

**DUE TO COVID-19 REQUIREMENTS FOR SOCIAL DISTANCING:**

**This meeting was held via WebEx. During this time, these meetings are open to the public via phone by contacting the Clerk; information on how to attend by phone is available on the agenda, which is released no later than 48 hours prior to the meeting.**

**HANWELL**  
Rural Community  
Regular Meeting of Council  
August 19, 2020  
Minutes

**Attendance:**

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Darren MacKenzie, Councillor Dan Fortier, Clerk/Treasurer Terri Parker, Assistant Clerk Cindy Hackett, Upper Kingsclear Fire Chief Murray Crouse, Rebekah Mersereau (presenter), and Luke Cain (presenter).

**1. Calling to Order**

Mayor Cassidy called the Regular Meeting to order at 7:12 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Susan Jonah and **seconded by** Councillor Darren MacKenzie to approve the agenda.

**Motion Carried #06-08-2020**

**3. Adoption of Minutes:**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie that the minutes of the July 8, 2020 Special Meeting of Council be adopted.

**Yes Votes:** Deputy Mayor Morrison, Councillor Hyslop, Councillor Jonah, Councillor MacKenzie

**No Votes:** Councillor Fortier

**Motion Carried #07-08-2020**

**Moved by** Councillor Susan Jonah and **seconded by** Councillor Darren MacKenzie that the minutes of the July 15, 2020 Regular Meeting of Council be adopted.

**Yes Votes:** Deputy Mayor Morrison, Councillor Hyslop, Councillor Jonah, Councillor MacKenzie

**No Votes:** Councillor Fortier

**Motion Carried #08-08-2020**

**Moved by** Councillor Susan Jonah and **seconded by** Deputy Mayor Dave Morrison that the minutes of the August 12, 2020 Special Meeting of Council be adopted.

**Unanimously Carried #09-08-2020**

**4. Public Input/Inquiries**

None

**5. Disclosures**

None

**6. Reports:**

Chief Murray Crouse presented a Fire Department report for Council.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to receive the Fire Department report for July 2020 as presented.

**Unanimously Carried #10-08-2020**

**7. Presentations**

Rebekah Jane Art

Rebekah Mersereau presented a proposal to partner with the Hanwell Community Centre to offer her Inclusive Community Art Instruction, which has four main focuses: Inclusion, Mental Health, Education, and Creativity.

Cain Insurance – cyber security insurance

Luke Cain of Cain Insurance presented on the importance and fast-changing world of cyber security, providing his recommendations to Council.

**8. Permit Applications**

There were 5 building permits and 2 development permits for the month of July 2020.

**9. Proclamations**

None

**10. Petitions and Delegations**

None

**11. Business Arising:**

a) Accessibility Trail- Update will be provided for the next regular meeting of Council (information was not received in time for meeting)

b) Outdoor Gym:

i. Report: Adult Activity Circuit vs. Multi-Purpose Surface- The Clerk provided Council a report on the two possible uses.

*Asst. Clerk left Council Chambers at 8:13 pm and returned at 8:15 pm*

*Mayor Cassidy relinquished the Chair to Deputy Mayor Morrison from 8:17 to 8:33 pm*

*Asst. Clerk left Council Chambers at 8:37 and returned at 8:39 pm*

ii. Quote from JIL Engineering & Construction Ltd.

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie to authorize and direct the Clerk to accept the quote dated August 6, 2020, by JIL Engineering & Construction Ltd. in the amount of \$58,300 plus HST for the supply and installation of the Adult Activity Circuit as part of our Gas Tax allotment for the 2020 Gas Tax Funds.

**Yes Votes:** Deputy Mayor Morrison, Councillor MacKenzie, Councillor Fortier

**No Votes:** Councillor Hyslop, Councillor Jonah

**Motion Carried #11-08-2020**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to extend the meeting past 9:00 pm  
**Unanimously Carried #12-08-2020**

- c) Electronic Sign – Discussion/update only; more information is required. No motion is required.
- d) Code of Conduct – Resolution: Breach of Conduct: Mayor Cassidy wished to state on the record that according to our records, the Respondent has not yet sent the Complainant a written apology, the Mayor has also written a letter to the Respondent to request same; let the record reflect that the Mayor has taken the effort to have this brought to fruition, and no response has been received.

**12. Correspondence:**

- a) NB Police Association Advertisement

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the correspondence by the NB Police Association.

**Yes Votes:** Deputy Mayor Morrison, Councillor Hyslop, Councillor Jonah, Councillor MacKenzie

**No Vote:** Councillor Fortier

**Motion Carried #13-08-2020**

- b) Back to School Advertisement

**Moved by** Councillor Holly Hyslop and **second by** Councillor Darren MacKenzie to accept the correspondence from Bell Media and approve the back to school advertising

**Unanimously Carried #14-08-2020**

- c) Newcomers Partnership Committee

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Holly Hyslop to accept the correspondence from the Newcomers Partnership committee and to appoint Councillor Dan Fortier to sit on the committee.

**Yes Votes:** Deputy Mayor Morrison, Councillor Hyslop, Councillor Fortier, Councillor MacKenzie

**No Votes:** Councillor Jonah

**Motion Carried #15-08-2020**

**13. Meetings and Special Events:**

Mayor's Report

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Holly Hyslop to receive the Mayor's report as presented.

**Unanimously Carried #16-08-2020**

**14. Committee Reports:**

Finance – Did not meet

Facility – Did not meet

Planning – Did not meet

Parks & Recreation – Did not meet

Communications:

Met on August 17, 2020, no report provided (verbal update only)

EMO – Did not meet

HR – Did not meet

Hanwell Days – Did not meet

Age Friendly – Did not meet

**15. Treasurer's Report**

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to accept the Treasurer's report for August 2020 and approve the 2020/2021 invoice from Cain Insurance Services Ltd \$39,283.00

**Unanimously Carried #17-08-2020**

**16. Old or Unfinished Business**

Items carried forth from previous Council meetings that have not been completed/resolved.

a) School Capital Project

– *The Tender closed in early May 2020. The proposed opening date for the new school is pushed to September 2022.*

*Councillor Fortier left Council Chambers at 9:36 and returned at 9:37 pm*

**17. New Business**

a) Hanwell Place sign: Discussion/update; more information is required. Discussion on where to put the sign as well as whether or not to move the vent pipes at the front of the building. No motion.

b) Playground Protective Safety Surface:  
**\*Motion Withdrawn/No vote taken**

c) Flag Poles for Fire Department:

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to direct the Clerk to accept the quote in the amount of \$8,209.00 plus HST for three flag poles to be installed at the Fire Station #2.

**Unanimously Carried #18-08-2020**

d) Cyber Insurance Policy:

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to direct the Clerk to get more information and a quote for the addition of cyber security insurance to our policy.

**Unanimously carried #19-08-2020**

e) Computer / Internet for public use

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier that as many communities often have one or more easily accessible and publicly available computers setup for their residents, and as there are some people in this community who may not have direct or easy access to the Internet, I would like to therefore motion to

authorize and direct staff to purchase a wide-screen laptop (with security controls for "safe-search" access put in place), a small table to put it on, that would be able to accommodate wheelchair access, a chair with safe and proper ergonomic design, and for this setup to be located somewhere in the municipal building, for access by the general public.

**Unanimously Carried #20-08-2020**

f) Code of Conduct – By-law creation and Enforcement

Mayor Susan Cassidy introduced a proposal that she would like presented to UMN B regarding by-law creation and enforcement:

**WHEREAS** the *Local Governance Act* mandates local governments (municipalities) to establish a code of conduct by-law for members of its Council that includes the values to which members of council are expected to adhere; the behavior by the members of council toward other members of council, officers, employees and residents of the local government, including provisions respecting bullying, discrimination and harassment by members of council; the use of local government property, resources and services by members of council; and the use of communication tools and social media by members of council; and

**WHEREAS** smaller municipalities will often face difficulties in interpreting, operating, and enforcing such a by-law given their lack of resources and staff which entails that Council members will likely be asked to assess the conduct and potential repercussions of a breach of conduct of their own members of Council making them judge and jury to such matters, which has the potential of creating challenges in the efficient and effective operation of those Councils;

**BE IT RESOLVED** that UMN B seek support from the Department of Environment and Local Government for municipalities to create, interpret, operate and enforce their Code of Conduct By-law, which may include the creation of an entity or government position to assist municipalities in assessing and resolving any code of conduct issues so that members of Council within those municipalities will not be forced to carry out such actions.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to direct UMN B on behalf of Hanwell Rural Community to move forward with the proposal presented.

**Unanimously Carried #21-08-2020**

**18. Upcoming Activities:**

Blueberry Social – Thursday, August 20<sup>th</sup>, 7:00 – 8:30 pm – By Registration Only due to having to contact trace for COVID-19

**19. Closed Session**

**20. Date, Time, and Location of next meeting**

Regular Council Meeting

Council Chambers

Wednesday, September 16, 2020, at 7:00 pm

**21. Adjournment**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Susan Jonah to adjourn the meeting at 10:13 pm.

**Unanimously Carried #22-08-2020**

Respectfully submitted by,

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Cindy Hackett  
Assistant Clerk

Certified Correct,

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Terri L. Parker  
Clerk/Treasurer

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Susan Cassidy  
Mayor