

**DUE TO COVID-19 REQUIREMENTS FOR SOCIAL DISTANCING:**

Meetings may be held via WebEx. If this occurs, the meetings will be open to the public only via phone by contacting the Clerk; information on how to attend by phone is available on the agenda, which is released no later than 48 hours prior to the meeting.

**HANWELL**  
Rural Community  
Regular Meeting of Council  
September 16, 2020  
Minutes

**Attendance:**

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Darren MacKenzie, Councillor Dan Fortier, Clerk/Treasurer Terri Parker, Assistant Clerk Cindy Hackett, and Upper Kingsclear Fire Chief Murray Crouse

**1. Calling to Order**

Mayor Cassidy called the Regular Meeting to order at 7:01 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to approve the agenda with the following amendments:

Add: 9: Proclamation – Speeding Awareness Month

11d): Code of Conduct

17a): Ralph Gorman Memorial Playground

**Unanimously Carried #01-09-2020**

**3. Adoption of Minutes:**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Holly Hyslop that the minutes of the August 19, 2020 Regular Meeting of Council be adopted.

**Unanimously Carried #02-09-2020**

**4. Public Input/Inquiries**

None

**5. Disclosures**

None

**6. Reports:**

The Rural Community of Hanwell, with assistance from the Upper Kingsclear Fire Department, nominated Chief Crouse for the Canadian Association of Fire Chiefs “Fire Chief of the Year” award. While Chief Crouse was not chosen as their award recipient, he was recognized as one of the 40 nominees across Canada. The Mayor, on behalf of the the Rural Community of Hanwell, presented Chief Crouse with a Certificate of Appreciation for his service to the protection of our community. Thank you, Chief Crouse!

Chief Murray Crouse presented a Fire Department report for Council.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to receive the Fire Department report for August 2020 as presented.

**Unanimously Carried #03-09-2020**

**7. Presentations**

None

**8. Permit Applications**

There were 6 building permits and 0 development permits for the month of August 2020.

**9. Proclamations**

Speeding Awareness Month

**WHEREAS**, our residents have voiced unease about the amount of speeding vehicles in our subdivisions and main roads; and

**WHEREAS**, Route 640, also known as the Hanwell Road, is number two in the Top Five Hot Spots within our RCMP's jurisdiction of collisions causing property damage in 2019; and

**WHEREAS**, the safety of our residents and all who use these roads is of great concern,

**THEREFORE**, I Susan Cassidy as Mayor of the rural community of Hanwell, do hereby proclaim that the month of October, 2020, be ***Speeding Awareness Month*** in the rural community of Hanwell, and I strongly encourage all citizens to support and participate in keeping within the speed limits in our community.

**10. Petitions and Delegations**

None

**11. Business Arising:**

a) Flag Poles for Hanwell Place

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie to authorize and direct the Clerk to purchase three (3) flag poles for Hanwell Place in the amount of \$8,209.00 plus HST by L&A Metalworks Inc.

**Unanimously Carried #04-09-2020**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Holly Hyslop to direct the clerk to contact T&T Line Construction Ltd. for the installation of concrete pads for the flag poles at the Fire Station and Hanwell Place.

**Unanimously Carried #05-09-2020**

b) Hanwell Place Sign

**Moved by** Councillor Dan Fortier and **seconded by** Deputy Mayor Dave Morrison to authorize and direct the Clerk to purchase a sign for Hanwell Place from Dobbelsteyn Signs as per their quote in the amount of \$14,325.00 plus HST (Option B).

**Unanimously Carried #06-09-2020**

c) Declaration of vacancy on Council – Ward 4 (Melissa Smith)

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to declare the seat for Ward 4 (Melissa Smith) vacant and that notice be given by the Clerk to Elections New Brunswick.

**Unanimously Carried #07-09-2020**

d) Code of Conduct – Resolution: breach of conduct  
 Councillor Jonah wished to state on the record that according to our records, the Respondent has not yet sent the Complainant a written apology in accordance with the decision of Council for the Breach of Code of Conduct; the Mayor had also written a letter to the Respondent to request same and received no reply; Councillor Jonah wishes that this remain on record at every Council meeting as “unresolved” until such time as the resolution of Council has been fulfilled. This will be added to item 16 “Old or Unfinished Business” going forward.  
 No motion required.

## **12. Correspondence:**

a) Email from resident – Dog park in Hanwell

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Susan Jonah to receive the correspondence regarding adding a dog park in Hanwell.

**Unanimously Carried #08-09-2020**

b) Donation request – NBAFC Children’s Fire Safety Journal

**Moved by** Councillor Dan Fortier and **second by** Councillor Darren MacKenzie to accept the correspondence from the NBAFC and to direct the Clerk to purchase a ¼ page full colour ad in the amount of \$400.00 including HST.

**Unanimously Carried #09-09-2020**

*Councillor Fortier left council chambers at 8:21 pm and returned at 8:24 pm*

## **13. Meetings and Special Events:**

Mayor’s Report

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison receive the Mayor’s report as presented.

**Unanimously Carried #10-09-2020**

## **14. Committee Reports:**

- Finance – Did not meet

Next meeting scheduled for September 30, 2020

- Facility – Did not meet

- Planning – Did not meet

- Parks & Recreation

**Moved by** Councillor Dan Fortier and **seconded by** Councillor Darren MacKenzie to add Isabelle LaBonte as a new member of the Parks & Recreation Committee

**Unanimously Carried #11-09-2020**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie to direct the clerk to contact T&T Line Construction Ltd. to place a casing that will hold the outdoor Christmas Tree, and be located over by the Hanwell Place sign and electrical outlet.

**Unanimously Carried #12-09-2020**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to extend the meeting past 9:00 pm.

**Unanimously carried #13-09-2020**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie to direct the clerk to contact Asplundh and other similar companies for a quote to clean up the downed trees along our property line, park, and playground area.

**Unanimously Carried #14-09-2020**

- Communications:

Met on August 17, 2020, no report provided.

Next meeting scheduled for September 21, 2020

- EMO

**Moved by** Councillor Dan Fortier and **seconded by** Deputy Mayor Dave Morrison to receive the EMO Committee report as presented.

Highlight: the EMO committee partook in a Table Top Exercise with NBEMO on COVID-19; the exercise was very well conducted.

**Unanimously Carried #15-09-2020**

- HR – Did not meet

- Age Friendly – Did not meet.

Next meeting scheduled for September 22, 2020

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Dan Fortier to appoint the Clerk, Terri Parker, as interim Chair of the Age Friendly committee until a Chair can be appointed.

**Unanimously Carried #16-09-2020**

**15. Treasurer's Report**

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison to accept the Treasurer's report for September 2020.

**Unanimously Carried #17-09-2020**

**16. Old or Unfinished Business**

Items carried forth from previous Council meetings that have not been completed/resolved.

a) School Capital Project

**17. New Business**

a) Ralph Gorman Memorial Playground

Fred Herkert has graciously donated the Ralph Gorman Memorial Playground property to the Rural Community of Hanwell.

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier to direct the Clerk to start the process to acquire transfer of property of the Ralph Gorman Memorial Playground and put into the name of Hanwell Rural Community.

**Unanimously Carried #18-09-2020**

**Moved by** Deputy Dave Morrison and **seconded by** Councillor Darren MacKenzie to direct the Clerk to have an assessment done on the playground equipment currently at the Ralph Gorman Memorial Playground to see if it meets today's standards, and to purchase new equipment which also meets standards if needed.

**Unanimously Carried #19-09-2020**

**18. Upcoming Activities:**

Corn Boil – Thursday, September 17 at 6:30 – 8:00 pm – By Registration Only due to having to contact trace for COVID-19

**19. Closed Session**

**20. Date, Time, and Location of next meeting**

Regular Council Meeting  
Council Chambers or WebEx  
Wednesday, October 21, 2020, at 7:00 pm

**21. Adjournment**

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Dave Morrison to adjourn the meeting at 9:11 pm.

**Unanimously Carried #20-09-2020**

Respectfully submitted by,

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Cindy Hackett  
Assistant Clerk

Certified Correct,

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Terri L. Parker  
Clerk/Treasurer

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Susan Cassidy  
Mayor