

HANWELL
Rural Community
Regular Meeting of Council
September 19th, 2018
Minutes

Attendance:

Mayor Chris Melvin, Deputy Mayor Dave Morrison, Councillor Darren MacKenzie, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Melissa Smith, Clerk/Treasurer Terri Parker, Asst. Clerk Cindy Hackett, Administrative Asst. Sherri Johnston, and UKFD Chief Murray Crouse.

Absent:

Councillor Nicolle Carlin.

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 6:30 p.m.
Sherri Johnston was introduced to Council, her position of Administrative Assistant commenced on September 17, 2018.

2. Approval of the Agenda

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to approve the agenda with the following additions:

- 16 e). Community Centre – parking lot lighting.
- 16 f). Community Centre – road design.

Unanimously Carried #01-09-2018

3. Adoption of Minutes

Moved by Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to adopt the minutes of the August 8th, 2018 Regular Meeting of Council.

Unanimously Carried #02-09-2018

Moved by Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to adopt the minutes of the August 22nd, 2018 Special Meeting of Council.

Unanimously Carried #03-09-2018

4. Public Input/Inquires

None

5. Disclosures

None

6. Reports

a). Fire Department:

Chief Crouse presented a report for August which was reviewed by Council.

The Upper Kingsclear Fire Department will be holding three (3) events:

Oct. 13 – Fire Prevention Week Open House, BBQ (10:00 am-2:00 pm)

Dec. 15 – UKFD Christmas Dinner & Awards (6:00 pm)

Dec. 19 – Santa Visit at Station 2 (7:00-10:00 pm)

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Fire Department report as presented.

Unanimously Carried #04-09-2018

b). RCMP:

The report for August was reviewed by Council.

An RCMP representative was not present for this month's presentation.

Moved by Councillor Dave Morrison and **seconded by** Councillor Melissa Smith to accept the RCMP report as presented.

Unanimously Carried #05-09-2018

7. Presentations

There were no presentations.

8. Permit Applications

There were 3 building permits and 0 development permit for August 2018.

There was 0 in-house variance application for August 2018.

9. Proclamations:

None

10. Petitions and Delegations

None

11. Business Arising

None

12. Correspondence

a) Email from resident regarding a noise complaint.

b) Email from resident regarding speeding complaint.

c) Email from resident regarding dangerous intersection.

d) Email from resident regarding dogs in the park.

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to receive correspondence regarding a noise complaint, a speeding complaint, a dangerous intersection, and dogs in the Hanwell Recreation Park.

Unanimously Carried #06-09-2018

13. Meetings and Special Events

a) The Activities of the Mayor – Mayor Melvin discussed his recent meeting with RSC 11 regarding the 2019 budget that will require direction from Council for the October 10th Regular Meeting of Council.

14. Committee Reports

Finance Committee: Did not meet

Facilities Committee: Did not meet

Planning Committee:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the Planning Committee report as presented.

Unanimously Carried #07-09-2018

Parks & Recreation Committee:

Committee member Mark Gallagher has stepped down from the Committee. Deputy Mayor Dave Morrison praised the summer students on the amazing job they did in the Hanwell Recreation Park.

Moved by Councillor Dave Morrison and **seconded by** Councillor Darren MacKenzie to receive the Parks & Recreation Committee report as presented.

Unanimously Carried #08-09-2018

Communication Committee: Did not meet.

Emergency Measures Committee: Did not meet.

Human Resources Committee: Did not meet.

Hanwell Days Committee: Did not meet.

Age Friendly Committee:

Moved by Councillor Susan Jonah and **seconded by** Councillor Melissa Smith to accept Shane Walsh as an Age Friendly Committee member.

Unanimously Carried #09-09-2018

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to accept the Age Friendly Committee report as presented.

Unanimously Carried #10-09-2018

15. Treasurer's Report

The Treasurer's report was reviewed;

The following payments for September 2018 were approved for payment:

Fero- Solid Waste	\$13,775.26
Fero- Recycling	\$ 6,473.95
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,863.41
RSC11- Tipping	\$ 9,287.03

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Treasurer's report and approve the payments for September 2018 as listed on the Treasurer's report.

Unanimously Carried #11-09-2018

16. New Business

a) Councillor Darren MacKenzie provided a Power Point presentation on Infrastructure Funding for New Brunswick.

b) Hanwell Recreation Park – Playground benches.

The Glenn Group provided a quote to treat the benches in the Hanwell Recreation Park

c) Community Centre – Equipment Hook-up

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to accept the quote from Colpitts Developments Quote #14 in the amount of \$4,268.11 for labour and material associated with changes for the rough-in for a commercial dishwasher and hook-up and ventilation for a washer and dryer.

Unanimously Carried #12-09-2018

d) Rick Hansen Certification – Proposal & Cost Assessment

The Clerk provided Council with a proposal and cost assessment from Fulcrum Accessibility Consulting for the Rick Hansen Foundation Accessibility Certification.

e) Community Centre – Parking lot lights

Moved by Councillor Dave Morrison and **seconded by** Councillor Melissa Smith to accept the quote from Colpitts Developments Quote #15 in the amount of \$1,898.88 for labour and materials associated with changes to install parking lot light poles.

Councillor Darren MacKenzie abstained from the vote.

Motion Carried #13-09-2018

f) Community Centre – Road design

Moved by Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to accept the email and quote provided by Stephen McAlinden of RSC 11 from Crandall Engineering in the amount of \$4,800.00 plus HST for costs associated with producing design, drawings and specifications required to bring the road up to Department of Transportation and

Infrastructure's specifications and standards for the road to be deemed as public designated and maintained by their department.

Unanimously Carried #14-09-2018

17. Upcoming Activities

Sept. 22 – The Hanwell's Pirate 5K Race (10:00 am)

Sept. 28-30 – UMN Conference

Oct. 13 – 2nd Annual Spookfest at Yoho Scout Lodge (6:30 -8:30 pm)

Oct. 13 – Fire Prevention Week Open House, BBQ (10:00 am-2:00 pm)

Oct. 21-31 – 1st Annual Halloween Light Contest

Nov. 11 – UKFD Remembrance Day Service (11:00 am)

Nov. 25 – Tree Lighting & Open House

Dec. 15 – UKFD Christmas Dinner & Awards (6:00 pm)

Dec. 19 – Santa Visit at Station 2 (7:00-10:00 pm)

**For locations of events contact municipal office or watch for upcoming advertisements

18. Closed Session – no closed session.

19. Date, Time and Location of next meeting

Regular Council Meeting

Council Chambers

October 10th, 2018 @ 6:30 p.m.

20. Adjournment

Moved by Councillor Dave Morrison and **seconded by** Councillor Melissa Smith to adjourn the meeting at 7:30 p.m.

Unanimously Carried #15-09-18

Submitted by,

Cindy Hackett
Asst. Clerk

Certified Correct,

Terri Parker
Clerk/Treasurer

Chris Melvin
Mayor