

**HANWELL**  
Rural Community  
Regular Meeting of Council  
January 16<sup>th</sup>, 2019  
Minutes

**Attendance:**

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Darren MacKenzie, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Melissa Smith, Councillor Nicolle Carlin, Clerk/Treasurer Terri Parker, Asst. Clerk Cindy Hackett, UKFD Chief Crouse, RCMP Cst. Cunningham, RSC 11 Stephen McAlinden, and 1 member of the public.

**1. Calling to Order**

Mayor Susan Cassidy called the meeting to order at 6:30 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to approve the agenda with the following additions and amendments:

Add: 9a) Proclamation: Heritage Week

9b) Proclamation: National Flag of Canada Day

Amend: 11d) Business Arising: Move item 11d) to 11a) and adjust the rest of the items accordingly.

**Unanimously Carried #03-01-2019**

**3. Adoption of Minutes**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Susan Jonah to adopt the minutes of the December 12<sup>th</sup>, 2018 Regular Meeting of Council.

**Unanimously Carried #04-01-2019**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to adopt the minutes of the December 20<sup>th</sup>, 2018 Special Meeting of Council.

**Unanimously Carried #05-01-2019**

**4. Public Input/Inquires**

**5. Disclosures**

**6. Reports**

a). Fire Department:

Chief Crouse presented a report for December which was reviewed by Council.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Fire Department report as presented.

**Unanimously Carried #06-01-2019**

*Councillor MacKenzie left council chambers at 6:49 pm*

b). RCMP:

Cst. Cunningham presented a report for December to Council.

**Moved by** Councillor Nicolle Carlin and **seconded by** Deputy Mayor Dave Morrison to accept the RCMP report as presented.

**Motion Carried #07-01-2019**

*Councillor MacKenzie was not present for the vote*

*Councillor MacKenzie returned at 6:53 pm*

7. **Presentations**

a) York Auto Sales (RSC 11)

**Moved by** Councillor Susan Jonah and **seconded by** Deputy Mayor Dave Morrison to recommend that the Planning Review & Adjustment Committee of the Regional Service Commission 11 approve a 2.04 square metre variance in the area of a sign to allow the freestanding fixed sign to have a total surface area of 3.04 square meters.

**Unanimously Carried #08-01-2019**

b) Rezoning Application – Info only (RSC 11), no motion required.

8. **Permit Applications**

There were 2 building permits and 0 development permits for December 2018.

9. **Proclamations:**

a) Heritage Week

**WHEREAS**, the second week in February is provincially recognized as the time to celebrate our heritage; and

**WHEREAS**, the third Monday in February is National Heritage Day in Canada; and

**WHEREAS**, the significant heritage which we have inherited from our ancestors plays a vital role in providing an identity for our community; and

**WHEREAS**, our human and cultural resources provide us with a legacy to be handed down for the benefit and enjoyment of future generations; and

**WHEREAS**, our natural heritage has played a vital role in developing the rich social fabric of our community, and will continue to provide a framework for "Our Living History: Exploring our Cultural Heritage";

**THEREFORE**, I Susan Cassidy as Mayor of the rural community of Hanwell, do hereby proclaim the week of February 11<sup>th</sup> to 18<sup>th</sup>, 2019 as **Heritage Week** in the rural community of Hanwell, and Monday February 18<sup>th</sup>, 2019 as **Heritage Day**, and I strongly urge all citizens to support and participate in heritage activities occurring throughout the community.

b) **National Flag of Canada Day**

**WHEREAS**, National Flag of Canada Day was declared on February 15<sup>th</sup>, 1996; and

**WHEREAS**, Canada's flag well reflects the common values we hold so dear: freedom, peace, respect, justice and tolerance; and

**WHEREAS**, Canada's flag is a symbol that unites Canadians and expresses throughout the world and always our pride in being Canadian; and

**WHEREAS**, the maple leaf flag pays homage to our geography, reflects the grandeur of our history and represents our national identity; and

**WHEREAS**, our flag thus honours Canadians of all origins who through their courage and determination, have helped to build and are continuing to build our great country: a dynamic country that is open to the future;

**THEREFORE**, I Susan Cassidy as Mayor of the rural community of Hanwell, do hereby proclaim that the 15<sup>th</sup> day of February, 2019 as **National Flag of Canada Day** in the rural community of Hanwell, and I strongly urge all citizens to support and participate in activities occurring throughout the communities.

**10. Petitions and Delegations**

None

*Councillor Smith left council chambers at 7:09 pm*

**11. Business Arising**

a) Community Centre – Approval of Invoice (Crandall Engineering)

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison to approve the invoice from Crandall Engineering Ltd. in the amount of \$2,120.00 plus HST for additional work needed as a result of Department of Transportation and Infrastructure's request to bring the Hanwell Recreation Park access road up to their standards.

**Motion carried #09-01-2019**

*Councillor Smith was not present for the vote.*

*Councillor Smith returned at 7:11 pm*

b) 2019 Solid Waste Collection Renewal Agreement

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to accept the Solid Waste Collection Renewal Agreement from Fero Waste Management for the period of February 1, 2019 to January 31, 2020 with a 4% increase to be \$149,492.56 plus HST.

**Unanimously Carried #10-01-2019**

c) Amended 2019 Budget

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to rescind motion #24-12-2018

**Unanimously Carried #11-01-2019**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Holly Hyslop  
**BE IT RESOLVED** that this is to certify that on the 16<sup>th</sup> day of January 2019, the Council of the Rural Community of Hanwell resolved that the sum of \$2,167,127.00 be the total operating budget of the Rural Community, that the sum of \$1,997,950.00 be the Warrant of the Municipality for the ensuing year, and that the tax rate(s) for the Municipality be:

\$0.3970 (non-streetlights) and \$0.4023 (streetlights).

The Council orders and directs the levying by the Minister of Environment and local Government of said amount on real property liable to taxation under the Assessment Act within the Rural Community of Hanwell.

Adopted this 16<sup>th</sup> day of January 2019 by the Council of the Rural Community of Hanwell.

**Unanimously Carried #12-01-2019**

d) Community Centre – Humidifier

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to approve the change order #25 to have a humidifier installed at the Community Centre, in the amount of \$22,451.05 plus HST.

**Unanimously Carried #13-01-2019**

## **12. Correspondence**

a) Invitation from Karen Ludwig, Municipal Round Table event.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the correspondence.

**Unanimously Carried #14-01-2019**

b) Email from Chris Melvin

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to receive the correspondence from Chris Melvin regarding acknowledgement of receipt of invoice issued by the Clerk.

**Unanimously Carried #15-01-2019**

c) Email from resident regarding roads

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to receive the correspondence from resident regarding road conditions after snow storms.

**Unanimously Carried #16-01-2019**

d) Email from resident to Mayor

**Moved by** Councillor Darren Mackenzie and **seconded by** Deputy Mayor Dave Morrison to receive the correspondence from resident regarding newspaper article of former Mayor.

**Unanimously Carried #17-01-2019**

**13. Meetings and Special Events**

The Deputy Mayor provided a report.

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Melissa Smith to receive the Deputy Mayor's Report.

**Unanimously Carried #18-01-2019**

**14. Committee Reports**

Finance Committee: *Did not meet*

Facilities Committee: *Did not meet*

Planning Committee: *Did not meet*

*Councillor MacKenzie left council chambers at 7:26 pm*

*Councillor MacKenzie returned at 7:29 pm*

Parks & Recreation Committee:

*Mayor Cassidy relinquished the Chair to Deputy Mayor Morrison in order to discuss the Parks and Recreation Committee Report at 7:49 pm*

*Mayor Cassidy resumed the Chair at 8:01 pm*

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to receive the Parks & Recreation Committee report as presented.

**Unanimously Carried #19-01-2019**

Communication Committee: *Did not meet*

Emergency Measures Committee: *Did not meet*

Human Resources Committee: *Did not meet*

Hanwell Days Committee: *Did not meet*

Age Friendly Committee: *Did not meet however a verbal report was provided by Councillor Jonah*

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Nicolle Carlin to accept the verbal report as presented.

**Unanimously Carried #20-01-2019**

**15. Treasurer's Report**

The Treasurer's report was reviewed.

The following payments for January 2019 were approved for payment:

EPR Daye Kelly & Associates	\$ 2,530.00
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**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to accept the Treasurer's report and approve the payments for December 2018 as listed on the Treasurer's report.

**Unanimously Carried #21-01-2019**

**16. New Business**

a) By-Law #01-2014 Amendment to “*A By-Law Respecting the Proceedings of Council and Administration*”

First reading by Title

**Moved** by Councillor Melissa Smith and **seconded** by Councillor Darren MacKenzie to amend “*A By-Law Respecting the Proceedings of Council and Administration*” be given first reading by Title.

**Unanimously Carried #22-01-2019**

**Moved** by Councillor Darren MacKenzie and **seconded** by Councillor Melissa Smith to give By-Law #01-2014 Amendment to “*A By-Law Respecting the Proceedings of Council and Administration*” be given a second reading by title and in its entirety (Councillor MacKenzie read by-law aloud in its entirety):

Pursuant to subsection 10(2) of the *Local Governance Act*, SNB 2017, c.18, amendments thereto and regulations adopted thereunder, the Council of the rural community of Hanwell hereby enacts as follows:

1. DEFINITIONS

“*Act*” means the *Local Governance Act*, amendments thereto and regulations adopted thereunder;

“Assistant Clerk” means the Assistant Clerk of the municipality as appointed by Council in accordance with Section 74 of the *Act*;

“Clerk” means the Clerk of the rural community of Hanwell as appointed by Council in accordance with Section 74 of the *Act*, or the Assistant Clerk;

“Closed Meeting” means a public meeting of Council closed to the public under Section 68(1) of the *Act*;

“Electronic Meeting” means a meeting of Council open to the public in which a member of Council attends electronically through the municipality’s hard-wired speaker phone system”

3. COUNCIL

(b) Deputy Mayor

- i. The Council of the municipality shall elect a Deputy Mayor
- ii. Council shall elect a Deputy Mayor from amongst the councillors, as determined by majority vote of councillors present, cast by ballot. Such elections may take place at the first official meeting of a new Council for a two-year term and every two years thereafter, with all councillors eligible for election including the current Deputy Mayor. In the event of a tie vote, the Mayor shall make the final decision.

(d) Conflict of Interest

- i. Conflicts of Interest are governed by part 8, sections 87-98, of the *Act*.
- iii. A member of Council who finds himself or herself in Conflict with any business on the agenda of any meeting, shall disclose orally the conflict at the meeting, and leave the council chamber during any discussion or vote by council on the matter. Every oral disclosure made under paragraph 91(5)(a) of the *Act* shall be recorded in the minutes of the meeting by the clerk or the person responsible for taking minutes.
- iv. If a conflict arises while a member is in office, the member shall immediately file a statement disclosing a conflict of interest in the form prescribed by regulation (Form 3 – Statement Disclosing a Conflict of Interest, *Local Governance Act*, S.N.B., 2017, c.18, s.91(4), 92(4)).
  - A. Every statement disclosing a conflict of interest filed under subsection 91(1) or (2) of the *Act* shall be recorded and kept in a file by the clerk and be available for examination in the office of the clerk during regular office hours.

4. COUNCIL MEETINGS

(c) Regular Meetings

- ii. Council shall hold one regular meeting per month, on the third Wednesday of each month at 7:00 p.m. in the council chamber, unless otherwise decided by resolution.
- vi. The deadline for receipt of agenda materials by the Clerk is 3:00 p.m. on the Wednesday preceding the meeting.
- ix. The Clerk shall prepare the agenda for regular meetings of Council, which includes the following items:
  1. Call to Order
  2. Approval of Agenda
  3. Adoption of Minutes
  4. Public Input/Inquires
  5. Disclosures of Interest
  6. Reports
  7. Presentations
  8. Permit Applications
  9. Proclamations
  10. Petitions and Delegations
  11. Business Arising
  12. Correspondence
  13. Meetings and Special Events
  14. Committee Reports
  15. Treasurer's Report
  16. Old or Unfinished Business
  17. New Business
  18. Upcoming Activities
  19. Closed Session
  20. Date, Time and Location of Next Meeting
  21. Adjournment

(f) Electronic Meetings

Subject to section 69(1), it is permitted to use electronic means of communication in a council meeting if it allows members of Council to hear and speak to each other and, in the case of a meeting that is open to the public, allows the public to hear the members. Electronic meetings shall be allowed only if the municipality has the capacity to do so.

- i. Only one Member of Council who, at the time of the Regular or Special Meeting of Council, is outside of the local governance area or is physically unable to attend the meeting may participate in the meeting electronically.
- ii. Except for reasons of disability, a member of Council shall not participate a Meeting of Council electronically at more than 25% of the regular council meetings held in a one-year period or at more than four special council meetings held in a one-year period.
- iii. A Member of Council who intends to participate electronically shall provide sufficient notice to the Clerk to ensure that the relevant materials may be sent out to the member and to ensure that, in the case of a meeting that is open to the public, the public is provided with sufficient notice.
- iv. If a Member of Council participates electronically that is closed to the public under subsection 68(1) shall, in the beginning of the meeting, confirm that he or she is alone.
- v. A Member of Council who participates electronically shall be deemed to be present for the meeting.
- vi. If a council meeting is open to the public, use of electronic means of communication is permitted only if a notice of the meeting is given to the public that includes the following information:
  - A. A statement that an electronic means of communication will be used at the meeting; and
  - B. The location where the public may see or hear the meeting.

11. NEWS MEDIA

- (a) The Mayor shall speak on issues of concerns to the municipality on behalf of Council, as per Section 48(1) of the Act.

12. SIGNING OFFICERS

- (a) The Mayor or Deputy Mayor or designated Councillor shall authorize jointly with the Treasurer or Assistant Clerk all cheques and other financial instruments issued by the municipality.
- (b) The Mayor or Deputy Mayor shall sign jointly with the Clerk all agreements, contracts, deeds, by-laws, resolutions or other documents of a general nature and affix the corporate seal of the municipality thereto pursuant to the Act.



#### 14. EMERGENCY/URGENT REQUIREMENTS

- (a) The Emergency Coordinator along with the Mayor and/or Deputy Mayor are authorized to order emergency/urgent repairs or activities on an emergency/urgent basis to protect the public safety or to protect the assets of citizens of Hanwell.

**Unanimously Carried #23-01-2019**

*A member of the public requested to speak during proceedings, Mayor Cassidy asked for a motion to allow the member to speak, no motion was put forth. Request was denied.*

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to extend the meeting past 9:00 pm

**Unanimously Carried #24-01-2019**

*Councillor Smith left council chambers at 8:55 pm*

*Councillor Smith returned at 9:00 pm*

- b) By-Law #02-2014 Amendment to "A By-Law Respecting the Remuneration of Mayor and Councillors"

First reading by Title

**Moved by** Councillor Nicolle Carlin and **seconded by** Councillor Darren MacKenzie to amend By-Law #02-2014 Amendment "A By-Law Respecting the Remuneration of Mayor and Councillors" be given first reading by Title.

**Unanimously Carried #25-01-2019**

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison to give By-Law #02-2014 Amendment to "A By-Law Respecting the Remuneration of Mayor and Councillors" be given a second reading by title and in its entirety (Councillor MacKenzie read by-law aloud in its entirety):

Pursuant to subsection 10(2) of the *Local Governance Act*, S.N.B., 2017 c.18, amendments thereto and regulations adopted thereunder, the Council of the rural community of Hanwell hereby enacts as follows:

#### 2. SALARIES:

As of December 31, 2018:

- (a) The annual salary of the Mayor will be \$15,221.71
- (b) The annual salary of the Deputy Mayor will be \$10,798.03
- (c) Then annual salary of the Councillors will be \$9,357.50
- (d) The salaries shall be paid in equal monthly installments.

#### 3. REPEALED

#### 4. ANNUAL ADJUSTMENT

- (a) On the first day of January 2018 and in each and every year thereafter, the salaries and allowances set out in paragraphs 2 may, by resolution of Council, be adjusted by an annual amount equal to the average increase in the Consumer Price Index (CPI) for New Brunswick plus 2%, recorded for the immediately preceding calendar year.

- (b) With the Federal repeal of the 1/3 income non-taxable allowance for municipal officers, a one-time salary adjustment outside of that as specified in section 4(a) shall be allowed, to be instated as an addition to the base salary as of January 1, 2019. The salary adjustment being an additional 10% to the base salary.

## 6. ATTENDANCE

Council members must attend a minimum of 80% of Regular Meetings of Council per calendar year unless they have a valid excuse which has been approved either in advance of the absence or at the next Regular Meeting of Council following the absence, by the majority of Council members.

Absences shall not be considered as having a valid excuse unless

- a) They are approved in advance or at the next Regular Meeting of Council, and
- b) Notice must be provided to the Clerk.

Any member who attends less than 80% of Regular Meetings of Council in a given calendar year shall be penalized by having an amount equal to the total percentage of non-approved absences deducted from his or her salary of that same calendar year.

### **Unanimously Carried #26-01-2019**

- c) By-Law #03-2014 Amendment to "*A By-Law Respecting the Corporate Seal*"  
First reading by Title.

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to amend "*A By-Law Respecting the Corporate Seal*" be given first reading by Title.

### **Unanimously Carried #27-01-2019**

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to give By-Law #03-2014 to "*A By-Law Respecting the Corporate Seal*" be given a second reading by title and in its entirety (Councillor Smith read by-law aloud in its entirety):

Pursuant to subsection 10(2) of the *Local Governance Act*, S.N.B. 2017, c.18, amendments thereto and regulations adopted thereunder, the Council of the rural community of Hanwell hereby enacts as follows

## 3. USE

The seal shall be used for all official purposes as specified in the *Local Governance Act*.

### **Unanimously Carried #28-01-2019**

- d) By-Law #06-2014 Amendment to "*A By-Law Respecting the Bonding of Officers*"  
First reading by Title.

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Susan Jonah to amend "*A By-Law Respecting the Bonding of Officers*" be given first reading by Title.

### **Unanimously Carried #29-01-2019**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to give By-Law #06-2014 Amendment to “*A By-Law Respecting the Bonding of Officers*” be given a second reading by title and in its entirety (Councillor MacKenzie read by-law aloud in its entirety):

Pursuant to Section 84(1) of the *Local Governance Act*, S.N.B. 2017, c.18, and section 5 of the *Surety Bonds Act*, R.S.N.B. 1973, Chapter S-16, amendments thereto and regulations adopted thereunder, the Council of the rural community of Hanwell hereby enacts as follows:

**Unanimously Carried #30-01-2019**

e) By-Law #07-2015 Amendment to “*A By-Law to Regulate the Collection and Disposal of Solid Waste*”  
First reading by Title.

**Moved by** Councillor Melissa Smith and **seconded by** Councillor Darren MacKenzie to amend By-Law #07-2015 “*A By-Law to Regulate the Collection and Disposal of Solid Waste*” be given first reading by Title. By-Law #07-2015 “*A By-Law to Regulate the Collection and Disposal of Solid Waste*” second and third reading in its entirety postponed.

**Unanimously Carried #31-01-2019**

f) By-Law #13-2016 Amendment to “*A By-Law Respecting Dangerous or Unsanitary Premises*”  
First reading by Title.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Darren MacKenzie to amend By-Law #13-2016 “*A By-Law Respecting Dangerous or Unsanitary Premises*” be given first reading by Title.

**Unanimously Carried #32-01-2019**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to give By-Law #13-2016 Amendment to “*A By-Law Respecting Dangerous or Unsanitary Premises*” be given a second reading by title and in its entirety (Councillor Darren MacKenzie read the by-law in its entirety):

Pursuant to section 128 of the *Local Governance Act*, S.N.B., 2017, c.18, and amendments thereto, the Council of the rural community of Hanwell hereby enacts as follows:

2. The Council of the rural community of Hanwell hereby declares that Sections 130 to 143 of the *Local Governance Act* shall apply to the entire area within the municipal limits of the rural community of Hanwell.

**Unanimously Carried #33-01-2019**

g) ParticipAction – No action required

h) Hanwell Days

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Nicolle Carlin to strike up a Hanwell Days Ad-Hoc Committee. Councillor Holly Hyslop will be Chair, and Deputy Mayor Dave Morrison will be Vice-Chair of the Hanwell Days Committee.

**Unanimously Carried #34-01-2019**

i) Fire Services – regarding snow removal of the dry hydrant at Yoho Scout Lodge

**Moved by** Councillor Melissa Smith and **seconded by** Deputy Mayor Dave Morrison to direct the Clerk to accept the 40% payment from Environment and Local Government as partial reimbursement for the amount spent on snow removal for Yoho Scout Lodge dry hydrant.

**\*No Vote taken / withdrawn\***

Clerk was directed to contact Environment and Local Government and investigate the matter, contact Combind Holdings Ltd. to cease snow removal at Yoho Scout Lodge dry hydrant, find a more cost-effective means of snow removal, and forward the invoices to Environment and Local Government as agreed.

#### **17. Upcoming Activities**

Jan. 19 – Moonlight Hike, Hanwell Rec Park (7:00-8:00 pm)

Feb. 16 – Moonlight Hike, Hanwell Rec Park (7:00-8:00 pm)

\*\*For locations of events contact municipal office or watch for upcoming advertisement

#### **18. Closed Session**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Melissa Smith to move into Closed Session according to s.68(1)(j) of the *Local Governance Act*.

**Unanimously Carried #36-01-2019**

*Moved to Closed Session at 9:32 pm*

*Mayor Cassidy called for a 5-minute break from 9:32 to 9:37 pm*

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Holly Hyslop to reconvene.

**Unanimously Carried #37-01-2019**

*Reconvened to regular meeting at 10:07 pm*

**Moved by** Councillor Nicolle Carlin and **seconded by** Councillor Darren MacKenzie that Council agrees not to proceed with any further financial actions with regards to former Mayor Melvin.

**Unanimously Carried #38-01-2019**

#### **19. Date, Time and Location of next meeting**

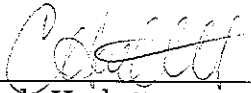
Regular Council Meeting  
Council Chambers  
February 20<sup>th</sup> @ 6:30 p.m.

**20. Adjournment**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Nicolle Carlin to adjourn the meeting at 10:18 p.m.

**Unanimously Carried #39-01-2019**

Submitted by,

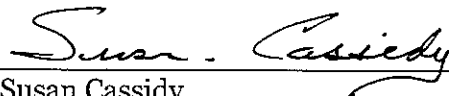


\_\_\_\_\_  
Cindy Hackett  
Asst. Clerk

Certified Correct,



\_\_\_\_\_  
Terri L. Parker  
Clerk/Treasurer



\_\_\_\_\_  
Susan Cassidy  
Mayor

