

**HANWELL**  
Rural Community  
Regular Meeting of Council  
October 11th, 2017  
Minutes

**Attendance:**

Mayor Chris Melvin, Deputy Mayor Darren MacKenzie, Councillor Dave Morrison, Councillor Melissa Smith, Councillor Susan Jonah, Councillor Holly Hyslop, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker, Stephen McAlinden RSC11, Fire Chief Crouse, Assistant Deputy Chief Johnston and one member of the public

**Absent:**

Councillor Nicolle Carlin

**1. Calling to Order**

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

**2. Approval of the Agenda**

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to approve the agenda.

**Unanimously Carried #04-10-2017**

**3. Adoption of Minutes**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Dave Morrison to adopt the minutes of the September 6th, 2017 Special Meeting of Council.

**Unanimously Carried #05-10-2017**

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to adopt the minutes of the September 13th, 2017 Regular Meeting of Council.

**Unanimously Carried #06-10-2017**

**4. Public Input/Inquires**

None

**5. Disclosures**

Deputy Mayor Darren MacKenzie declared a conflict of interest on agenda item 11a. HCDA 2015 Grant Repayment.

**6. Reports**

**Fire Department:**

Chief Crouse distributed the reports for July, August and September for Council's review

**Moved by** Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to receive the fire department report as presented.

**Unanimously Carried #07-10-2017**

Assistant Deputy Chief Johnston presented Council with a video clip of the Firefit National Competition that the Upper Kingsclear Fire Department participated in. He thanked Council for the donation that their team received.

RCMP:

The report for September was reviewed by Council.

**Moved by** Councillor Susan Jonah and **seconded by** Councillor Holly Hyslop to receive the RCMP report as presented.

**Unanimously Carried #08-10-2017**

**7. Presentations**

a) RSC11- Street Names for Amending Greenview Subdivision.

Three names were approved by the Department of Public Safety- Bunker Street, Putter Street and Bogey Street

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to accept the recommendation of Bunker Street for the amending Greenview Subdivision as requested by the developer.

**Unanimously Carried #09-10-2017**

b) RSC11- Development Officer Variances

Stephen McAlinden explained that under the *Community Planning Act* development officers in New Brunswick have the authority to approve dimensional variances without the need to go before the Planning Review & Adjustment Committee (PRAC) or Council.

Each variance will be forwarded to the Clerk in the same manner as the building permit report and distributed to Council.

**8. Permit Applications**

There were 1 building permit and 2 development permits for September 2017.

**9. Proclamations**

None

**10. Petitions and Delegations**

None

***Deputy Mayor Darren MacKenzie declared a conflict of interest for agenda item #11a) and left council chamber at 7 p.m***

**11. Business Arising**

- a) Hanwell Community Development Association (HCDA) 2015 Grant Repayment  
Council reviewed the latest proposal for repayment of the 2015 grant funds.

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Dave Morrison to direct staff to ask Hanwell Community Development Association to provide a copy of their audited financial statements and bank statements to the municipality.

**Unanimously Carried #10-10-2017**

**Moved by** Councillor Dave Morrison and **seconded by** Councillor Holly Hyslop to use the funds of \$5251 on reserve at NB Trails towards the NB Trails invoice for trail work completed in the Hanwell Recreation Park

**Unanimously Carried #11-10-2017**

**12. Correspondence**

*Correspondence was received out of order due to item "12b" being a donation request.*

- a) Letter from resident- Fire Station Placement  
c) Letter from resident- Recycle Contest Idea  
d) Letter from resident- Dogs Unleashed in the Hanwell Park

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to receive the 3 correspondence letters regarding the fire station placement, recycle contest idea and the dogs unleashed in the Hanwell park.

**Unanimously Carried #12-10-2017**

- b) Donation Request- Crime Prevention Assoc.

**Moved by** Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie to receive the donation request from the Crime Prevention Association

**Unanimously Carried #13-10-2017**

**13. Meetings and Special Events**

The Activities of the Mayor report was reviewed for the period September 12- Oct 5<sup>th</sup>.

**14. Committee Reports**

Finance Committee:

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to receive the Finance committee report as presented.

**Unanimously Carried #14-10-2017**

Facilities Committee: Did not meet

Planning Committee: Did not meet

Recreation Committee:

Committee member Andrew Scott stepped down from the committee; the committee no longer has the required number of members as stated in the committee mandate.

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Recreation committee report as presented.

**Unanimously Carried #15-10-2017**

Communication Committee: Did not meet

Parks & Trails Committee:

Committee member Mark Hodder stepped down from the committee

**Moved by** Councillor Dave Morrison and **seconded by** Councillor Melissa Smith to merge the Recreation committee and the Park & Trails committee into one committee

**Motion Carried #16-10-2017**

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the Parks & Trails committee report as presented.

**Motion Carried #17-10-2017**

Emergency Measures Committee:

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Dave Morrison  
BE IT RESOLVED that Hanwell Council accept Mr. John Johnson as a member of the  
Emergency Measures Committee

**Motion Carried #18-10-2017**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to receive the Emergency Measures committee report as presented.

**Motion Carried #19-10-2017**

Human Resources Committee: Did not meet

**15. Treasurer's Report**

The Treasurer's report was reviewed;

The following payments for October 2017 were approved for payment:

Fero- Solid Waste	\$10,487.75
Fero- Recycling	\$ 5,413.00
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,814.44
RSC11- Tipping	\$ 8,235.65
Goguen Architecture Inc.	\$ 26,203.90
Glenn Group	\$ 3,737.50
Fire Protection (4 <sup>th</sup> Quarter)	\$ 93,327.75
Manner Sutton Fire Protection (4 <sup>th</sup> Q)	\$ 7,319.75

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to receive the Treasurer's report and approve the payments for October 2017 as listed on the Treasurer's report.

**Unanimously Carried #20-10-2017**

**16. New Business**

a). Solid Waste Contract

The Solid Waste contract is due up for renewal at December 31, 2017.

**Moved by** Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie to authorize staff to move forward with the posting of the tender for the Solid Waste Contract.

**Unanimously Carried #21-10-2017**

b) Recycling Contract- The Recycling Contract expires December 31, 2017 with an option to renew.

**Moved by** Councillor Dave Morrison and **seconded by** Councillor Melissa Smith to table item 16b) Recycling Contract until next month.

**Unanimously Carried #22-10-2017**

**17. Upcoming Activities**

Spookfest- October 13<sup>th</sup> (6:30-8:30pm) Yoho Scout Lodge

Grand Opening Outdoor Classroom- October 22<sup>nd</sup> (2-4pm) Hanwell Recreation Park

Christmas Make & Take Fundraiser- November 19<sup>th</sup> (2-5pm) Yoho Scout Lodge

Christmas Tree Lighting & Open House- November 26<sup>th</sup> (6-8pm)

Kids Christmas Craft Workshop- December 3<sup>rd</sup> (2-4pm)

Canada 150 Skate- December 10<sup>th</sup> (5:45-7:45pm) Aitken Centre

Community Skate- December 29<sup>th</sup> (2:30-3:30 pm) Grant Harvey Centre

Ski & Snowshoe Kickoff- January 14<sup>th</sup> (2-4pm) Hanwell Recreation Park

Let's Get Pumped Contest Winners Announced (names drawn by a member of the public):

Ready John Environmental Services- Samuel Lebreton  
Lud-San Enterprises- Clark Hamilton  
Nicholson's Waste Management- Carl Howell  
Rural Community of Hanwell- Richard Ward

**18. Closed Session**

None

**19. Date, Time and Location of next meeting**

Regular Council Meeting  
Council Chambers  
November 8th, 2017 @ 6:30 p.m.

**20. Adjournment**

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison  
to adjourn the meeting at 7:42 p.m.

**Unanimously Carried #23-10-17**

Certified Correct,

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Terri L Parker  
Asst. Clerk

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Chris Melvin  
Mayor