

HANWELL
Rural Community
Regular Meeting of Council
Nov 9th, 2016
Minutes

Attendance

Mayor Chris Melvin, Councillor Holly Hyslop, Deputy Mayor Darren MacKenzie, Councillor Dave Morrison, Councillor Nicolle Carlin, Councillor Melissa Smith, Councillor Susan Jonah, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Detlef Rudolph (staff) Stephen McAlinden (RSC11) and 3 members of the public

1. Calling to Order

Due to a public meeting, the regular meeting of council may be delayed
Mayor Chris Melvin called the meeting to order at 7:04 p.m

2. Approval of the Agenda

Moved by Councillor Susan Jonah
Seconded by Councillor Melissa Smith
To approve the Agenda with the following amendments added:

- 6. *Reports* (c). HCDA
- 12. *Correspondence* (d). Email from a resident (response to the Mayor's letter to the Parks & Trails Committee & Volunteers)

Unanimously Carried
#01-11-2016

3. Adoption of Minutes

Moved by Councillor Holly Hyslop
Seconded by Deputy Mayor Darren MacKenzie
That the Minutes of the Oct 12th, 2016 Regular Meeting of Council be adopted.

Unanimously Carried
#02-11-2016

Moved by Councillor Holly Hyslop
Seconded by Councillor Dave Morrison
That the Minutes of the Oct 16th, 2016 Special Meeting of Council be adopted.

Unanimously Carried
#03-11-2016

4. Public Input/Inquires- None

5. Disclosures – None.

6. Reports

- a) Fire Department- Chief Crouse circulated the report of October. He reminded everyone to check their smoke detectors and change the batteries when time changes. All alarms should be replaced every 10 years regardless if battery operated or hard-wired.

Their annual Christmas dinner will be held on December 11th @ 6:30pm, staff and council are welcome.

- b) RCMP- Sgt. Gallant reviewed the report of October 2016
- c) HCDA- Mr. Chris Weadick stated that a report will no longer be given during this section; if any reports or information is needed it will be given to the Parks & Trails as part of their report.

Moved by Councillor Susan Jonah
Seconded by Councillor Melissa Smith
To receive the reports as presented

Unanimously Carried
#04-11-2016

7. Presentations

RSC11: Renaming of Timothy Drive

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Nicole Carlin
To accept the recommendation from RSC11 regarding changing the name of the public road "Timothy Drive" in the Greenview Development Business Park to "Greenview Drive" as presented.

Unanimously Carried
#05-11-2016

8. Permit Applications- 3 building permits and 1 development permits (Oct 2016)

9. Proclamations- none

10. Petitions and Delegations

11. Business Arising

- a) Public Access to Yoho Lake

Councillor Susan Jonah made a motion but it was not seconded

- b) Committee Policy #2014-1

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Holly Hyslop
To postpone the review of the Committee Policy #2014-1 until the December 14th meeting.

Unanimously Carried
#06-11-2016

12. Correspondence

- a) Letter from Hon. Bill Fraser- Acknowledgement of receiving letter from the Mayor regarding the intersection of Timothy Drive and Hanwell Road.
- b) Email from resident- Regarding the Hanwell School
- c) Letter from Canadian Union of Postal Workers
- d) Email from resident- Complaint regarding "Unauthorized Work" in the Park

Moved by Councillor Holly Hyslop
Seconded by Councillor Melissa Smith
To receive the above correspondence

Unanimously Carried
#07-11-2016

13. Meetings and Special Events

The mayor attended the following meetings/events:

- Meeting with Sgt. Andrea Gallant regarding her new role & "Slow Down" campaign (Sept 17th)
- Special Meeting for RSC11 to adopt the budget (Oct 25th)
- Meeting with Rev. Wendy MacWilliams & UKFD Chaplin Rick Hunter regarding upcoming services on Nov 6 and Nov 11th (Oct 26th)
- RSC11 Regular Board Meeting (Nov 1st)
- First Responders services at St. James Presbyterian Church (Nov 6th)
- Governance Committee meeting of RSC11 (Nov 8th)

14. Committee Reports

- a) Finance Committee- No meeting was held in October
- b) Facilities Committee- The committee report was reviewed

Moved by Councillor Nicolle Carlin
Seconded by Deputy Mayor Darren MacKenzie
To accept the report as presented

Unanimously Carried
#08-11-2016

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Holly Hyslop

Whereas the Construction of a Fire Hall in Hanwell has been identified as priority for the Community and;

Whereas preliminary work has been commenced by the Regional Service Commission 11 in partnership with the Facilities Committee along with members of the Upper Kingsclear Fire Department on this project and;

Whereas Hatchard Engineering has significant experience in the design of such Fire Halls in the region;

Be It Resolved that Council direct RSC11 to commission Hatchard Engineering to design the construction of a Fire Hall at a cost of no more than \$25,000.

Unanimously Carried
#09-11-2016

- c) Planning Committee- Report was reviewed with recommendation #2 eliminated

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Nicolle Carlin
To receive the report as presented with the amendment

Unanimously Carried
#10-11-2016

Councillor Smith left Council Chambers at 7:45 p.m

Councillor Smith returned to Council Chambers at 7:47 p.m

- d) Recreation Committee- Report was reviewed; Community Skate is scheduled at Grant Harvey Center Dec 30th 1:15-2:15 p.m

Moved by Deputy Mayor Darren MacKenize
Seconded by Councillor Nicolle Carlin
To receive the report as presented

Unanimously Carried
#11-11-2016

- e) Communication Committee- Report was reviewed and committee outlined their responsibilities as "The Communication's Committee is responsible for outreach to the community through social media, Hanwell's website and the Hanwell Herald (a minimum of four issues a year). We are also responsible for Hanwell's branding, and for the marketing of Council's events."

Moved by Deputy Mayor Darren MacKenize
Seconded by Councillor Melissa Smith
To direct the Communication's Committee in conjunction with RSC11 to explore options and gather cost estimates for subdivision signs to match Hanwell's branding.

Unanimously Carried
#12-11-2016

Moved by Deputy Mayor Darren MacKenize
Seconded by Councillor Melissa Smith
To receive the report as presented

Unanimously Carried
#13-11-2016

- f) Parks & Trails Committee- Report was reviewed; Committee will do a walk about with members of the Committee and Poul Jorgensen of N.B Trails Council Inc. to receive recommendations for the Hanwell Recreation Park

Moved by Councillor Dave Morrison
Seconded by Councillor Nicolle Carlin
To receive the report as presented

Unanimously Carried
#14-11-2016

- g) Emergency Measures Committee- No meeting was held but are a tabletop exercise is scheduled for Nov 24th @ 6:30pm.

Moved by Councillor Dave Morrison
Seconded by Councillor Melissa Smith
Motion to receive the report as presented

Unanimously Carried
#15-11-2016

15. Treasurer's Report- Treasurer's report was reviewed and a copy of the Profit & Loss report was enclosed in the agenda package.

The following payments for November 2016 were approved:

Fero- Solid Waste	\$11,882.77
Fero- Recycling	\$ 6,132.95
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,747.98
RSC11- Tipping	\$ 8,217.86
Payroll Remittance	\$ 3,443.26

Moved by Councillor Nicolle Carlin
Seconded by Deputy Mayor Darren MacKenzie
To accept the Treasurer's report including the payments for November 2016 as listed on the Treasurer's report.

Unanimously Carried
#16-11-2016

16. New Business

- a) Solid Waste Collection Contract

Moved by Councillor Nicolle Carlin
Seconded by Deputy Mayor Darren MacKenzie
To accept the renewal with Fero Waste & Recycling for the period February 1, 2017 to January 31, 2018 with an increase of 1.5% for fuel prices.

Unanimously Carried
#17-11-2016

b) Recycling Collection Contract

Moved by Councillor Nicolle Carlin
Seconded by Councillor Melissa Smith
To accept the renewal with Fero Waste & Recycling for the period January 1, 2017 to December 31, 2017 with an increase of 1.5% for fuel prices.

Unanimously Carried
#18-11-2016

Melissa Smith left Council Chambers 8:28 p.m
Melissa Smith returned 8:31 p.m (before the vote of item "C")

c) Proposed Hanwell School

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Holly Hyslop

Whereas the Ernst & Young study that was presented on October 24th showed an urgent need to build a new school in Hanwell, and

Whereas there was a motion of the 'Anglophone West School District- District Education Council' on October 27th to request this school to be put on an amended Capital Budget request for the province for 2016-2017, and

Whereas a very high number of residents have expressed interest in seeing a new school built in Hanwell to reduce the time their children are on buses, and

Whereas said noted parents expressed interest in seeing a school in their own local community,

I hereby motion for the Council of the rural community of Hanwell to officially support the building of a K-8 school in Hanwell.

The Mayor with the Deputy Mayor will compile a letter to numerous members of the Department of Education and District Education Council to show support of the Proposed Hanwell School.

Unanimously Carried
#19-11-2016

d) Strategic Plan

Moved by Councillor Susan Jonah
Seconded by Councillor Nicolle Carlin
To direct staff to contact a qualified person, to provide us with a summary of what could be included in a strategic plan for Hanwell, as well as an estimate of costs involved and a time frame for its completion.

Unanimously Carried
#20-11-2016

- e) By-Law #13-2016 Unsightly Premises (First & Second Reading)
Amendments need to be made to the policy in order to comply with the Municipalities Act and the Unsightly Premises Act.
Staff makes a recommendation for the Planning Committee to review this By-Law again before adopting

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Melissa Smith
To read By-Law #13-2016 Unsightly Premise by Title Only

Unanimously Carried
#21-11-2016

Moved by Deputy Mayor Darren MacKenzie
Seconded by Councillor Melissa Smith
To extend meeting past 9 p.m if required

Unanimously Carried
#22-11-2016

17. Upcoming Activities

- a) Remembrance Day Service- (Nov 11th)
- b) Meeting with Hon. Rick Doucett (Nov 15th)
- c) Christmas Open House- Annual Tree Lighting (Nov 27th)

18. Closed Session- none

19. Date, Time and Location of next meeting-

Regular Council Meeting
Council Chambers
Dec 14th, 2016 @ 6:30 p.m

20. Adjournment

Moved by Councillor Holly Hyslop
Seconded by Deputy Mayor Darren MacKenzie
To adjourn the meeting at 9:01 p.m

Unanimously Carried
#23-11-2016

Certified Correct,



Terri L Parker
Asst. Clerk

Chris Melvin
Mayor

