

Hanwell
Rural Community
Regular Meeting of Council
November 12, 2015
Minutes

Attendance

Mayor Susan Cassidy, Councillor Chris Melvin, Councillor Holly Hyslop, Councillor Susan Jonah, Clerk/Treasurer Melanie Frost, Assistant Clerk Detlef Rudolph and one member of the public. Deputy Mayor Darren MacKenzie was away on approved vacation, Councillor Carla Ward was on approved leave.

1. **Calling to Order**

Mayor Susan Cassidy called this meeting to order at 6:30 p.m.

2. **Adoption of Agenda**

Moved by Councillor Chris Melvin
Seconded by Councillor Holly Hyslop
That the Agenda be approved as presented.

Unanimously Carried
#01-11-2015

3. **Approval of Minutes**

Moved by Councillor Susan Jonah
Seconded by Councillor Chris Melvin
That the Minutes of the Regular Meeting of Council of October 14, 2015 be approved.

Unanimously Carried
#02-11-2015

4. **Disclosures – None**

5. **Presentations – None**

6. **Reports**

- a) Fire Department – none
- b) RCMP – Council read over the RCMP report for October 2015
- c) RSC 11 – 2 building and 4 development permits were issued in October

Moved by Councillor Chris Melvin
Seconded by Councillor Holly Hyslop
To accept the reports submitted

Unanimously Carried
#03-11-2015

7. **Permit Applications – None**

8. **Proclamations – None**

9. **Petitions and Delegations – None**

10. Correspondence

- a) Two emails were received from residents regarding traffic concerns. Clerk has responded to concerns.
- b) RCMP Annual Report 2014 – Mayor Cassidy spoke to Council regarding the RCMP Annual Report 2014
- c) Framework for Recreation in Canada 2015: Pathways to Wellbeing – Mayor Cassidy spoke to Council regarding the Framework for Recreation in Canada 2015: Pathways to Wellbeing report received.

Moved by Councillor Chris Melvin
Seconded by Councillor Holly Hyslop
To accept correspondence received.

Unanimously Carried
#04-11-2015

11. Meetings and Special Events

- a) RSC 11 Board Meeting – Mayor Cassidy updated Council on the November 3, 2015 RSC 11 Board Meeting
- b) UMNZ Zone Meeting – Mayor Cassidy updated Council on the November 4, 2015 UMNZ Zone Meeting

12. Committee Reports

- a) Finance Committee – Mayor Cassidy spoke of the Finance Committee meeting on October 26th to discuss the budget, adjustments will be made after figures from the Province are received.
- b) Planning Advisory Committee – Councillor Susan Jonah updated Council on the recent Planning Advisory Committee meeting held on November 4th.
- c) Emergency Planning Committee – none
- d) Recreation Committee – Councillor Holly Hyslop updated Council on the recent Recreation Committee meeting held on November 3rd.

Moved by Councillor Holly Hyslop
Seconded by Councillor Susan Jonah
WHEREAS one of the Recreation Committee’s mandates was to prepare a Recreation and Leisure Master plan for Hanwell, and WHEREAS the committee has prepared such plan and recommended that the final version of the plan be presented to council, BE IT RESOLVED that Mayor and Council accept the Recreation and Leisure Master plan which was prepared by the Recreation Committee of Council as the Recreation and Leisure Master Plan for Hanwell.

Unanimously Carried
#05-11-2015

Moved by Councillor Holly Hyslop
Seconded by Councillor Susan Jonah
WHEREAS the recreation committee has recommended that the responsibilities for parks and recreational and leisure services be assumed by Hanwell rural community prior to hiring students and WHEREAS the provision of such services benefits the community, BE IT RESOLVED that Hanwell rural community assume the responsibility for parks and recreational and leisure services.

Moved by Councillor Holly Hyslop
Seconded by Councillor Chris Melvin
To postpone the above motion until the December 9, 2015 Regular Council Meeting, requiring clarification for Recreational and Leisure Services.

Unanimously Carried
#06-11-2015

Moved by Councillor Holly Hyslop
Seconded by Councillor Chris Melvin
WHEREAS the recreation committee has recommended that the responsibility for planning and implementing leisure activities be delegated to the recreation committee in collaboration with the clerk and WHEREAS these services would benefit the community, BE IT RESOLVED that Mayor and Council accept this recommendation and delegate the responsibility for planning implementing the leisure activities to the recreation committee in collaboration with the clerk.

Unanimously Carried
#07-11-2015

Moved by Councillor Holly Hyslop
Seconded by Councillor Chris Melvin
WHEREAS the recreation committee has planned a few community services and WHEREAS all activities need to be contained under the rural community's insurance; BE IT RESOLVED that the following events will take place:

- November 21st – community bonfire in conjunction with the Rotary Club at the Hanwell Recreational Park
- December 27th – Community skate at the Grant Harvey Center
- December 5th – Cribbage tournament

Unanimously Carried
#08-11-2015

Moved by Councillor Holly Hyslop
Seconded by Councillor Susan Jonah
That the postponed of Resolution #10-10-2015 of the October 14, 2015 Regular Council Meeting be postponed indefinitely.

Unanimously Carried
#09-11-2015

e) Communication Committee – Councillor Chris Melvin updated Council on the recent Communication Committee meeting on October 28th
Moved by Councillor Chris Melvin
Seconded by Councillor Holly Hyslop
The Hanwell rural community enter into a contract with Hansen Signs to design, build and install three welcome signs as detailed in our Request for Proposal for a cost not to exceed \$20,000.00.

Unanimously Carried
#10-11-2015

- f) Welcome Signs progress report – Assistant Clerk Detlef Rudolph updated Council on the progress of the Welcome Signs, locations and sizes.

Moved by Councillor Chris Melvin
Seconded by Councillor Susan Jonah
That all reports be accepted

Unanimously Carried
#11-11-2015

13. Treasurer's Report

Clerk/Treasurer Melanie Frost submitted a Treasurer's Report to Council

Moved by Councillor Chris Melvin
Seconded by Councillor Holly Hyslop
To accept the Treasurer's Report

Unanimously Carried
#12-11-2015

14. New Business – none

- 15. Upcoming Activities** – Christmas Open House and Tree Lighting, November 29th @ 6:00 – 8:00 p.m. be held at the Municipal Office

16. Date, Time and Location of next meeting

Regular Council Meeting
Council Chambers
December 9, 2015 at 6:30 pm.

17. Adjournment

Moved by Councillor Chris Melvin to adjourn

Unanimously Carried
#13-11-2015

This meeting was adjourned at 7:50 p.m.

Certified Correct

Susan Cassidy
Mayor

Melanie Frost
Clerk Treasurer

