

**HANWELL**  
Rural Community  
Emergency Meeting of Council  
March 17, 2020  
Minutes

**Attendance:**

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Darren MacKenzie, Councillor Dan Fortier, Clerk/Treasurer Terri Parker, and Assistant Clerk Cindy Hackett.

**1. Calling to Order**

Mayor Susan Cassidy called the Special Meeting to order at 5:00 p.m.

**2. Adoption of the Agenda**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Dan Fortier to adopt the agenda.

**Unanimously Carried #01-03-2019**

**3. COVID-19**

**a) Business Continuity Plan**

Discussion on the rural community's Business Continuity Plan; staff drafted up a Plan in response to COVID-19. Staff will continue to work on drafting a Business Continuity Plan for any incident and/or emergency that may occur within the community and how the rural community of Hanwell will respond.

Discussion on allowing staff to work from home due to the Provincial recommendation that all non-essential staff self-isolate and stay home. Council was in agreement to allow staff to work from home.

Discussion on whether to continue having council meetings and how they will be conducted. Staff will look into alternatives to face-to-face meetings, however many on council are not opposed to meeting and keeping a 6 foot distance from one another, sanitizing their desks and taking whatever other precautions necessary to safeguard against contamination, although this does not comply with the Provincial recommendation of eliminating face-to-face meetings.

**Moved by** Councillor Dan Fortier and **seconded by** Councillor Darren MacKenzie to abide by the legislation of the Province to allow staff to work from home within the guidelines established by the rural community of Hanwell.

**Unanimously Carried #02-03-2019**

**4. Municipal Elections - Postponed**

It was announced on March 17, 2020, due to COVID-19 the municipal elections in NB would be postponed until May 2021.

**5. Rescind Motion #25-02-20 – Purchase of Woodchipper**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to rescind **motion #25-02-20:**

WHEREAS the rural community of Hanwell uses a woodchipper each summer for the maintenance of the walking trails, and


WHEREAS in prior years the chipper was permitted to be borrowed from Sentier NB Trails for one month, and  
WHEREAS Sentier NB Trails is no longer in operation and the equipment would have to be rented, and  
WHEREAS the average rental fee for a woodchipper is \$100/day,  
I move that the rural community of Hanwell purchase a used "Whisper Chipper" woodchipper from Greer's Mountain Salvage in the amount of \$6,000.  
**Unanimously Carried #03-03-2020**

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison that  
WHEREAS the rural community of Hanwell uses a woodchipper each summer for the maintenance of the walking trails, and  
WHEREAS in prior years the chipper was permitted to be borrowed from Sentier NB Trails for one month, and  
WHEREAS Sentier NB Trails is no longer in operation and the equipment would have to be rented, and  
WHEREAS the average rental fee for a woodchipper is \$100/day,  
I move that the rural community of Hanwell purchase a used "Whisper Chipper" woodchipper from Greer's Mountain Salvage in the amount of \$6,450 including HST.  
**Unanimously Carried #04-03-2020**

**6. Adjournment**


**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to adjourn the meeting at 5:56 pm.  
**Unanimously Carried #05-03-2020**

Submitted by,

  
\_\_\_\_\_  
Cindy Hackett  
Assistant Clerk

Certified Correct,

  
\_\_\_\_\_  
Terri L. Parker  
Clerk/Treasurer

  
\_\_\_\_\_  
Susan Cassidy  
Mayor