

**DUE TO COVID-19 REQUIREMENTS FOR SOCIAL DISTANCING:**

**This meeting was held via WebEx. During this time, these meetings are open to the public via phone by contacting the Clerk; information on how to attend by phone is available on the agenda, which is released no later than 48 hours prior to the meeting.**

**HANWELL**  
Rural Community  
Regular Meeting of Council  
April 15, 2020  
Minutes

**Attendance:**

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Susan Jonah, Councillor Darren MacKenzie, Councillor Dan Fortier, Clerk/Treasurer Terri Parker, and Assistant Clerk Cindy Hackett.

**Regrets:**

Councillor Holly Hyslop and Upper Kingsclear Fire Chief Murray Crouse

**1. Calling to Order**

Mayor Cassidy called the Regular Meeting to order at 7:14 p.m.

**2. Approval of the Agenda**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier to approve the agenda with the following additions and/or amendments:

Add: 11a) Staff Vacations

Amend: 17a) Code of Conduct *Policy* to be changed to Code of Conduct *By-Law*

**Unanimously Carried #01-04-2020**

**3. Adoption of Minutes:**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier that the minutes of the February 19, 2020, Regular Meeting of Council be adopted with the following change:

a) Solar Grid Array Project

– *A grant application was submitted on June 21, 2020*

changed to:

b) Solar Grid Array Project

– *A grant application was submitted on June 21, 2019.*

**Unanimously Carried #02-04-2020**

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison that the minutes of the February 20, 2020, Special Meeting of Council be adopted.

**Unanimously Carried #03-04-2020**

**Moved by** Councillor Susan Jonah and **seconded by** Deputy Mayor Dave Morrison that the minutes of the March 17, 2020, Emergency Meeting of Council be adopted.

**Unanimously Carried #04-04-2020**

**4. Public Input/Inquiries**

**5. Disclosures**

**6. Reports:**

a) Fire Department

Chief Murray Crouse was not able to attend the meeting.

**7. Presentations**

**8. Permit Applications**

There was 1 building permit and 0 development permits for the month of March 2020.

**9. Proclamations**

**10. Petitions and Delegations**

**11. Business Arising:**

a) Staff 2019 Vacation Days – carry-over

**Moved by** Councillor Dan Fortier and **seconded by** Deputy Mayor Dave Morrison to extend the use of staff's remaining 2019 vacation time to be used at a later date.

**Unanimously Carried #05-04-2020**

**12. Correspondence:**

**13. Meetings and Special Events:**

Mayor's Report

Verbal report provided; the Mayor spoke about her teleconference with Dr. Russell, Chief Medical Officer for the Province of New Brunswick which also included other community Mayors.

**14. Committee Reports:**

Finance – Did not meet

Facility – Did not meet

Planning – Did not meet

Parks & Recreation – Did not meet

Communications – Did not meet

EMO

**Moved by** Councillor Dan Fortier and **seconded by** Deputy Mayor Dave Morrison to accept new members Melissa McCarthy and Jeff Justason as new members to the Emergency Measures Committee

**Unanimously Carried #06-04-2020**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to accept the Emergency Measures Committee report as presented.

**Unanimously Carried #07-04-2020**

HR – Did not meet

Age Friendly – Did not Meet

Hanwell Days

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison to receive the Hanwell Days Committee report as presented.

**Unanimously Carried #08-04-2020**

**15. Treasurer's Report**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier to accept the Treasurer's report.

**Unanimously Carried #09-04-2020**

**16. Old or Unfinished Business**

Items carried forth from previous Council meetings that have not been completed/resolved.

a) School Capital Project – *the rendering reveal took place on January 27, 2019*

**17. New Business**

a) Code of Conduct By-Law - amendments

First reading by title of By-Law #16-2019, "A By-Law Establishing A Code of Conduct for Council" amendment.

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison that By-Law #16-2019, "A By-Law Establishing A Code of Conduct for Council" amendment be given first reading by title.

**Unanimously Carried #10-04-2019**

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison that the meeting be extended past 9:00 pm.

**Unanimously Carried #11-04-2020**

**18. Upcoming Activities:**

*All upcoming events are hereby postponed or cancelled until the Emergency Order is lifted due to COVID-19, which currently bans public gatherings.*

**19. Closed Session**

a) Personal Matter -Pursuant to *Local Governance Act* Section 68.1(a)

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie that the proceedings be moved into Closed session, pursuant to Section 68.1(a) of the *Local Governance Act*.

**Unanimously Carried #12-04-2020**

*Assistant Clerk left the meeting at 8:53 pm*

**Moved by** Deputy Mayor Morrison and **seconded by** Councillor Darren MacKenzie to leave closed session and reconvene to regular session.

**Unanimously Carried #13-04-2020**

*8:56pm Reconvened to Regular session*

**Moved by** Councillor Fortier and **seconded by** Councillor Darren MacKenzie to postpone this matter to a closed meeting and in a face to face forum.

**Unanimously Carried #14-04-2020**

**20. Date, Time and Location of next meeting**

Regular Council Meeting

Council Chambers or via electronic meeting

Wednesday, May 20<sup>th</sup> at 7:00 pm

**21. Adjournment**

**Moved by** Councillor Dan Fortier and **seconded by** Deputy Mayor Dave Morrison to adjourn the meeting at 8:59 pm.

**Unanimously Carried #15-04-2020**

Submitted by,

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Cindy Hackett  
Assistant Clerk

Certified Correct,

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Terri L. Parker  
Clerk/Treasurer

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Susan Cassidy  
Mayor