

**HANWELL**  
Rural Community  
Regular Meeting of Council  
Mar 8th, 2017  
Minutes

**Attendance:**

Mayor Chris Melvin, Deputy Mayor Darren MacKenzie, Councillor Dave Morrison, Councillor Holly Hyslop, Councillor Nicolle Carlin, Councillor Susan Jonah, Clerk/Treasurer Melanie Frost, Asst. Clerk Terri Parker

**Absent:** Councillor Melissa Smith

**Guest:**

Murray Crouse (Fire Chief), Sgt. Andrea Gallant (RCMP), Richard Hunter & Mark Hunter (UKFD) and one member of the public

**1. Calling to Order**

Mayor Chris Melvin called the meeting to order at 6:30 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Nicolle Carlin to approve the agenda.

**Unanimously Carried #01-03-2017**

**3. Adoption of Minutes**

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to adopt the minutes of the February 15, 2017 Regular Meeting of Council.

**Unanimously Carried #02-03-2017**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Susan Jonah to adopt the minutes of the February 23, 2017 Special Meeting of Council.

**Unanimously Carried #03-03-2017**

**4. Public Input/Inquires**

None

**5. Disclosures**

None

**6. Reports**

Fire Department:

The report for January & February was circulated and reviewed by Council.

During the ice storm, 2 of the UKFD firemen assisted with the efforts in Caraquet N.B. The Mayor invited Richard & Mark Hunter to the meeting to thank them personally on behalf of Council.

**Moved by** Councillor Nicolle Carlin and **seconded by** Deputy Mayor Darren MacKenzie to receive the Fire Department report as circulated.

**Unanimously Carried #04-03-2017**

RCMP:

The report for February was circulated and reviewed by Council.

Sgt. Gallant reminded Council that the RCMP fiscal year begins April 1<sup>st</sup> so if Council has any areas of concerns to bring forward to let her know.

Sgt. Gallant also requested after hour contact information from Council to use for emergency purposes only. Anyone interested can provide details to the Asst. Clerk, and it will be forwarded to Sgt. Gallant.

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Dave Morrison to receive the RCMP report as presented.

**Unanimously Carried #05-03-2017**

7. **Presentations**

None

8. **Permit Applications**

There was 2 building permits and zero development permits for February 2017.

9. **Proclamations:** Purple Day For Epilepsy March 26, 2017

**WHEREAS**, Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world; and

**WHEREAS**, Purple Day was founded by nine-year old Cassidy Megan of Nova Scotia who wanted to let people know that if you have epilepsy, you are not alone; and

**WHEREAS**, epilepsy is one of the most common neurological conditions, estimating to affect over 300,000 people in Canada, and 50 million people worldwide; and

**WHEREAS**, one in ten persons will have at least one seizure during his or her lifetime; and

**WHEREAS**, the public is often unable to recognize common seizures types, or how to respond with appropriate first aid; and

**WHEREAS**, Purple Day will be celebrated on March 26<sup>th</sup> annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally,

**NOW THEREFORE**, I Chris Melvin as Mayor of the rural community of Hanwell, hereby proclaim March 26<sup>th</sup> as Purple Day in an effort to raise awareness and understanding of epilepsy and to support all those who live with seizures each day.

Dated this 8<sup>th</sup> day of March, 2017

**10. Petitions and Delegations**

None

**11. Business Arising**

a) MOU- Natech Environmental Services & R.C of Hanwell

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to execute the MOU between the Rural Community of Hanwell & Natech Environmental Services to use their facility as an emergency centre for Hanwell.

**Unanimously Carried #06-03-2017**

b) Placement of the Community Centre/Municipal Office

**Moved by** Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to move forward with the construction of the Hanwell Community Centre/Municipal Office on the park land, PID #75492009, subject to the Hanwell municipality purchasing this land from the Province of New Brunswick.

**Unanimously Carried #07-03-2017**

**12. Correspondence**

a) Email from Hon. Bill Fraser in Response to a Residents Concern:

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Nicolle Carlin to receive the response from Hon. Bill Fraser in regards to a resident's concerns.

**Unanimously Carried #08-03-2017**

b) NB's Age-Friendly Recognition Program Package:

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the correspondence regarding NB's Age-Friendly Recognition Program

**Unanimously Carried #09-03-2017**

**13. Meetings and Special Events**

The Activities of the Mayor report was reviewed for the period Feb 8- Mar 8<sup>th</sup>.

#### **14. Committee Reports**

Finance Committee:

No meetings were held however a special meeting of council was held to review the audited 2016 financial statements (minutes attached)

Facilities Committee:

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Dave Morrison to receive the Facilities committee report as presented.

**Unanimously Carried #10-03-2017**

Planning Committee:

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to receive the Planning committee report as presented.

**Unanimously Carried #11-03-2017**

Recreation Committee:

Jaime Watson stepped down from the committee.

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Darren MacKenzie to accept Councillor Dave Morrison and Will Hyslop as members of the Recreation Committee

**Unanimously Carried #12-03-2017**

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Darren MacKenzie that the Recreation Committee of Council be authorized to apply for a grant through the Family and Youth Capital Assistance Program (FYCAP) to fund a multi-purpose hard surface and if said grant is approved, the matching funds of up to \$25,000 be taken out of the Playground line item in the Hanwell RC 2017 budget.

**Unanimously Carried #13-03-2017**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Dave Morrison that the Recreation Committee of Council be authorized to apply for a grant through the Active Communities program for a Ski and Snowshoe project in Hanwell

**Unanimously Carried #14-03-2017**

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Nicolle Carlin to receive the Recreation report as presented.

**Unanimously Carried #15-03-2017**

Communication Committee:

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Darren MacKenzie to receive the Communication report as presented

**Unanimously Carried #16-03-2017**

Parks & Trails Committee:

**Moved by** Councillor Dave Morrison and **seconded by** Councillor Susan Jonah to dispose by sale, the piece of vacant land, located between Rte. 640 and the Old Eddington Loop Rd known as PID #75016337 for a sale price equating to the total amount that the Rural Community of Hanwell has invested in said property.

**Unanimously Carried #17-03-2017**

**Moved by** Councillor Dave Morrison and **seconded by** Deputy Mayor Darren MacKenzie to receive the Parks & Trail committee report as presented.

**Unanimously Carried #18-03-2017**

Emergency Measures Committee:

**Moved by** Councillor Susan Jonah and **seconded by** Deputy Mayor Darren MacKenzie to receive the Emergency Measures report as presented.

**Unanimously Carried #19-03-2017**

Canada Day Committee:

The Canada Day committee did not meet however the Mayor discussed a grant proposal through the Provincial government for municipal development to commemorate Canada 150.

**Moved by** Councillor Nicolle Carlin and **seconded by** Councillor Dave Morrison to submit a proposal for funding up to \$150,000 for a play structure through the Regional Development Corporation.

**Unanimously Carried #20-03-2017**

Human Resources Committee:

**Moved by** Councillor Nicolle Carlin and **seconded by** Councillor Susan Jonah to accept the following as committee members:

Councillor Susan Jonah  
Councillor Holly Hyslop  
Councillor Dave Morrison

Mayor Chris Melvin  
Clerk/Treasurer Melanie Frost

**Unanimously Carried #21-03-2017**

**Moved by** Deputy Mayor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the Human Resources committee report.

**Unanimously Carried #22-03-2017**

**15. Treasurer's Report**

The Treasurer's report was reviewed;

The following payments for March 2017 were approved for payment:

Fero- Solid Waste	\$10,332.84
Fero- Recycling	\$ 5,333.00
Lud-San Enterprises- Rent	\$ 2,334.50
NB Power- Streetlights	\$ 3,747.98
RSC11- Tipping	\$ 6,793.35

EPR Daye Kelly & Assoc. 2016 Audit	\$ 9,487.50
City of Fredericton- 1 <sup>st</sup> Quarter Payment	\$ 35,846.50
Lud-San Enterprises- Snow Removal (Dry hydrant Yoho Lake – February)	\$ 2,760.00

**Moved by** Nicolle Carlin and **seconded by** Deputy Mayor Darren MacKenzie to accept the Treasurer's report and approve the payments for March 2017 as listed on the Treasurer's report.

**Unanimously Carried #23-03-2017**

**16. New Business**

None

**17. Upcoming Activities**

UMNB Zone 5 Meeting- Thurs, Mar 30th 7:00-9:00 pm – Municipal Office

**18. Closed Session**

None

**19. Date, Time and Location of next meeting**

Regular Council Meeting  
Council Chambers  
April 12, 2017 @ 6:30 p.m.

**20. Adjournment**

**Moved by** Councillor Dave Morrison and **seconded by** Councillor Holly Hyslop to adjourn the meeting at 8:32 p.m

**Unanimously Carried #24-03-17**

Certified Correct,

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Terri L Parker  
Asst. Clerk

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Chris Melvin  
Mayor