

DUE TO COVID-19 REQUIREMENTS FOR SOCIAL DISTANCING:

Meetings may be held via WebEx. If this occurs, the meetings will be open to the public only via phone by contacting the Clerk; meetings are open to the public, however if public wishes to attend in person, contact the Clerk prior to coming so that social distancing protocols will be met – we are not encouraging “drop ins” during this time.

HANWELL

Rural Community
Regular Meeting of Council
October 20, 2021
Minutes

Attendance:

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor Darren MacKenzie, Councillor Pat Septon, Clerk/Treasurer Terri Parker, Assistant Clerk/Assistant Treasurer Sherri Johnston, and Upper Kingsclear Fire Chief Murray Crouse and 10 members of the public

Regrets: Councillor Morgan MacPherson

1. Calling to Order

Mayor Dave Morrison called the Regular Meeting to order at 7:02 p.m.

2. Approval of the Agenda

Moved by Councillor Holly Hyslop and **seconded by** Councillor Tim Fox to approve the agenda with the following amendments:

- 12b.) Correspondence – Email from resident regarding the proposed park at Yoho
- 12c.) Correspondence – Email from resident regarding the proposed park at Yoho
- 12d.) Correspondence – Email from resident regarding the proposed park at Yoho
- 19.) Closed session pursuant to section #68 (1) (j) *Labour and Employment Matters, including the negotiation of collective agreements*

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to amend the motion to include #11a.) to change the wording from 2nd reading by title to 2nd reading by title and in its entirety.

Amendment to the original motion to read: 11a.) to change the wording from 2nd reading by title to 2nd reading by title and in its entirety.

Motion on the main is adopted and the amended motion reads:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to approve the agenda with the following amendments:

- 12b.) Correspondence – Email from resident regarding the proposed park at Yoho
- 12c.) Correspondence – Email from resident regarding the proposed park at Yoho
- 12d.) Correspondence – Email from resident regarding the proposed park at Yoho

19.) Closed session pursuant to section #68 (1) (j) *Labour and Employment Matters, including the negotiation of collective agreements*

11a.) to change the wording from 2nd reading by title to 2nd reading by title and in its entirety.

Unanimously Carried #05-10-2021

Primary Motion Unanimously Carried #06-10-2021

3. Adoption of Minutes:

- a) **Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to adopt the minutes of the September 15th, 2021 Regular Meeting of Council with the following amendment:

11a.) the word “tile” should be “title”

Unanimously Carried #07-10-2021

- b) **Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to adopt the minutes of the September 20th, 2021 Special Meeting of Council.

Unanimously Carried #08-10-2021

- c) **Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Holly Hyslop to adopt the minutes of the October 15th, 2021 Special Meeting of Council.

Unanimously Carried #09-10-2021

4. Public Input/Inquiries (10 minutes max.)

5. Disclosures

None

6. Reports:

Fire Chief Murray Crouse presented a fire department report for Council. He noted that it was not a busy month. They had 2 calls in Hanwell and one assist in Hanwell & Pine Grove Mini Home Park. The fire department was very appreciative in council's decision to purchase a very much needed ladder truck.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to receive the Fire Department report for September 2021 as presented.

Unanimously Carried #10-10-2021

7. Presentations

- a) Petition Re: Yoho Park Proposal – Against

Dinah Stocker and Susan Menzies presented a petition with 102 names against the development of a park in Yoho. They were unaware of the plans for a park until they heard about it at the Yoho Lake General Meeting. They stated many concerns with park development in the area:

- No clear design.

- How will it impact seniors and families?
- Who will be responsible for maintenance and clean up?
- How will it affect the property values?
- What about emergency services like fire and ambulance?
- No environmental impact assessment completed.
- Worried about the health of the lake.
- Concerns about safety.
- Tax implementation.
- How will traffic be discouraged, protection of resident's privacy?

b) Petition Re: Yoho Park Proposal – For

Shawn Hart presented a petition with 120 names in favour of the development of a park in Yoho. He stated the following reasons for why a park would be beneficial.

- Walking trails and park spaces contribute to health and wellness.
- Park would become the heart of the community.
- Park could become a gathering place for families, friends.
- Promote a safe place to play.
- Will not be positioned near the lake and is not located on the watershed.
- Promotes community engagement.
- Many residents spoke of developing a recreation committee

8. Permit Applications

- a) There were 5 building permits, and 1 development permit for September 2021.

9. Proclamations

None

10. Petitions and Delegations

None

11. Business Arising:

- a) 2nd reading by title and in its entirety of By-Law #21-2021, "A By-Law to Amend the Rural Community of Hanwell Rural Plan".

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon that By-Law #21-2021 "A By-Law to Amend the Rural Community of Hanwell Rural Plan" be given second reading by title and in its entirety.

WHEREAS the Municipality has been asked to rezone the property currently owned by the applicant, located on Route 640, PID 75193847, from Residential to Rural, under section 59 of the Community Planning Act, for the purpose of operating a class 2 home-based business,

AND WHEREAS the Municipality is authorized by the provisions of Section 59 of the Community Planning Act to enter into an Agreement with the applicant imposing reasonable terms and conditions, as a Resolution of Council,

NOW THEREFORE WITNESSETH that for and in consideration of mutual covenants and agreements contained herein, the Municipality and the Applicant covenant and agree to as follows:

1. **THAT** the permitted uses are limited to:
 - a. one of the following main uses:
 - i. a single family dwelling,
 - ii. a park or playground,
 - iii. a special care home, and
 - iv. a community hall.
 - b. one or more of the following secondary uses:
 - i. a class 1 home-based business, subject to section 3.5(1) and applicable legislation,
 - ii. a class 2 home-based business, subject to section 3.5(2) and applicable legislation,
 - iii. a garden suite, subject to 3.1
 - iv. a community day care home,
 - v. backyard chickens; and
 - c. any accessory building, structure or use incidental to the main use of the land, building, or structure if such main use is permitted by this section.
2. **THAT** no accessory building or structure may have an area greater than 112 square meters.
3. **THAT** the location of the new structure be located outside of the Preliminary Wellfield Zone.
4. **THAT** all signs are in accordance with applicable provisions in the signage By-law No. 10-2015 and in accordance with any applicable Department of Transportation and Infrastructure policies;
5. **THAT** parking is in accordance with the applicable provisions of subsection 3.3 of the rural community of Hanwell Rural Plan;
6. **THAT** the rezoning of lands herein does not, in itself, mean an approval on the issuing of subsequent permits or approvals, such as, for building construction or subdivision design;
7. **THAT** a building permit be obtained from Regional Service Commission 11 Planning and Development Division prior to the locating of any building or structure.

Any violation of terms and conditions as set out by Council resolutions and contained within these agreements may result in the termination and cancellation of this rezoning within 30 days written notices.

Unanimously Carried #11-10-2021

By-Law#21-2021 "A By-Law to Amend the Rural Community of Hanwell Rural Plan"

- b) 3rd reading by title and enactment of By-Law #21-2021, "A By-Law to Amend the Rural Community of Hanwell Rural Plan"

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to give By-Law #21-2021 "A By-Law to Amend the Rural Community of Hanwell Rural Plan", this reading by title only for the third time, thereby enacting the by-law".

Unanimously Carried #12-10-2021

By-Law#21-2021 "A By-Law to Amend the Rural Community of Hanwell Rural Plan" is hereby enacted.

- c) Scouts Canada Property (Yoho)

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Holly Hyslop

WHEREAS recreation and outdoor activities are beneficial to everyone; and

WHEREAS the Rural Community is responsible for providing recreational opportunities for the residents of Hanwell; and

WHEREAS the Rural Community has been exploring options for a community park in the Yoho Lake area; and

WHEREAS Scouts Canada has offered to sell a parcel of land to the Rural Community of up to 20 acres, to be utilized as a community park; and

WHEREAS the appraised parcel of land is located off of the Yoho Lake Rd and adjacent to the Miller campsite,

BE IT RESOLVED that the clerk be authorized and directed to enter into negotiations with Scouts Canada to purchase the parcel of land adjacent to the Miller campsite of up to 20 acres to be utilized as a community park.

Unanimously carried #13-10-2021

12. Correspondence:

- a) Letter from DTI re: Capital Programs

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to receive the correspondence from the New Brunswick Department of Transportation re: Capital Programs.

Unanimously carried #14-10-2021

- b) Letter from resident: re Yoho Lake Road Park
Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Holly Hyslop to receive the correspondence re: park at Yoho Lake.
Unanimously carried #15-10-2021
- c) Letter from resident: re Yoho Lake Road Park
Moved by Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie to receive the correspondence re: park at Yoho Lake.
Unanimously carried #16-10-2021
- d) Letter from resident: re Yoho Lake Road Park
Moved by Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah to receive the correspondence re: park at Yoho Lake.
Unanimously carried #17-10-2021

13. Meetings and Special Events:

Mayor's Report

Moved by Councillor Tim Fox and **seconded by** Councillor Holly Hyslop to receive the Mayor's report as presented.
Unanimously Carried #18-10-2021

14. Committee Reports:

a) **Age Friendly:**

Moved by Councillor Pat Septon and **seconded by** Deputy Mayor Susan Jonah as per the Committee Policy #2014-01 **BE IT RESOLVED** to accept the members of the Age Friendly Committee for a period of one year October 2021 to October 2022: Adeline Misener, Carla Ward, Lori Kinley, Susan Cassidy, Nancy Moore and Faye Hossack.
Unanimously Carried #19-10-2021

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to accept receive the Age Friendly report as presented.
Unanimously Carried #20-10-2021

b) **Communication:**

Moved by Councillor Tim Fox and **seconded by** Councillor Pat Septon to receive the Communication report as presented.
Unanimously Carried #21-10-2021

c) **Economic Development:** Did not meet.

d) **Emergency Measures**

Moved by Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie as per the Committee Policy #2014-01 **BE IT RESOLVED** to accept Brian Cahill as a member of the Emergency Measures Committee for a period of one year September 2021 to September 2022.

Unanimously Carried #22-10-2021

Moved by Councillor Pat Septon and **seconded by** Councillor Tim Fox to accept the Emergency Measures report as presented.

Unanimously Carried #23-10-2021

e) **Finance:**

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to receive the Finance report as presented.

Unanimously Carried #24-10-2021

f) **Governance and Policies:**

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to receive the Governance and Policies report as presented.

Unanimously Carried #25-10-2021

g) **Parks and Recreation:**

Moved by Councillor Holly Hyslop and **seconded by** Councillor Pat Septon to receive the Parks and Recreation report as presented.

Unanimously Carried #26-10-2021

h) **Transportation:**

Moved by Councillor Pat Septon and **seconded by** Councillor Tim Fox as per the Committee Policy #2014-01 **BE IT RESOLVED** to accept Mark MacLean as a member of the Transportation Committee for a period of one year September 2021 to September 2022.

Unanimously Carried #27-10-2021

Moved by Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie to authorize and direct the clerk to purchase two Radar Signs solar powered signs, 10 posts, 10 ground anchors, 8 speed/children playing signs as well as the installation of the ground anchors.

Unanimously Carried #28-10-2021

Moved by Councillor Pat Septon and **seconded by** Councillor Tim Fox to accept the Transportation report as presented.

Unanimously Carried #29-10-2021

15. Treasurer's Report

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to accept the Treasurer's report and approve the payment for October 2022 listed below:

Cain Insurance \$45,585 (July 2021-July 2022).

Unanimously Carried #30-10-2021

16. Old or Unfinished Business

- a) School Capital Project
- b) Bench Fit Program
- c) Feasibility Study – Transportation
- d) Accessibility Trail
- e) Recreation Building (Church)
- f) Fredericton Regional Aquatic Centre
- g) Ralph Gorman Playground

17. New Business

- a) RSC 11 – 2022 Budget Approval

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah

BE IT RESOLVED the Mayor accept Regional Service Commission 11's 2022 Budget for the following:

Cooperative & Regional Planning - \$2667.00

Local Planning - \$168,705.00

Tipping Fees - \$133,110.00

Yes Votes: Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor Pat Septon

No Vote: Councillor Darren MacKenzie

Motion Carried #31-10-2021

- b) Bike Petition

Moved by Councillor Holly Hyslop and **seconded by** Councillor Tim Fox to accept the bike petition and to direct the Clerk to prepare an acknowledgement of the petition.

Unanimously Carried #32-10-2021

- c) Hanwell Playground – Spiderweb replacement

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to authorize and direct the clerk to purchase the steel core spider web replacement in the amount of \$2992.24USD from Bears Playground Inc.

Unanimously Carried #33-10-2021

- d) Brewster Marine Inc. (BMI contract)

Moved by Councillor Tim Fox and **seconded by** Councillor Pat Septon

WHEREAS the Rural Community of Hanwell is responsible for solid waste collection; and

WHEREAS the current contract was awarded for a one (1) year term with the option to extend.

I move that Council authorize and direct the clerk to put the solid waste collection contract for the upcoming fiscal year 2022-2023 out to tender.

Yes Votes: Councillor Tim Fox and Councillor Pat Septon

No Votes: Councillor Darren MacKenzie, Deputy Mayor Susan Jonah and Councillor Holly Hyslop

Motion Failed

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie

WHEREAS the Rural Community of Hanwell is responsible for solid waste collection; and

WHEREAS the Rural Community of Hanwell is presently contracted with Brewster Marine Inc (BMI) to provide that service; and

WHEREAS the existing contract provides for an option to extend the term of the contract by up to two (2) periods of one (1) year under the same terms and conditions, except that an allowance may be negotiated for rising fuel price and an increase in the number of houses;

BE IT RESOLVED that the Rural Community of Hanwell extend the contract of Brewster Marine Inc (BMI) for a period of one year for the term February 2022-February 2023.

Yes Votes: Councillor Darren MacKenzie, Deputy Mayor Susan Jonah and Councillor Holly Hyslop

No Votes: Councillor Tim Fox and Councillor Pat Septon

Motion Carried #34-10-2021

e) Window Coverings for Hanwell Place

Moved by Councillor Tim Fox and **seconded by** Councillor Pat Septon to accept the quote from Creative Draperies for the 3% openness chain operated sheer wave roller blinds complete with cassettes for 8 office windows and 6 windows in the main hall, including installation in the amount of \$6377.90, including HST.

Unanimously Carried #35-10-2021

f) Snow Contract – Dry Hydrant

Moved by Councillor Tim Fox and seconded by

WHEREAS the Rural Community of Hanwell and Scouts Canada entered into an agreement for snow removal for the area of the dry hydrant at the Yoho Scout Lodge; and

WHEREAS the Rural Community of Hanwell was to pay 60% of the snow removal cost of \$350/plow; and

WHEREAS Scouts Canada has entered into a contract with another service provider at a lower rate but with an addition of another property

BE IT RESOLVED that Council authorize and direct the Clerk to enter into an agreement with Scouts Canada for 40% of the snow removal cost at \$325/plow being \$130/plow

Motion Failed

Moved by Deputy Mayor Susan Jonah **and seconded by** Councillor Darren MacKenzie that council authorize and direct the Clerk to provide additional info to council.

Unanimously Carried #36-10-2021

g) I've Been Pumped Contest winners drawn:

- Ready John: Tina Noble
- Nicholson's: Glen Desjardins
- Lud-San: Tanya Aucoin-Johanny
- Reimbursement from the Rural Community of Hanwell: Trevor Mason

Congratulations to our winners and thank you to ALL who've participated!

h) Quote for repairs to trail

Moved by Councillor Darren MacKenzie **and seconded by** Councillor Tim Fox to accept the quote from Eugene Henry for the cost to repair a section of loop three of the Hanwell Park trails in the amount of \$5600 + HST including additional culverts.

Unanimously Carried #37-10-2021

Moved by Councillor Darren MacKenzie **and seconded by** Councillor Pat Septon to extend the meeting past 9:00 pm.

Unanimously carried #38-10-2021

18. Upcoming Activities:

- a) Finance Committee Meeting - October 18, 2021
- b) Governance Committee Meeting - October 19, 2021
- c) Finance Committee Meeting - October 25, 2021
- d) Finance Committee Meeting - October 26, 2021
- e) EMO Committee Meeting - October 27, 2021
- f) Governance Meeting - October 28, 2021
- g) Virtual Spookfest – October 15-31, 2021
- h) Communication Committee Meeting – November 1, 2021
- i) Age Friendly Committee Meeting – November 2, 2021
- j) Parks and Recreation Meeting – November 9, 2021
- k) Christmas Craft Fair – November 20, 2021

19. Closed Session: Labour and Employment matters

Moved by Councillor Holly Hyslop **and seconded by** Councillor Tim Fox to move into closed session according to section 68(1)(j) of the *Local Governance Act*.

Unanimously Carried #39-10-2021

Moved by Deputy Mayor Susan Jonah **and seconded by** Councillor Holly Hyslop to move from closed session into regular session.

Unanimously Carried #40-10-2021

Moved by Councillor Pat Septon and **seconded by** Councillor Tim Fox that effective January 1, 2022, the salary of the Clerk be increased to 3% plus the NB consumer price index (CPI) yearly average.

Unanimously Carried #41-10-2021

20. Date, Time, and Location of next meeting

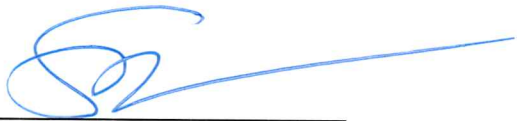
Regular Council Meeting, November 17, 2021 @ 7:00 pm
Council Chambers

21. Adjournment

Moved by Councillor Holly Hyslop and **seconded by** Councillor Pat Septon to adjourn the meeting at 8:58 pm.

Unanimously Carried #42-10-2021

Respectfully submitted by,

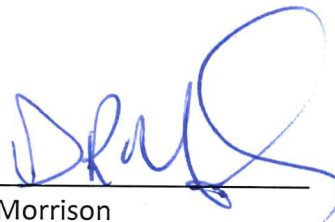


Sherri Johnston
Assistant Clerk/Treasurer

Certified Correct,



Terri L. Parker
Clerk/Treasurer



Dave Morrison
Mayor