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COMMITTEE REPORT EMERGENCY MEASURES

DATE: October 27th, 2021

ATTENDEES: Mike Mockler, Carla Ward, Brian Cahill, Mark Murray, Susan Cassidy, Terri Parker (EOC Coordinator), Sherri Johnston (Staff), Emily Gregory (Staff)

REGRETS: John Johnston

Effective Wednesday Sept 23rd all members of the committee must provide proof of vaccination with 2 doses and must be confirmed with the Hanwell Clerk.

Terri Parker (EOC Coordinator) welcomed the members and called the meeting to order at 6pm.

The Emergency Measures Committee met on Wednesday, October 27th @ 6 pm, Mayor Morrison and Councillor Septon will no longer be sitting as members on the committee. In the event of an actual emergency Council is not permitted within the Emergency Operations Centre therefore the committee did not feel that it was necessary for them to practice the steps for an emergency as their roles would be of a different nature. As a member of council/public the meetings are open and everyone is welcome to attend.

A tabletop exercise that was originally scheduled for our October 27th meeting was postponed as the facilitator from Sentinel Alert Systems requested for additional time to write the scenario. This exercise is tentatively scheduled for November, dates will be confirmed at a later time.

The EOC Coordinator drafted a tabletop exercise for the meeting as an exercise to provide some insight to new staff and committee members.

The exercise consisted of a storm causing power outages, trees blocking roads, ambulances not being able to get to a patient, and truck carrying fuel overturning by Eaglewood and the Hanwell Senior Home needing to be evacuated, and a warming station being opened at the Yoho Scouts Lodge.

We practiced keeping personal logs for specific positions such Logistics Officer, Social Development, Transportation, Operations/Duty Officer to name a few.

Typically, Council will not be in the EOC during an emergency however if any councillors would like to attend our training session on Oct 27th it may be beneficial to know what the committee is responsible for during an emergency.

Committee Member Resignation- Committee member Ken Mills gave his resignation to the EOC Coordinator verbally before the meeting. Mr. Mills is willing to continue to assist the committee updating our emergency contact lists, directories but wishes to be a volunteer instead of member. Mr. Mills has been a valuable member of our committee since the beginning, and I would like to acknowledge a heart felt thank-you to him and his family.



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Emergency Plan Business Directory

The business directory in the Emergency Plan is currently being updated and contact information confirmed. It was suggested that this excel sheet be drafted in both alphabetical as well as in categories such as Heavy Equipment, Food, Contractors etc. Ken Mills will continue to work on this for the committee.

Volunteer List

The committee is desperate need of volunteers to assist during an emergency. This could be as simple as helping with food preparation, assisting elderly, young children, or animals, working at the warming shelters etc.

We will continue to meet on the 4th Wednesday of every month at 6pm, unless otherwise rescheduled.

Next meeting is tentatively scheduled for Nov 24th at 6:00pm (this meeting is pending due to the tabletop exercise).

Meeting Adjourned at 8:15 pm.

Respectively Submitted,
Terri L Parker (EOC Coordinator)

Motion for Council Meeting

***** Motion to remove committee member:**

As per the Committee Policy #2014-01 all committee members must be approved by Council.

BE IT RESOLVED that the Ken Mills be removed from the Emergency Measures Committee: