

DUE TO COVID-19 REQUIREMENTS FOR SOCIAL DISTANCING:

During this time, these meetings are open to the public via phone by contacting the Clerk; information on how to attend by phone is available on the agenda, which is released no later than 48 hours prior to the meeting.

HANWELL
Rural Community
Regular Meeting of Council
June 17, 2020
Minutes

Attendance:

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Darren MacKenzie, Councillor Dan Fortier, Clerk/Treasurer Terri Parker, Assistant Clerk Cindy Hackett, and Upper Kingsclear Fire Chief Murray Crouse.

1. Calling to Order

Mayor Cassidy called the Regular Meeting to order at 7:04 p.m.

2. Approval of the Agenda

Moved by Councillor Dan Fortier and **seconded by** Councillor Darren MacKenzie to approve the agenda.

Unanimously Carried #01-06-2020

3. Adoption of Minutes:

Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier that the minutes of the May 20, 2020 Regular Meeting of Council be adopted.

Unanimously Carried #02-06-2020

4. Public Input/Inquiries

None

5. Disclosures

None

6. Reports:

a) Fire Department

Chief Murray Crouse presented a Fire Department report for Council. Chief Crouse mentioned that there are currently 55 volunteer firefighters, and that Personal Protective Equipment (PPE) is in good supply for the volunteers.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to receive the Fire Department report for May 2020 as presented.

Unanimously Carried #03-06-2020

7. Presentations

a) Regional Service Commission 11 – Eastern Fence Ltd. Application

Moved by Councillor Darren MacKenzie and **Seconded by** Councillor Dan Fortier that the rural community of Hanwell recommend that the Planning Review and Adjustment Committee (PRAC) of the Regional Service Commission 11 permit a warehouse establishment on PID #75496935 in the “Commercial and Light Industrial” Zone of the *Rural Community of Hanwell Rural Plan Regulation*, subject to the following terms and conditions:

1. That any sign placed be in accordance with the rural community of Hanwell Sign By-Law #10-2015 and in accordance with any applicable Department of Transportation and Infrastructure policies; and,
2. That outdoor lighting be located, arranged, or shielded as not to interfere with traffic or nearby landowners in the reasonable enjoyment of their properties.

Unanimously Carried #04-06-2020

8. Permit Applications

There were 10 building permits and 2 development permits for the month of May 2020.

9. Proclamations

National Day of Remembrance for Victims of Terrorism (June 23, 2020)

WHEREAS the bombing of Air India flight 182 on June 23, 1985 caused the deaths of 329 people and was the largest mass murder and terrorist act in Canadian history; and

WHEREAS terrorist attacks are heinous acts against humanity and have claimed thousands of victims worldwide including Canadians who have lost their lives, or experienced the loss of loved ones, through these acts of human violence; and

WHEREAS it is important that Canadians have an opportunity to honour the memory of the victims of terrorism and to denounce terrorism; and

WHEREAS by Order in Council P.C. 2005-1218 of June 22, 2005, the Governor in Council directed that a proclamation do issue requesting the people of Canada to observe June 23 of every year as a National Day of Remembrance for Victims of Terrorism;

THEREFORE, I Susan Cassidy as Mayor of the rural community of Hanwell, do hereby proclaim that June 23, 2020, is ***National Day of Remembrance for Victims of Terrorism*** and be observed in the rural community of Hanwell.

10. Petitions and Delegations

None

Assistant Clerk left Council Chambers at 7:55 pm and returned at 7:59 pm

11. Business Arising:

a) Adoption of Policy 2020-1, "Code of Conduct for Council Complaint Procedure Policy"
Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie to adopt Policy #2020-1, "Code of Conduct for Council Complaint Procedure Policy".

YES Votes: Deputy Mayor Dave Morrison, Councillor Darren MacKenzie

NO Votes: Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Dan Fortier

Motion Defeated

Moved by Councillor Holly Hyslop and **seconded by** Councillor Susan Jonah to move to Closed Session, pursuant to S. 68 (1)(a) (*information of which the confidentiality is protected by law*) of the *Local Governance Act*.

Unanimously Carried #05-06-2020

Meeting moved to Closed Session at 8:02 pm; Assistant Clerk left Council Chambers.

Mayor Susan Cassidy reconvened meeting to regular session at 8:06 pm; Assistant Clerk returned to Council Chambers.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Susan Jonah to postpone the 2nd and 3rd reading of Amendment to By-Law 16-2019, "A By-Law Establishing the Code of Conduct for Council"

Motion Carried #06-06-2020

Councillor Fortier left council chambers at 8:10 pm and returned at 8:12 pm, and was not present for the vote

12. Correspondence:

a) Email from resident re: Hanwell Program for Diversity, Inclusiveness, and Literacy
Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to Accept the correspondence, and for the clerk to reach out to her and ask her to present to council at the regular meeting in July, and invite her to do a reading program on Hanwell Radio.

Unanimously Carried #07-06-2020

b) Letter re: Integrated Bilateral Agreement (IBA) funding
Grant application was denied.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the correspondence.

Unanimously Carried #08-06-2020

13. Meetings and Special Events:

Mayor's Report

Moved by Councillor Holly Hyslop and **seconded by** Councillor Dan Fortier to receive the Mayor's report as presented.

Unanimously Carried #09-06-2020

Assistant Clerk left Council Chambers at 8:27 pm and returned at 8:30 pm

14. Committee Reports:

Finance – Did not meet

Facility – Did not meet

Planning – Did not meet

Parks & Recreation

Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie to accept the Parks and Recreation Committee report as presented.

Discussed: outdoor gym and SOCAN licencing for a movie night.

Unanimously Carried #10-06-2020

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to extend the meeting past 9:00 pm.

Unanimously Carried #11-06-2020

Communications:

Met on June 8, 2020, no report provided.

EMO:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the Emergency Measures report as presented.

Unanimously Carried #12-06-2020

HR – Did not meet

Hanwell Days – Did not meet

Age Friendly – Did not meet

15. Treasurer's Report

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the Treasurer's report for June 2020.

Unanimously Carried #13-06-2020

16. Old or Unfinished Business

Items carried forth from previous Council meetings that have not been completed/resolved.

a) School Capital Project

– *The Tender closed in early May. The proposed opening date for the new school is pushed to September 2022.*

17. New Business

a) Working Alone Policy

Two students will be hired to do a combination of Parks and Recreation duties.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to adopt the Working Alone Policy.

Unanimously Carried #14-06-2020

b) Slow Down Committee

Discussion: Deputy Mayor Dave Morrison wishes to collaborate with the Communications Committee to work on a “slow down” campaign. No motion required.

c) Feasibility Study for Roads

Moved by Councillor Susan Jonah and **seconded by** Councillor Darren MacKenzie that **WHEREAS** the residents of the rural community of Hanwell pay a significant portion of their property taxes for transportation, and **WHEREAS** the rural community of Hanwell has repeatedly requested information from the Department of Transportation and Infrastructure as to how and where within the community our money is spent, and **WHEREAS** this information has not been forthcoming, and **WHEREAS** for the past two years, the rural community of Hanwell has set aside a line item in the budget for an independent feasibility study to be done, and **WHEREAS** this study would assess the present situation regarding the roads within the rural community of Hanwell, as well as provide a cost and risk analysis associated with the rural community of Hanwell assuming control of transportation as a budget item, **THEREFORE**, I move that Council authorize and direct the Clerk to search for a qualified professional to conduct a feasibility study.
Unanimously Carried #15-06-2020

d) Assessment of Recreation Building – Proposal

Moved by Councillor Susan Jonah and **seconded by** Councillor Holly Hyslop that **WHEREAS** the rural community of Hanwell has been fortunate enough to take ownership of the former Presbyterian Church of Hanwell, and **WHEREAS** the refurbishment of this building for the purpose of recreation/community use will provide a valuable asset to the rural community of Hanwell and its residents, and **WHEREAS** Heritage Standing Inc. has extensive expertise in the refurbishment of historic structures, **THEREFORE**, I move that Council accept the quote provided by Heritage Standing Inc. for the first three project steps of their quote, including:
Step 1: Condition Assessment
Step 2: Drawings of Current Condition
Step 3: Visioning Document for Potential Future Use and Layout
For a total of \$11,000 plus HST
YES votes: Councillor Susan Jonah, Councillor Holly Hyslop, Councillor Darren MacKenzie
NO votes: Deputy Mayor Dave Morrison, Councillor Dan Fortier
Motion Carried #16-06-2020

Deputy Mayor Dave Morrison has requested the following statement to be included into these minutes regarding the above topic.

Response to Motion:

Our recreation building is a very simple 20 ft x 30 ft single storey wood frame structure built as a place of worship by the common folk of the country in the 20's and 30's. In my opinion, it does not, by any stretch of the imagination, have any architectural significance nor is it of unique design. The building was relocated to its current location and placed on a modern foundation, the roof was replaced with a modern steel roof, the belfry was repaired, floor joists that were rotted were replaced as well as some of the clapboards and the roof trim. Believe it or not, this was all

completed by a local contractor without the benefit of an engineer. With all due respect to my fellow councillor, I cannot support a motion to spend over \$14,000 including HST of our hard-earned taxpayer dollars to a consulting engineering firm for a condition assessment (\$4,250), sketch (\$1,950), a vision report giving council ideas of what we can do with the building (\$4,800) and to hold a public meeting on their findings (\$1,750). This is all something that can be done by council with the advice of a local contractor if necessary. In my opinion, \$14,000 would be better spent on immediate necessary repairs like painting the exterior and repairing the doors and windows.

Deputy Mayor Dave Morrison

18. Upcoming Activities:

Due to the current COVID-19 Pandemic situation limiting gatherings, there are no upcoming activities at this time.

19. Closed Session

20. Date, Time and Location of next meeting

Regular Council Meeting
Council Chambers (or WebEx)
Wednesday, July 15, 2020, at 7:00 pm

21. Adjournment

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to adjourn the meeting at 9:39 pm.

Unanimously Carried #17-06-2020

Submitted by,

Cindy Hackett
Assistant Clerk

Certified Correct,

Terri L. Parker
Clerk/Treasurer

Susan Cassidy
Mayor