

**HANWELL**  
Rural Community  
Regular Meeting of Council  
February 19, 2020  
Minutes

**Attendance:**

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Darren MacKenzie, Councillor Dan Fortier, Clerk/Treasurer Terri Parker, Assistant Clerk Cindy Hackett, Fire Chief Murray Crouse and Marcelle Thibodeau-Hennigar of Regional Service Commission 11.

**1. Calling to Order**

Mayor Cassidy called the Regular Meeting to order at 7:00 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to approve the agenda.

**Unanimously Carried #01-02-2020**

**3. Adoption of Minutes:**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie that the minutes of the January 15, 2020, Regular Meeting of Council be adopted.

**Unanimously Carried #02-02-2020**

**4. Public Input/Inquiries**

**5. Disclosures**

**6. Reports:**

a) Fire Department

Chief Murray Crouse provided a report from Upper Kingsclear Fire Department for January 2020.

**Moved by** Councillor Dan Fortier and **seconded by** Councillor Darren MacKenzie to accept the Fire Department report as presented.

**Unanimously Carried #03-02-2020**

**7. Presentations**

a) **Land for Public Use** – Regional Service Commission 11

The Rural Community of Hanwell Subdivision By-Law requires that lots created on private roads go through the land for public purposes process; the land being 2 lots to be created on John Chessie Drive within the Linda Chessie Subdivision No. 2020-1.

**Moved by** Councillor Darren MacKenzie and seconded by Deputy Mayor Dave Morrison to accept the recommendation by the Regional Service Commission 11 and request an amount of \$2,368.20 per lot (\$4,736.40 total) to be paid for land for public purposes.

**Unanimously Carried #04-02-2020**

**8. Permit Applications**

There was 1 building permit and 0 development permits for the month of January 2020.

**9. Proclamations**

Epilepsy Awareness Month and “Purple Day”

**Whereas** “Purple Day” is a global effort dedicated to promoting epilepsy awareness in countries around the world, and

**Whereas** epilepsy is one of the most common neurological conditions, estimated to affect over 50 million people worldwide and 42 people in Canada are diagnosed every day, and

**Whereas** one in ten persons will have at least one seizure during his or her lifetime, and

**Whereas** the public is often unable to recognize common seizure types, or how to respond with appropriate first aid, and

**Whereas** March is *National Epilepsy Month*, and “Purple Day” will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally,

**THEREFORE**, I Susan Cassidy as Mayor of the rural community of Hanwell, do hereby proclaim March 2020 as ***Epilepsy Awareness Month***, and that the 26<sup>th</sup> day of March, 2020, as “***Purple Day***” in the rural community of Hanwell, and Council and Staff of the rural community of Hanwell will wear our purple ribbon pins in an effort to raise awareness of epilepsy in Canada.

**10. Petitions and Delegations**

**11. Business Arising:**

a) Parking Lot Lights

Deferred until all quotes are received and until the Clerk or Mayor can contact Minister Dominic Cardy’s office to inquire if a grant can be obtained to pay for a portion of the cost of replacing the current lights. No motion required.

b) Streetlight Removal – 20 Libra Lane

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to receive the correspondence and that the Clerk will contact all residents concerned stating that no action is necessary.

**Unanimously Carried #05-02-2020**

c) Streetlight Policy Update #2019-01

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to accept the policy with the following amendments to the original Policy:

Policy Objective:

Insert the words “or removing” after the words “installing”.

Criteria for New Street Light Installation:

Insert the following sentence in the second paragraph after the first sentence: “If a new residence is already in an area under the tax designation for street lighting, but lighting is not yet present, then staff can request to have a streetlight installed per the guidelines of NB Power.”

**Unanimously Carried #06-02-2020**

**12. Correspondence:**

a) Email from Perth-Andover re: Tuff Muck municipal challenge

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to receive the correspondence from Perth-Andover.

**Unanimously Carried #07-02-2020**

b) Letter re: Donation Request

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the letter regarding donation request. The Clerk will respond stating that in accordance to the Grant / Donation Policy “an individual must reside in the Rural Community of Hanwell”.

**Unanimously Carried #08-02-2020**

c) Letter from resident re: Parking Lot Lights

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the correspondence from resident regarding parking lot lighting.

**Unanimously Carried #09-02-2020**

d) Letter from resident re: House fire on Milky Way Dr.

**Moved by** Councillor Holly Hyslop and **Seconded by** Councillor Darren MacKenzie to receive the correspondence from resident on Milky Way Dr. thanking the Upper Kingsclear Fire Department for their service.

**Unanimously Carried #10-02-2020**

**13. Meetings and Special Events:**

Mayor's Report

**Moved by** Councillor Dan Fortier and **seconded by** Councillor Holly Hyslop to receive the Mayor's report as presented.

**Unanimously Carried #11-02-2020**

*Mayor Susan Cassidy requested that each member of Council give a verbal report of their meetings and events of January/February 2020 (verbal reports do not need a motion to accept/receive).*

Deputy Mayor Dave Morrison:

Attended Hanwell School reveal; coordinated the Park sign upgrade and installation; attended and coordinated the Moonlight Hike; attended the Family Day events; attended various committees of which he is a member; met with sponsors for Hanwell Days and hand-delivered letters requesting support; organizing Hanwell Days events; researched and found a wood chipper for the Park maintenance.

Councillor Holly Hyslop:

Attended Hanwell School reveal; attended the City Recreation Advisory Committee meetings as Chair; provided participation numbers (annual report) to Council; attended the Aquatic Group Committee as Hanwell Representative.

Councillor Susan Jonah:

Attended Hanwell School reveal; attended the PRAC committee meeting as vice-chair; contacted the electrician regarding the generator panel at the Yoho Scout Lodge; replaced speed sign (50 km/h to 20 km/h); organizing the Age-Friendly Open House on April 19; working on the Action Plan for Hanwell's Age Friendly community designation; facilitated a meeting with Tom Morrison and Council regarding grant information for the recreation building (old church).

Councillor Dan Fortier:

Attended the Hanwell School reveal; attended various committee meetings of which he is a member.

Councillor Darren MacKenzie:

Attended the Hanwell School reveal; attended and coordinated the Moonlight Hike; attended and coordinated the Family Day event; attended various committee meetings of which he is a member; organizing and Earth Day event for April 22.

**14. Committee Reports:**

Finance – Did not meet

Facility – Did not meet

Planning

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the Planning Management Committee report for January as presented.

**Unanimously Carried #12-02-2020**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Dan Fortier to receive the Planning Management Committee report for February as presented.

**Unanimously Carried #13-02-2020**

Parks & Recreation

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the Parks and Recreation Committee report as presented.

**Unanimously Carried #14-02-2020**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to extend the meeting past 9:00 pm.

**Unanimously Carried #15-02-2020**

Communications

**Moved by** Councillor Dan Fortier and **seconded by** Councillor Holly Hyslop to receive the Communication Committee report as presented

**Unanimously Carried #16-02-2020**

EMO

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the Emergency Measures Committee report as presented.

**Unanimously Carried #17-02-2020**

HR – Did not meet

Age Friendly

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the Age Friendly Committee report as presented.

**Unanimously Carried #18-02-2020**

**15. Treasurer's Report**

**Moved by** Councillor Dan Fortier and **seconded by** Councillor Darren MacKenzie to accept the Treasurer's report.

**Unanimously Carried #19-02-2020**

**16. Old or Unfinished Business**

Items carried forth from previous Council meetings that have not been completed/resolved.

- a) School Capital Project – *the rendering reveal took place on January 27, 2020*
- b) Solar Grid Array Project  
– *A grant application was submitted on June 21, 2019.*
- c) Accessibility Trail Project

**17. New Business**

Hanwell Fire Station – Generator

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to direct the clerk to apply for the Community Investments Grant for a generator for Upper Kingsclear Fire Station #2 (Hanwell).

**Unanimously Carried #20-02-2020**

**18. Upcoming Activities:**

March 7 – Moonlight Hike (7-8 pm)

March 8 – Laser Tag (1-4 pm)

April 5 – Easter Eggstravaganza (1-3 pm)

*\*\*For locations/times of events contact municipal office or watch for upcoming advertisements.*

**19. Closed Session**

**20. Date, Time and Location of next meeting**

Special Council Meeting

Council Chambers

Thursday, February 20<sup>th</sup> at 6:00 pm

Regular Council Meeting

Council Chambers

Wednesday, March 18<sup>th</sup> at 7:00 pm

**21. Adjournment**

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to adjourn the meeting at 9:23 pm.

**Unanimously Carried #21-02-2020**

Submitted by,

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Cindy Hackett  
Assistant Clerk

Certified Correct,

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Terri L. Parker  
Clerk/Treasurer

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Susan Cassidy  
Mayor