

DUE TO COVID-19 REQUIREMENTS FOR SOCIAL DISTANCING:

Meetings may be held via WebEx. If this occurs, the meetings will be open to the public only via phone by contacting the Clerk; meetings are open to the public, however if public wishes to attend in person, contact the Clerk prior to coming so that social distancing protocols will be met – we are not encouraging “drop ins” during this time.

HANWELL
Rural Community
Regular Meeting of Council
November 18, 2020
Minutes

Attendance:

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Darren MacKenzie, Councillor Dan Fortier, Clerk/Treasurer Terri Parker, Assistant Clerk Cindy Hackett, Upper Kingsclear Fire Chief Murray Crouse, Robin Canavan of Regional Service Commission 11 (via phone), and 15 members of the public.

1. Calling to Order

Mayor Cassidy called the Regular Meeting to order at 7:02 p.m.

2. Approval of the Agenda

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to approve the agenda with the following amendments:

Add: 12d) Letter from resident re: Conflict of Interest

Unanimously Carried #04-11-2020

3. Adoption of Minutes:

Moved by Councillor Susan Jonah and **seconded by** Deputy Mayor Dave Morrison that the minutes of the October 21, 2020 Regular Meeting of Council be adopted.

Unanimously Carried #05-11-2020

Moved by Councillor Holly Hyslop and **seconded by** Councillor Dan Fortier that the minutes of the October 29, 2020 Special Meeting of Council be adopted.

Unanimously Carried #06-11-2020

Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier that the minutes of the November 10, 2020 Special Meeting of Council be adopted.

Unanimously Carried #07-11-2020

4. Public Input/Inquiries (10 minutes max.)

5. Disclosures

None

The Clerk left council chambers at 7:06 pm

6. Reports:

Chief Murray Crouse presented a Fire Department report for Council.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to receive the Fire Department report for October 2020 as presented.

Unanimously Carried #08-11-2020

The Clerk returned to council chambers at 7:12 pm

7. Presentations

- a) RSC 11 presented on the Terms and Conditions of a manufacturing operation (distillery) being built in the "Commercial and Light Industrial" (CLI) zone of the *Rural Community of Hanwell Rural Plan*.

Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie that the Rural Community of Hanwell recommend that the Planning Review and Adjustment Committee (PRAC) of the Regional Service Commission 11 (RSC11) permit a manufacturing operation (distillery) on PID# 75456129, subject to the following terms and conditions:

1. that the manufacturing operation (distillery) adheres to all applicable government regulations;
2. that any signs be in accordance with the Rural Community of Hanwell By-Law 10-2015- a By-Law to regulate signs; and,
3. that parking be in accordance with applicable provisions of subsection 3.3 of the Rural Community of Hanwell/ Rural Plan.

Unanimously Carried #09-11-2020

- b) RSC 11 presented on Subdivision Plan – Linda Chessie Subdivision #2020-2. **Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier that the Rural Community of Hanwell recommend the Planning Review and Adjustment Committee (PRAC) of the Regional Service Commission 11 (RSC11) approve a 20-metre wide right-of-way for the development of land as shown on plan "Linda Chessie Subdivision No. 2020-2" subject to the following:

- a) the final plan of subdivision being stamped with the "Private Right-of-Way" note;
- b) a right-of-way agreement to cross PIO #s 75481028 and 75414573 being presented with the final plan of subdivision; and,
- c) an arrangement for land for public purposes being made with the rural community of Hanwell, prior to stamping of the final plan.

Unanimously Carried #10-11-2020

RSC 11 presented on Land for Public Use – Linda Chessie Subdivision #2020-2.

Moved by Councillor Holly Hyslop and **seconded by** Councillor Susan Jonah that the rural Community of Hanwell accept the recommendation by the Regional Service Commission 11 (RSC11) and request an amount of \$1,474.10 to be paid for land for public use.

Unanimously Carried #11-11-2020

- c) A member of the public (Wayne Callender) addressed council on a matter important to the residents of Alphonso Drive. The residents are concerned that a small business is being allowed to open that, they feel, contravenes Hanwell's by-laws. He spoke on the residents' concerns about they type of business as well as increased traffic, issues with security, safety, and noise. They questioned the zoning of that area and have asked for clarity. Council will review the questions submitted and the Clerk will respond.

8. Permit Applications

There were 8 building permits and 0 development permits for the month of October 2020.

9. Proclamations

None

10. Petitions and Delegations

None

11. Business Arising:

a) Recreation Building – paint remediation

Moved by Councillor Susan Jonah and **seconded by** Councillor Holly Hyslop to table this item until we receive further information from Heritage Standing Inc.

Unanimously Carried # 12-11-2020

12. Correspondence:

a) Email from resident – Speeding Awareness Campaign

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to receive the correspondence regarding Speeding Awareness Campaign.

Unanimously Carried #13-11-2020

b) Letter from resident – Alphonso Drive

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to receive the correspondence regarding Alphonso Drive.

Unanimously Carried #14-11-2020

c) Letter from Royal Canadian Legion

Moved by Councillor Holly Hyslop and **seconded by** Councillor Dan Fortier to receive the correspondence from the Royal Canadian Legion and certificate of appreciation. The Clerk thanked staff for the “paint a poppy rock” initiative for the community, which was a big success.

Unanimously Carried #15-11-2020

d) Letter from resident – Conflict of interest

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the correspondence from resident regarding conflict of interest.

Unanimously Carried #16-11-2020

13. Meetings and Special Events:

Mayor’s Report

Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier to receive the Mayor’s report as presented.

Unanimously Carried #17-11-2020

14. Committee Reports:

• Finance:

Moved by Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier to receive the Finance Committee report as presented.

Unanimously Carried #18-11-2020

• Facility – Did not meet

• Planning – Did not meet

• Parks & Recreation – did not meet

• Communications:

Met on November 2, 2020, no report provided.

• EMO:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to receive the EMO Committee report as presented.

Unanimously Carried #19-11-2020

• Age Friendly:

Moved by Councillor Holly Hyslop and **seconded by** Councillor Dan Fortier to receive the Age Friendly Committee report as presented.

Unanimously Carried #20-11-2020

15. Treasurer's Report

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to approve the invoice of Atlantic Post & Beam Construction ltd. in the amount of \$1,500 plus HST to repair the kiosk foundation.

Unanimously Carried #21-11-2020

Moved by Councillor Holly Hyslop and **seconded by** Councillor Dan Fortier to accept the quote and future payment from Wildwood Tree Services Inc. in the amount of \$2,000 plus HST to chip the fallen trees/brush along the walking trails.

Unanimously Carried #22-11-2020

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Dave Morrison to accept the Treasurer's Report dated November 19th as presented.

Unanimously Carried #23-11-2020

16. Old or Unfinished Business

Items carried forth from previous Council meetings that have not been completed/resolved.

a) School Capital Project

b) Code of Conduct resolution (added by motion #02-10-2020)

17. New Business

a) Streetlight Policy #2016-01

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to adopt the amended Streetlight Policy #2019-01

Unanimously Carried #24-11-2020

18. Upcoming Activities:

- Virtual Christmas Craft Fair (Nov. 23-Dec. 4)
- Christmas Lights/Decoration Contest (Dec. 21)

*** for locations/times of events contact the municipal office or watch for upcoming advertisements.*

19. Closed Session

20. Date, Time, and Location of next meeting

Regular Council Meeting
Council Chambers or WebEx
Wednesday, December 16, 2020, at 7:00 pm

21. Adjournment

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to adjourn the meeting at 8:14 pm.

Unanimously Carried #25-11-2020

Respectfully submitted by,

Cindy Hackett
Assistant Clerk

Certified Correct,

Terri L. Parker
Clerk/Treasurer

Susan Cassidy
Mayor