

HANWELL
Rural Community
Regular Meeting of Council
Jan 11th, 2017
Minutes

Attendance

Mayor Chris Melvin, Deputy Mayor Darren MacKenzie, Councillor Dave Morrison, Councillor Nicolle Carlin, Councillor Melissa Smith, Councillor Susan Jonah, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker and Sgt. Gallant

Absent: Councillor Holly Hyslop

1. Calling to Order

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to approve the agenda.

Unanimously Carried #01-01-2017

3. Adoption of Minutes

Moved by Councillor Dave Morrison and **seconded by** Councillor Melissa Smith to adopt the minutes of the December 14, 2016 Regular Meeting of Council.

Unanimously Carried #02-01-2017

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to adopt the minutes of the December 14th, 2016 Special Meeting of Council.

Unanimously Carried #03-01-2017

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to adopt the minutes of the December 21st, 2016 Special Meeting of Council.

Unanimously Carried #04-01-2017

4. Public Input/Inquires

No public members attended the meeting

5. Disclosures

Councillor Melissa Smith declared a conflict of interest and will leave council chambers during the discussion of 11(a) Rezoning of the Jardine property.

6. Reports

Fire Department:

No report was provided

RCMP:

Sgt. Gallant reviewed the report of December 2016, stating that social media plays a large part in preventing crime and thanked Council for their support.

Moved by Deputy Mayor MacKenzie and **seconded by** Councillor Nicolle Carlin to receive the report as presented.

Unanimously Carried #05-01-2017

7. Presentations

There were no presentations at the meeting

8. Permit Applications

There was 1 building permit and zero development permits for December 2016.

9. Proclamations

Mayor Chris Melvin read a proclamation declaring February 13-20th as Heritage Week

WHEREAS, the second week in February is provincially recognized as the time to celebrate our heritage; and

WHEREAS, the third Monday in February is National Heritage Day in Canada; and

WHEREAS, 2017 marks the 150th anniversary of Confederation in Canada; and

WHEREAS, the heritage that we have inherited from our ancestors play a vital role in providing a unique identity to our country and province; and

WHEREAS, this heritage provides us with a legacy to be handed down for the benefit and enjoyment of future generations; and

WHEREAS, The Mayor and Council wishes to remember those who have helped shaped our identity, and who have forged a place in the history of this country.

NOW THEREFORE, I Chris Melvin, Mayor of the rural community of Hanwell, do hereby proclaim week of February 13-20, 2017 as **HERITAGE WEEK** in the rural community of Hanwell and Monday, February 20,2017 as **HERITAGE DAY** in the rural community of Hanwell, and urge all citizens to support and participate in heritage activities occurring throughout the Province of New Brunswick.

10. Petitions and Delegations

None

11. Business Arising

Councillor Smith left Council Chambers at 6:39 p.m due to a Conflict of Interest.

Third Reading by title and Enactment: By-Law #12-2016 Amendment to the Rural Plan By-Law #11-2016

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison the following motion: I move for the third reading by title and enactment of By-Law #12-2016 A By-Law to amend By-Law #11-2016, rezoning of PID #75381699 Jardine property.
Unanimously Carried #06-01-2017

By-Law #12-2016 was hereby enacted.

Councillor Smith returned to Council Chambers at 6:41 p.m due to Conflict of Interest.

12. Correspondence

Bullying Canada- Donation Request:

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to receive the above correspondence.

Unanimously Carried #07-01-2017

13. Meetings and Special Events

There were no meetings or special events attended in December that were not previously reported last month.

14. Committee Reports

Finance Committee:

Budget deliberations will be discussed in 16(a)

Facilities Committee:

No meeting was held, the next meeting will be January 24, 2017.

Planning Committee:

The report was reviewed.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to receive the report as presented.

Unanimously Carried #08-01-2017

Recreation Committee:

The report was reviewed

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to receive the report as presented.

Unanimously Carried #09-01-2017

Communication Committee:

The report was provided verbally, the committee did not meet in December. All advertising space in the Hanwell Harold have been sold for the year (2017).

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to receive the verbal update.

Unanimously Carried #10-01-2017

Parks & Trails Committee:

No meeting was held

Emergency Measures Committee:

No meeting was held however a tabletop exercise is scheduled for January 18, 2017 @ 6:00 p.m.

Councillor Smith left Council Chambers at 6:58 p.m

Councillor Smith returned to Council Chambers at 6:58 p.m

15. Treasurer's Report

The Treasurer's report was reviewed; the HST refund will be approximately \$55,000 not \$41,700 as stated on the report.

The following payments for January 2017 were approved for payment:

Fero- Solid Waste	\$10,487.83 + HST
Fero- Recycling	\$ 5,413.00 + HST
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,747.98
RSC11- Tipping	\$ 7,048.01

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Treasurer's report and approve the payments for January 2017 as listed on the Treasurer's report.

Unanimously Carried #11-01-2017

16. New Business

a) Municipal Budget 2017

Moved by Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie the following resolution:

BE IT RESOLVED THIS IS TO CERTIFY that on the 11th day of January, 2017 the Council of the MUNICIPALITY OF HANWELL RURAL COMMUNITY, RESOLVED that the sum of \$1,765,228.00 be the total operating budget of the Municipality, that the sum of \$1,701,629.00 be the Warrant of the Municipality for the ensuing year, and that the tax rate(s) for the Municipality be \$0.3352 and \$0.3694

The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the Assessment Act within the RURAL COMMUNITY OF HANWELL.

Adopted this 11th day of January, 2017 by the Council of the Rural Community of Hanwell.
Unanimously Carried #12-01-2017

b) Council Remuneration for 2017:

Pursuant to By-Law #02-2014 "A By-Law Respecting the Remuneration of Mayor and Councillors" (Section 4. Annual Adjustment)

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Susan Jonah that salaries for Mayor and Council be increased to reflect the current consumer price index (for New Brunswick).

Unanimously Carried #13-01-2017

c) Federation of Canadian Municipalities:

Staff provided Council with a comparison to UMN, the report was reviewed. Staff's recommendation, and agreement by Council was to address the issue of becoming a member during the budget process for 2018.

d) Grants & Donation Policy:

Policy was reviewed by Council

The Asst. Clerk will make suggested changes to the policy and will provide Council with a revised copy for further review.

Moved by Councillor Susan Jonah and **seconded by** Councillor Dave Morrison to postpone the Grants & Donation Policy.

Unanimously Carried #14-01-2017

e) Implementation of New Committees:

➤ *Human Resource Committee (HR)*

Moved by Councillor Nicolle Carlin and **seconded by** Councillor Melissa Smith to strike a Human Resource (HR) Committee as a standing committee of Council.

Unanimously Carried #15-01-2017

Councillor Melissa Smith (Chair) and Councillor Nicolle Carlin (Vice-Chair) were appointed.

Moved by Deputy Mayor Darren MacKenzie and **seconded by** Councillor Dave Morrison to direct the HR Committee to work with staff to establish a mandate for the committee within the next month.

Unanimously Carried #16-01-2017

➤ *Canada Day/Hanwell Day Committee*

Moved by Councillor Melissa Smith and **seconded by** Deputy Mayor Darren MacKenzie to create an adhoc committee for Canada Day/Hanwell Days 2017.

Unanimously Carried #17-01-2017

No member of Council volunteered to sit on the committee; Mayor Melvin will chair the committee and will recruit volunteers from the community.

f) Upcoming Activities

Regional Get Together (January 12th 5-7 p.m. Fredericton City Hall)

g) Closed Session

There were no closed sessions for this meeting

h) Date, Time and Location of next meeting

Regular Council Meeting

Council Chambers

February 15, 2017 @ 6:30 p.m.

20. Adjournment

Moved by Councillor Dave Morrison and **seconded by** Councillor Melissa Smith to adjourn the meeting at 7:27 p.m

Unanimously Carried #18-01-17

Certified Correct,

Terri L Parker
Asst. Clerk

Chris Melvin
Mayor