

HANWELL
Rural Community
Regular Meeting of Council
October 10th, 2018
Minutes

Attendance:

Deputy Mayor Dave Morrison, Councillor Darren MacKenzie, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Melissa Smith, Councillor Nicolle Carlin, Clerk/Treasurer Terri Parker, Asst. Clerk Cindy Hackett, Cst. Smith, UKFD Chief Murray Crouse and 5 members of the public.

Absent:

Mayor Chris Melvin.

1. Calling to Order

Deputy Mayor Dave Morrison called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to approve the agenda with the following additions:

11d) Business Arising- Amendment of Motion #22-02-2018

16f) Required Meetings for Council

Unanimously Carried #01-10-2018

3. Adoption of Minutes

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to adopt the minutes of the September 19th, 2018 Regular Meeting of Council.

Unanimously Carried #02-10-2018

4. Public Input/Inquires

Presentation from Brent Peterson regarding Geo-caching in the Hanwell Park. There are 5 known geo-caching items in the Park including his which was disturbed during construction. He wanted council to know that this is a great tourism aspect for Hanwell.

Detlef Rudolf congratulated Council on the playground. The Hanwell Astronomy club will be holding a class on Saturday, October 13th.

5. Disclosures

None

6. Reports

a). Fire Department:

Chief Crouse presented a report for September which was reviewed by Council. Chief Crouse spoke about Fire Prevention Week this week, and that Upper Kingsclear Fire Department Station 1 is holding an open house and BBQ on Saturday Oct. 13, from 11 am-2 pm.

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Holly Hyslop to accept the Fire Department report as presented.

Unanimously Carried #03-10-2018

b). RCMP:

Cst. Smith presented a report for September which was reviewed by Council.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the RCMP report as presented.

Unanimously Carried #04-10-2018

7. Presentations

a) Carla Ward and Susan Cassidy of the Rotary Club presented Council with projects for 2019 to occur at the new Community Centre and park. Rotary Club also requested the use of a meeting room for their bi-weekly meetings, with storage, and possible Rotary signage at the Municipal Building.

Councillor Carlin left Council Chambers at 7:20 pm

Councillor Carlin returned to Council Chambers at 7:22 pm

b) Bruce Gray presented Council with ideas for an art installation for the new Community Centre/Municipal Building.

Councillor Smith left Council Chambers at 7:27 pm

Councillor Smith returned to Council Chambers at 7:28 pm

8. Permit Applications

There was 1 building permits and 0 development permit for September 2018.

9. Proclamations:

None

10. Petitions and Delegations

None

11. Business Arising

a) Amendment of Motion 13-08-2018 – original motion for the transfer of Gas Tax read BE IT RESOLVED that \$157,295.00 be transferred from the General Operating Fund #0123-1124-259 to the Capital Reserve Fund #0123-1996-524, but should have stated “Capital Fund”.

Moved by Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin BE IT RESOLVED that \$157,295.00 be transferred from the General Operating Fund #0123-1124-259 to the “Capital Fund” #0123-1996-524.
Unanimously Carried #05-10-2018

b) HCDA- Update.

Moved by Councillor Nicolle Carlin and **seconded by** Melissa Smith to table this item until further instructions are provided.
Unanimously Carried 06-10-2018

c) Names for Access Road

The three names chosen for the access road leading to the Community Centre and Park were not accepted by NB911.

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie that the Clerk/Treasurer ask NB911 for clarification as to why the names were not acceptable and appeal the decision.
Unanimously Carried #07-10-2018

d) Amend Motion #22-02-2018 Tender Approval of Municipal/Community Centre.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith BE IT RESOLVED to approve the tender bid of \$2,738,331.00 plus HST from WSC Colpitts Developments (2003) Ltd. for the Hanwell Community Centre and Municipal Office project conditionally upon approval of funding from the Minister of Environment and Local Government.
Unanimously Carried #08-10-2018

12. Correspondence

a) Email from resident- Community Garden

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to receive correspondence.
Unanimously Carried #09-10-2018

13. Meetings and Special Events

The Mayor was not present to provide a report.

14. Committee Reports

Finance Committee: Did not meet

Facilities Committee: Did not meet

Planning Committee: Did not meet

Parks & Recreation Committee:

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to accept Taylor Bradley as a Parks & Recreation Committee member.

Unanimously Carried #10-10-2018

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to accept the Parks & Recreation Committee report as presented.

Unanimously Carried #11-10-2018

Communication Committee: Did not meet.

Emergency Measures Committee:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to accept the Emergency Measures Committee report as presented.

Unanimously Carried #12-10-2018

Human Resources Committee: Did not meet.

Hanwell Days Committee: Did not meet.

Age Friendly Committee:

Moved by Councillor Holly Hyslop and **seconded by** Councillor Nicolle Carlin to accept the Age Friendly Committee report as presented.

Unanimously Carried #13-10-2018

15. Treasurer's Report

The Treasurer's report was reviewed.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to approve the additional wiring cost of \$1925.00 +HST.

Unanimously Carried #14-10-2018

The following payments for October 2018 were approved for payment:

Fero- Solid Waste	\$13,775.26
Fero- Recycling	\$ 6,473.95
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,863.41
RSC11- Tipping	\$ 9,287.03
CRA- Employee Remittance	\$ 5,157.37
Fire Protection- 4 th Quarter	\$80,470.75
Fire Protection- 4 th Quarter	\$ 7,855.00 (Manner Sutton)
RSC11- 4 th Quarter	\$35,312.00
City of Fredericton- 4 th Quarter	\$38,096.56

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to accept the Treasurer's report and approve the payments for October 2018 as listed on the Treasurer's report.

Unanimously Carried #15-10-2018

16. New Business

a) Grants Application "Hanwell Observatory Inc."

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to send the request to Finance Committee for review for the 2019 budget process.

Yes Votes: Councillor Hyslop, Councillor MacKenzie, Councillor Jonah

No Votes: Councillor Smith, Councillor Carlin

Carried #16-10-2018

b) "I Got Pumped" Contest winners were drawn by Mr. Peterson, a member of our public. The winners are:

- 1) Jill Kozak
- 2) Beverly Morgan
- 3) Brian Cahill
- 4) Krista Skinner

c) RSC 11 2019 Budget.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin that the Mayor reject the 2019 budget from RSC 11 at the October 25th meeting.

Yes Votes: Councillor Carlin, Councillor Hyslop, Councillor MacKenzie, Councillor Smith

No Votes: Councillor Jonah

Motion Carried #17-10-2018

d) Hanwell Recreation Building- “Church”.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to accept the previous owners’ permission to leave the church on the premises “as is” and budget for the transfer and renovations in the 2019 budget. The Clerk was directed to apply for a grant through the Community Cultural Places now that the estimated cost is known.

Unanimously Carried #18-10-2018

e) Appoint the Clerk/Treasurer as “Emergency Coordinator”.

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie WHEREAS the Emergency Plan for Hanwell specifies that an emergency coordinator be in place, and

WHEREAS the former emergency coordinator is no longer employed with the municipality, BE IT RESOLVED to appoint the “Clerk/Treasurer” as the Emergency Coordinator.

Unanimously Carried #19-10-2018

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to extend meeting past 9:00 pm.

Unanimously Carried #20-10-2018

f) Required Meetings for Council.

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to move agenda item #16 f) to closed session, agenda item #18, pursuant to Section 68(j) of the *Local Governance Act*, labour and employment matters, including the negotiation of collective agreements.

Unanimously Carried #21-10-2018

17. Upcoming Activities

Oct. 13 – 2nd Annual Spookfest at Yoho Scout Lodge (6:30 -8:30 pm)

Oct. 13 – Age-Friendly Open House (1:00-3:00 pm)

Oct. 13 – Fire Prevention Week Open House, BBQ (10:00 am-2:00 pm)

Oct. 21-31 – 1st Annual Halloween Light Contest

Nov. 11 – UKFD Remembrance Day Service (11:00 am)

Nov. 25 – Tree Lighting & Open House

Dec. 15 – UKFD Christmas Dinner & Awards (6:00 pm)

Dec. 19 – Santa Visit at Station 2 (7:00-10:00 pm)

**For locations of events contact municipal office or watch for upcoming advertisements

Moved by Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin to take a 10-minute recess before going into Closed Session.

Unanimously Carried #22-10-2018

18. Closed Session

Moved by Councillor Darren MacKenzie and **seconded by** Melissa Smith pursuant to Section 68(j) of the *Local Governance Act* to move to Closed Session.
Unanimously Carried #23-10-2018

Meeting moved to closed session at 8:44 pm.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to reconvene to regular session.
Unanimously Carried #24-10-2018

Meeting reconvened to regular session at 9:37 pm.

Moved by Councillor Nicolle Carlin and **seconded by** Darren MacKenzie that in keeping with by-law #02-2014 that we deduct from our Mayor's salary the amount equal to the percentage of absences that he has missed.

Yes Votes: Councillor MacKenzie, Councillor Jonah, Councillor Hyslop, Councillor Carlin

No Votes: Councillor Smith

Motion Carried #25-10-2018

19. Date, Time and Location of next meeting

Regular Council Meeting
Council Chambers
November 14th, 2018 @ 6:30 p.m.

20. Adjournment

Moved by Councillor Holly Hyslop and **seconded by** Councillor Nicolle Carlin to adjourn the meeting at 9:40 p.m.
Unanimously Carried #26-10-2018

Submitted by,

Cindy Hackett
Asst. Clerk

Certified Correct,

Terri L. Parker
Clerk/Treasurer

Dave Morrison
Deputy Mayor