

**HANWELL**  
Rural Community  
Special Meeting of Council  
Dec 21, 2020  
Minutes

**Attendance:**

Mayor Susan Cassidy, Deputy Mayor Dave Morrison, Councillor Holly Hyslop, Councillor Susan Jonah, Councillor Darren MacKenzie, Councillor Dan Fortier, Clerk/Treasurer Terri Parker, Assistant Clerk Cindy Hackett, Upper Kingsclear Fire Department Chief Murray Crouse, and Assistant Deputy Chief Steve Johnston.

**1. Calling to Order**

Mayor Susan Cassidy called the Special Meeting to order at 6:00 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Dan Fortier and **seconded by** Councillor Darren MacKenzie to approve the agenda.

**Unanimously Carried #08-12-2020**

**3. Adoption of the Minutes:**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to adopt the minutes of the November 18, 2020, Regular Meeting of Council.

**Unanimously Carried #09-12-2020**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier to adopt the minutes from the December 2, 2020, Special Meeting of Council.

**Unanimously Carried #10-12-2020**

**4. Generator/connection**

a. Portable Generator Connection Cables

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie to authorize and direct the Clerk to accept the quote from D Mac Electrical Services in the amount of \$1,555.00 + HST to supply and install DLO cables compatible for universal connection between purchased towable generator for the Yoho Scouts Lodge, to be used as an emergency warming shelter, and the Hanwell fire station.

**Unanimously Carried #11-12-2020**

b. Installation of Connection Point- Fire Hall

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Susan Jonah to authorize and direct the Clerk to accept the quote from D Mac Electrical Services in the amount of \$3,185.00 + HST to supply and install connection point for backup power, between the main service transfer switch and the towable generator at the fire hall.

**Unanimously Carried #12-12-2020**

5. **Damage to the Recreation Building**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie

**WHEREAS** that extensive damage occurred to the Recreation Building (Church) during a wind storm the weekend of Dec 5th-6th causing a large tree to fall on the roof of the building causing damage to the roof and back wall, and

**WHEREAS** due to impending weather the tree had to be removed and the building weatherized until an insurance claim was determined,

**BE IT RESOLVED** to approve the invoice from B.R Demerchant (2004) Ltd. in the amount of \$7,642.80 + HST to remove the tree from the building, clean and remove all debris from site, add temporary rafting on roof and install new metal sheet roofing, as well as install plywood on the rear wall.

**Unanimously Carried #13-12-2020**

6. **Safe Restart Agreement**

**Moved by** Councillor Dan Fortier and **seconded by** Deputy Mayor Dave Morrison

**WHEREAS** on October 30, 2020 the Province of New Brunswick partnered with the Federal Government to provide financial support through the Safe Restart Agreement to cover COVID-19 related expenses incurred by local governments,

**BE IT RESOLVED** that the Council for the Rural Community of Hanwell approve the net COVID-19 impact figures for the Safe Restart Agreement as presented by the Clerk/Treasurer in the net loss amount of \$4,266.00 and direct and authorize the Clerk to submit the report to the Department of Environment and Local Government before December 31, 2020.

**Unanimously Carried #14-12-2020**

7. **Approval of 2020 Year-end Transfers**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier that the quote from MC Border Security Inc be approved in the amount of \$1,730.00 + HST to supply and install three (3) Hyperfire Security Covert surveillance cameras and direct and authorize the Clerk and staff to obtain the necessary training.

**Unanimously Carried #15-12-2020**

**Moved by** Councillor Susan Jonah and **seconded by** Councillor Darren MacKenzie

**BE IT RESOLVED** that the Council for the Rural Community of Hanwell transfer \$6,000.00 (*six thousand dollars*) from the General Operating Fund (Account #1124-259) to the General Operating Reserve Fund (Account #1124-312). The balance in the General Operating Reserve Fund will be equal to 5% of the 2020 budgeted expenditures.

**Unanimously Carried #16-12-2020**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Darren MacKenzie

**BE IT RESOLVED** that the Council for the Rural Community of Hanwell transfer \$270,000.00 (*two hundred and seventy thousand dollars*) from the General Operating Fund (Account #1124-259) to the General Capital Reserve Fund (Account #1996-639).

**Unanimously Carried #17-12-2020**

**8. 2021 Remuneration of Council**

**Moved by** Councillor Holly Hyslop and **seconded** by Councillor Susan Jonah

**BE IT RESOLVED** that effective January 1, 2021, the salaries for Mayor and Council be increased to reflect the NB consumer price index (CPI) yearly average when announced plus an additional 2%.

**Yes Votes:** Councillor Holly Hyslop, Councillor Susan Jonah, and Deputy Mayor Dave Morrison

**No Votes:** Councillor Dan Fortier and Councillor Darren MacKenzie

**Motion Carried #18-12-2020**

**9. Approval of Unused Overtime/Vacation Hours**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dan Fortier to permit staff to carry over any unused vacation days on the condition that they be used before April 1, 2021.

**Unanimously Carried #19-12-2020**

**10. Adjournment**

**Moved by** Deputy Mayor Dave Morrison and **seconded by** Councillor Dan Fortier to adjourn the meeting at 6:30 pm.

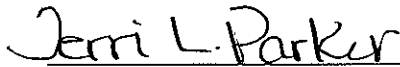
**Unanimously Carried #20-12-2020**

Submitted by,

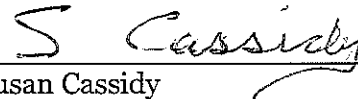


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Cindy Hackett  
Assistant Clerk

Certified Correct,



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Terri L. Parker  
Clerk/Treasurer



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Susan Cassidy  
Mayor

