



**Emergency Measures Committee  
Minutes  
January 27, 2021**

**Attendance:** Mayor Cassidy (Chair), Cindy Hackett and Sherri Johnston (staff), Terri Parker (EOC Coordinator), Carla Ward, Mike Mockler, Jeff Justason

**Absent:** Melissa McCarthy, Ken Mills, John Johnston

**Special Guest:** Dan Dekleva (NBEMO)

**Virtual Meeting Called to Order-** 6:08 pm

Mayor Cassidy introduced and welcomed Dan Dekleva (NBEMO). Dan is our Regional Emergency Management Coordinator for Region 11; this was formally Jason Cooling's position.

**COVID-19 Update-** The committee felt that as long as the EOC was at Level 1- Enhanced Monitoring updates are not required daily; everyone has the links for the Province's updates as well as the news/radio/social media.

**Update of Mobile Generator-** The connection cables were on back order; the electrician will be installing the connection point at the fire hall and will test the generator there first and then it will be taken to Yoho Scout Lodge to test the transfer switch and provide training. I will make arrangements with the Yoho Management Committee chair to access the property.

**Future Meeting Schedule-** Meetings will continue to be the 4<sup>th</sup> Wednesday of each month as long as there are projects/training to be done, it was suggested that no meetings be held during the summer.

**Future Training-** Dan Dekleva provided the committee with the following ideas for training and exercises that should be part of our Emergency Plan.

- Cyber Security and the effects it would have on our municipal office and the EOC.
- Air Quality and Well Water Contamination
- Mutual Aid Agreements with neighboring communities
- Business Continuity Plans- what would happen if we had a fire at our municipal office?
- Future School- possible evacuation plans and the process needed if students were to come to the centre; school lock-down and the process needed for the centre.
- Online training for committee members- Basic EMO and ICS 100.

**Emergency Plan Updates-** A few pandemic policies were researched and copies will be forwarded to the committee for their review and then we will draft a policy on pandemics as well as cyber security.

**Recruitment of New Members-** New members are needed, not only for the committee but as volunteers in the case of an emergency.

**Sentinel-** We discussed the issues that we are facing in trying to get residents to sign up for Sentinel. We need to stress the difference between our alert system and the provincial alert system. It was also suggested that we could stress the importance of the Sentinel Alert system for when the school opens. The EMO committee in conjunction with the Communications Committee will do another sentinel blitz.

**Date & Time of Next Meeting:** February 24, 2021

**Adjournment-** Meeting was adjourned at 7:00 pm.

Respectively Submitted,

Terri L Parker  
EOC Coordinator