising – none**

**11. Correspondence**

- a) Letter from the Hon. Brian Kenny, Minister of Environment and Local Government responding to our letter dated May 2, 2016 expressing our concerns with the use of terms Rural Community when referenced to us as a municipality. Detlef Rudolph will be attending a meeting with Mary Oley, Policy Analyst, Legislative Modernization Group and Raymond Murphy, Executive Director, UMNB on June 9, 2016.

Moved by Councillor Holly Hyslop  
Seconded by Councillor Darren MacKenzie  
To receive the above correspondence.

Unanimously Carried  
#05-06-2016

**12. Meetings and Special Events**

- a) Inauguration Meeting, May 25th  
This celebration was well attended; Mayor Melvin thankful to St. James Presbyterian Church for catering the event, and congratulated the newly elected members.
- b) Hanwell Days, May 27-29<sup>th</sup>  
This event went over very well; thank you to the chairs Councillor Hyslop and Councillor Jonah for all of theirs and the committee's hard work.
- c) Other Meetings attended by the Mayor:  
- Don Fitzgerald and Stephen McAlinden (RSC11)  
- Mike O'Brien (Mayor of Fredericton)  
- RSC 11 Board Meeting
- d) New Maryland's Open House, June 1st- Some Council members attended

Mayor Melvin requested staff to look into "Ignite Fredericton" and report back to Council the cost and reasoning of being a member.

**13. Committee Reports**

- a) Hanwell Days – Councillor Hyslop reported that Hanwell Days was a huge success this year even though the events on Sunday have been rescheduled to Sunday June 12<sup>th</sup> weather permitting. Thank you to the sponsors, volunteers and committee members.

Moved by Councillor Darren MacKenzie  
Seconded by Councillor Nicolle Carlin  
To accept the committee report as presented.

Unanimously Carried  
#06-06-2016

#### 14. Treasurer's Report

Clerk/Treasurer Melanie Frost submitted a Treasurer's Report to Council.

Moved by Councillor Holly Hyslop  
Seconded by Councillor Darren MacKenzie  
To accept the Treasurer's report.

Unanimously Carried  
#07-06-2016

#### 15. New Business

- a) Procedural By-Law, Deputy Mayor
  - i) Appoint Deputy Mayor

**Be It Resolved** that section 3. (b) of the Hanwell Procedural By-Law 01-2014 be amended in whole to read:

(b) Deputy Mayor

- i) The council of the municipality shall elect a deputy mayor
- ii) Such election may take place at the first official meeting of council for a two-year term and every two years thereafter or as unanimously decided by Council

Moved by Councillor Holly Hyslop  
Seconded by Councillor Darren MacKenzie

To amend the motion of the Procedural By-Law to read:

- ii) Such election may take place at the first official meeting of a new Council for a two-year term and every two years thereafter or as unanimously decided by Council, with all councillors eligible for election including the current Deputy Mayor

Moved by Councillor Susan Jonah  
Seconded by Councillor Darren MacKenzie

Unanimously Carried  
#08-06-2016

Primary Unanimously Carried  
#09-06-2016

**Be It Resolved** that Councillor Holly Hyslop be named interim Deputy Mayor until such time as the Hanwell Procedural By-Law 01-2014 section (b) is officially amended

Moved by Councillor Nicolle Carlin  
Seconded by Councillor Darren MacKenzie

Unanimously Carried  
#10-06-2016

ii) Change Signing Officers for Bank Documents

Due to the 2016 Municipal Election and the hiring of new staff  
**Be It Resolved** to amend the signing officers for the Rural Community of Hanwell's banking documents held at the Bank of Montreal to the following:

Mayor, Chris Melvin  
Deputy Mayor, Holly Hyslop  
Clerk/Treasurer, Melanie Frost  
Asst. Clerk, Terri Parker

Moved by Councillor Darren MacKenzie  
Seconded by Councillor Nicolle Carlin

Unanimously Carried  
#11-06-2016

b) Committees

i) Add Parks & Trails Committee

WHEREAS the rural community of Hanwell has acquired land intended to be used as "parks" and,

WHEREAS the rural community of Hanwell has assumed the position of Leasee for the parcel of land known as the "Hanwell Recreation Park" and,

WHEREAS the rural community of Hanwell, by way of the comprehensive recreation plan, intends to acquire more land with the intended use of "parks" and,

WHEREAS the rural community of Hanwell needs a committee with which to oversee these projects,

**BE IT RESOLVED** that Policy 2014.1 COMMITTEES be amended to include **Item 6 Parks and Trails Committee**

Moved by Interim Deputy Mayor Holly Hyslop  
Seconded by Councillor Dave Morrison

Unanimously Carried  
#12-06-2016

ii) Change the name of the PAC to PMC (Planning Management Committee) and change the name of the Emergency Planning Committee (EPC) to Emergency Measurers Committee (EMC)

**BE IT RESOLVED** that Policy 2014.1 COMMITTEES be amended to:

1. Amend the title of section 5 to read "Emergency Measurers Committee" and any reference to the "Emergency Planning Committee" within said section to be amended to read "Emergency Measures Committee".
2. Add section 7. Communications Committee
3. Amend the title of Section 3 to read "Planning Management Committee" and any reference to "Planning Advisory Committee" within said section to be amended to read "Planning Management Committee".

Moved by Interim Deputy Mayor Holly Hyslop  
Seconded by Councillor Darren MacKenzie

Unanimously Carried  
#13-06-2016

iii) BE IT RESOLVED the following individuals be named as Chair and Vice Chair of the following committees and that they be tasked to review Policy 2014.1 with respect to the committees' mandates and report to council with suggested amendments:

Committees- Appoint Chair and Vice-Chair

Finance: Chair- Mayor; Vice Chair- Deputy Mayor

Facilities: Chair- Mayor; Vice Chair- Deputy Mayor

Recreation: Chair- Holly Hyslop; Vice Chair- Darren MacKenzie

Emergency Measures: Chair- Dave Morrison; Vice Chair- Melissa Smith

Parks & Trails: Chair- Susan Jonah; Vice Chair- Dave Morrison

Communications: Chair- Nicolle Carlin; Vice Chair- Melissa Smith

Planning Management Committee: Chair- Darren MacKenzie; Vice Chair- Susan Jonah

Moved by Interim Deputy Mayor Holly Hyslop  
Seconded by Councillor Darren MacKenzie

Unanimously Carried  
#14-06-2016

Moved by Councillor Darren MacKenzie  
Seconded by Councillor Nicolle Carlin

The facilities committee becomes a standing committee of Council

Unanimously Carried  
#15-06-2016

- c) Address the Speeding Issue in Hanwell  
To have a meeting with Mayor Melvin and Const. Black to discuss the successful program of New Maryland

I move that Mayor Melvin request a meeting with the RCMP to express our community's concerns over the issue of speeding in our subdivisions and ask for help to address this serious problem.

Moved by Councillor Nicolle Carlin

Seconded by Councillor Dave Morrison

Moved by Councillor Darren MacKenzie  
Seconded by Councillor Dave Morrison

To amend the motion to discuss the purchase and cost of 2 speed signs and return to council next meeting

Defeated

Primary Unanimously Carried  
#16-06-2016

- d) Storage Garage  
2 quotes were reviewed, which were a vast difference in price. There were concerns that the specs were not large enough to accommodate future equipment/storage. Clerk/Treasurer will ask the vendors to submit another quote based on the new criteria.
- e) Side by Side (4 wheeler) Quote  
RSC11 did pricing on four (4) models based on certain specifications. Based on the information collected RSC11 would recommend purchasing the Polaris Rangers 900XP through Hawkins Equipment Ltd in the amount of \$28,318.90

Moved by Councillor Darren MacKenzie  
Seconded by Councillor Susan Jonah  
To purchase the side by side as per recommendations from RSC11

Unanimously Carried  
#17-06-2016

- f) Summer Concert Series  
Councillor Jonah would like to have summer concerts in the park for four (4) weeks, during the week from 7-8:30pm free of charge. She will work with staff to make the arrangements

Moved by Councillor Susan Jonah  
Seconded by Councillor Nicolle Carlin

Moved by Interim Deputy Mayor Holly Hyslop  
Seconded by Councillor Melissa Smith  
To amend the motion, that the summer concert series would fall under the umbrella of Recreation Committee.

Unanimously Carried  
#18-06-2016

Primary Unanimously Carried  
#19-06-2016

## **16. Upcoming Activities**

- a) Municipal Orientation June 17 & 18<sup>th</sup>  
Mayor Melvin encouraged everyone to attend the orientation

## **17. Closed Session- none**

## **18. Date, Time and Location of next meeting**

Regular Meeting of Council  
Council Chambers  
July 13, 2016 at 6:30 p.m.

**19. Adjournment**

Moved by Councillor Darren MacKenzie to adjourn.

Unanimously Carried  
#20-06-2016

This meeting was adjourned at 8:50 p.m.

Certified Correct

*Terri L. Parker*

Terri L Parker  
Asst. Clerk



*Chris Melvin*

Chris Melvin  
Mayor