

HANWELL
Rural Community
Special Meeting of Council
August 22, 2018
Minutes

Attendance:

Mayor Chris Melvin, Deputy Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Melissa Smith, Councillor Darren MacKenzie, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker.

Absent:

Councillor Nicolle Carlin

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to approve the agenda

Unanimously Carried #16-08-2018

3. Awarding of Tender- Clearing and Grubbing Park Access Road- North

RSC11 invited five (5) local companies to price the job however only one (1) company attended the site meeting. RSC11 then reached out to another company but they did not bid.

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to accept the quote and award the tender to Colpitts Developments Ltd. in the amount of \$23,718.50 + HST.

Unanimously Carried #17-08-2018

4. Closed Session- Staffing (Local Governance Act 68 (1) (j))

Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Melissa Smith that pursuant to the Local Governance Act, Section 68 (1) (j), the meeting will be moved to closed session.

Unanimously Carried #18-08-2018

*Assistant Clerk left council chambers at 6:37 pm
Meeting moved to closed session at 6:38 pm*

Mayor Melvin reconvened the meeting to order at 7:05

Asst. Clerk, returned to council chambers at 7:05

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison that effective September 1, 2018 Assistant Clerk, Terri Parker be appointed as the Clerk/Treasurer.

Unanimously Carried #19-08-2018

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison that effective September 1, 2018 Administration Assistant, Cindy Hackett be appointed as the Assistant Clerk.

Unanimously Carried #20-08-2018

Move by Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison to direct the Clerk/Treasurer to hire an Administration Assistant from the previous applications received for that position.

Unanimously Carried #21-08-2018

5. Adjournment

Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Holly Hyslop to adjourn the meeting at 7:05 p.m

Unanimously Carried #22-08-18

Certified Correct,

Terri L Parker
Asst. Clerk

Chris Melvin
Mayor