

HANWELL
Rural Community
Regular Meeting of Council
December 12th, 2018
Minutes

Attendance:

Deputy Mayor Dave Morrison, Councillor Darren MacKenzie, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Melissa Smith, Councillor Nicolle Carlin, Clerk/Treasurer Terri Parker, Asst. Clerk Cindy Hackett, Administrative Asst. Sherri Johnston, UKFD Chief Crouse, RCMP Sgt. Martel, and 7 members of the public.

1. Calling to Order

Deputy Mayor Dave Morrison called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to approve the agenda with the following additions:

12b) Email from Chris Melvin- Refusal to Pay Penalty

16d) F6 Networks

Unanimously Carried #01-12-2018

3. Adoption of Minutes

Moved by Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin to adopt the minutes of the November 14th, 2018 Regular Meeting of Council.

Unanimously Carried #02-12-2018

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to adopt the minutes of the November 25th, 2018 Special Meeting of Council.

Unanimously Carried #03-12-2018

4. Public Input/Inquires

5. Disclosures

Councillor Nicolle Carlin declared a conflict with item 12b).

Councillor Susan Jonah declared a conflict with item 16d).

6. Reports

a). Fire Department:

Chief Crouse presented a report for November which was reviewed by Council.

Chief Crouse spoke about the upcoming Annual Christmas Dinner and the Santa Claus visit to Station 2.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Fire Department report as presented.

Unanimously Carried #04-12-2018

b). RCMP:

Sgt. Martel presented a report for November to Council.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the RCMP report as presented.

Unanimously Carried #05-12-2018

7. Presentations

a) Christmas Lights Contest:

All three contest winners for the Christmas Lights contest were presented with their trophies and gift certificates for the Hanwell Market.

The winners were:

1st Place: Patrick Butt, 42 Willow Court (\$100 gift certificate and trophy)

2nd Place: Malcolm Nye, 129 Eaglewood Drive (\$75 gift certificate and trophy)

3rd Place: Nick Cunningham, 132 Eaglewood Drive (\$50 gift certificate and trophy)

Congratulations to the winners.

8. Permit Applications

There were 4 building permits and 1 development permit for November 2018.

9. Proclamations:

None

10. Petitions and Delegations

None

11. Business Arising

a) Name for Access Road Approval:

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to approve the name "Nature Park Drive" for the access road leading to the Hanwell Recreation Park and direct the Clerk to notify NB911 of its approval.

Unanimously carried #06-12-2018

12. Correspondence

a) Email from resident – speeding in Eaglewood.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the correspondence from resident regarding speeding in Eaglewood.

Unanimously Carried #07-12-2018

Councillor Carlin left Council Chambers at 6:48 pm due to Conflict of Interest with items 12b).

b) Email from Chris Melvin – Refusal to Pay Penalty

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the correspondence from Chris Melvin dated November 24, 2018.

Motion Carried #08-12-2018

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Susan Johan to direct the Clerk to issue a new invoice in the amount owing, with a follow-up in 90 days if not paid.

Motion Carried #09-12-2018

Councillor Carlin returned to Council Chambers at 7:00 pm.

13. Meetings and Special Events

The Deputy Mayor provided a report.

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to receive the Deputy Mayor's Report.

Unanimously Carried #10-12-2018

14. Committee Reports

Finance Committee:

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to receive the Finance Committee report as presented.

Unanimously Carried #11-12-2018

Facilities Committee: *Did not meet*

Planning Committee: *Did not meet*

Parks & Recreation Committee:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the Parks & Recreation Committee report as presented.

Unanimously Carried #12-12-2018

Communication Committee: *Did not meet*

Emergency Measures Committee:

Moved by Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop to receive the Emergency Measures Committee report as presented.

Unanimously Carried #13-12-2018

Human Resources Committee: *Did not meet*

Hanwell Days Committee: *Did not meet*

Age Friendly Committee: *Did not meet*

15. Treasurer's Report

The Treasurer's report was reviewed.

The following payments for November 2018 were approved for payment:

FERO- Solid Waste	\$	13,775.26
FERO- Recycling	\$	6,473.95
Lud-San Enterprises- rent	\$	2,334.50
NB Power- street lights	\$	3,863.41
RSC 11- tipping	\$	8,655.63
Algonquin Outfitters	\$	2,226.77
FAME Municipal Solutions inc.	\$	11,500.00
St. Mary's Memorial Health Centre	\$	2,525.00
CIBC Mellon (Nov. Pension Plan)	\$	1,702.26
Crandall Engineering (balance of invoice)	\$	1,771.00
Monteith Underground Services	\$	24,108.22
Goguen Architecture Inc.	\$	6,514.18
Colpitts Development Inc. (Claim #6)	\$	251,936.53

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Treasurer's report and approve the payments for December 2018 as listed on the Treasurer's report.

Unanimously Carried #14-12-2018

16. New Business

a) Approval of Staff Overtime

Moved by Councillor Melissa Smith and **seconded by** Councillor Nicolle Carlin to permit staff to carry over any unused vacation and overtime hours on the condition that they be used before April 1, 2019.

Unanimously Carried #15-12-2018

Councillor Jonah left Council Chambers at 7:14 pm due to conflict of interest with item 16b).

b) Tree Lighting Reimbursement

Moved by Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie that Councillor Susan Johan be paid \$150 per diem for the two days of work that she missed in order to attend to the logistics of the Hanwell Christmas tree delivery and set up.

Motion Carried #16-12-2018

Councillor Jonah returned to Council Chambers at 7:15 pm.

c) 2019 Remuneration of Staff Salaries

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith that effective January 1, 2019 staff salaries to be increased to reflect the New Brunswick's Consumer Price Index yearly average when announced.

Unanimously Carried #17-12-2018

d) F6 Networks

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to postpone the discussion about F6 Network quote to the next meeting, and to direct the Clerk to find quotes by other providers for phone, internet and cable for the new Community Centre for comparison.

Unanimously Carried #18-12-2018

17. Upcoming Activities

Dec. 7-9 – Christmas Lights Contest

Dec. 15 – UKFD Christmas Dinner & Awards (6:00 pm)

Dec. 19 – Santa Visit at Station 2 (7:00-10:00 pm)

Dec. 28 – Community Skate at Grant Harvey (3:15-4:15 pm)

Jan. 12 – Ski/Snowshoe kick-off, Hanwell Rec Park (1:00-3:00 pm)

Jan. 19 – Moonlight Hike, Hanwell Rec Park (7:00-8:00 pm)

**For locations of events contact municipal office or watch for upcoming advertisements

18. Closed Session

Moved by Councillor Holly Hyslop and **seconded by** Councillor Nicolle Carlin to move into Closed Session according to s.68(1)(j) of the *Local Governance Act*.

Unanimously Carried #19-12-2018

Moved to Closed Session at 7:30 pm

Councillor Smith left Council Chambers at 7:40 pm

Councillor Smith returned to Council Chambers at 7:42 pm

Deputy Mayor resumed the meeting to order at 7:45 pm

a) Recycling Collection Contract – Approval of Tender

Moved by Councillor Melissa Smith and **seconded by** Darren MacKenzie to accept FERO Waste & Recycling Inc. tender "Proposal B" in the amount of \$72,432.98 plus HST for one year (Jan 1 – Dec 31, 2019) with an option to extend the terms of the contract by up to two (2) periods of one (1) year under the same terms and conditions, except that an allowance may be negotiated for rising fuel prices and an increase in the number of households.

Unanimously Carried #20-12-2018

b) Solid Waste Collection Contract – Option to Renew

Moved by Councillor Melissa Smith and **seconded by** Holly Hyslop to direct the Clerk to contact FERO Waste & Recycling Inc. to negotiate a renewal for solid waste collection for the period of Feb. 1, 2019 to Jan. 31, 2020

Unanimously Carried 21-12-2018

19. Date, Time and Location of next meeting

Regular Council Meeting
Council Chambers
January 9th, 2019 @ 6:30 p.m.

20. Adjournment

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to adjourn the meeting at 7:46 p.m.

Unanimously Carried #22-12-2018

Submitted by,

Cindy Hackett
Asst. Clerk

Certified Correct,

Terri L. Parker
Clerk/Treasurer

Dave Morrison
Deputy Mayor