

COVID-19 Update: The Rural Community of Hanwell is following measures outlined by Public Health. Mask use and social distancing is still recommended but will be at the discretion of the individual. Meetings are open to the public. All Council meetings will be audio recorded for the public. Please tune into Hanwell Radio daily at 7:00 p.m. for the broadcast at <https://hanwell.nb.ca/hanwell-radio-listen-live/>

HANWELL
Rural Community
Regular Meeting of Council
May 18, 2022
Minutes

Attendance:

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor Morgan MacPherson, Councillor Darren MacKenzie, Councillor Pat Septon, Clerk/Treasurer Terri Parker, Assistant Clerk/Assistant Treasurer Sherri Johnston, Assistant Deputy Chief Steve Johnston and 1 member of the public.

1. Calling to Order

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

2. Approval of the Agenda

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Morgan MacPherson to approve the agenda with the following amendments:

7a) Change the name of the company from LGR Developments Subdivision to LRG Developments Subdivision.

11a). By-Law #05-2014 – remove the words “by summary”

Unanimously Carried #01-05-2022

3. Adoption of Minutes:

Moved by Councillor Morgan MacPherson and **seconded by** Councillor Tim Fox to adopt the minutes of the April 20, 2022, Regular Meeting of Council.

The points of clarification will be struck from the April 20, 2022, minutes and were read as part of the May 18, 2022, minutes.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to amend the motion to table the minutes.

Amendment to the original motion to read: I move to table the minutes of the April 20, 2022, Regular Meeting of Council to next month.

Motion on the main is adopted and amended motion reads:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop table the minutes of the April 20, 2022, Regular Meeting of Council to next month.

Unanimously Carried #02-05-2022

Primary Motion Unanimously Carried #03-05-2022

Point of Clarification by the Clerk:

- *A budget was approved in 2021 to have a Veterans' Memorial installed through the Canada Building Fund (Formally Gas Tax Funds)*
- *A Public Arts Selection Committee was established in 2021*
- *At the Administration Session it was discussed that the committee did not have support from Veterans*
- *On Good Friday, April 15, 2022, the Mayor sent an email to council asking if they could meet on Monday to discuss the process of selecting an artist. (this was not an Emergency Meeting)*
- *Due to a lack of interest no meeting was held.*
- *The Clerk and Councillor Fox reached out to the Legion, Colonel Base Commander, various Hanwell vets, and Staff at NB EMO (former military members.) these letters and emails and comments of support were provided to council at the April 20, 2022, meeting and were read aloud.*
- *Correspondence to our residents regarding the public involvement with the structure will be provided once a date is established.*

4. **Public Input/Inquiries** (10 minutes max.)

5. **Disclosures**

6. **Reports:**

Fire Department: Assist Deputy Chief Steve Johnston:

In the month of April, the Upper Kingsclear Fire Department responded to four calls in Hanwell. There were two motor vehicle accidents and two false fire alarm calls. The fire department has had 89 calls to date.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to receive the Fire Department report for April 2022 as presented.

Unanimously Carried #04-05-2022

7. **Presentations:**

- a) RSC11 Presentation- Land for Public Purposes – LRG Developments Ltd. Subdivision
7a-1

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Pat Septon that the rural community of Hanwell Council recommend that the Planning Review and Adjustment Committee of the Regional Service Commission 11 approve a 24-metre wide right-of-way for the development of land as shown on plan "LRG Developments Ltd. Subdivision 22-1" subject to:

- a) The final plan of subdivision being stamped with the "Private Right-of-Way" note;

- b) The thirty-metre buffer from watercourse being shown on, and the following statement being added to, the final plan: “This area is subject to Regulation 90-80 – Watercourse and Wetland Alternation Regulation – Clean Water Act”; and,
- c) an arrangement for land for public purposes being made with the rural community of Hanwell, prior to stamping of the final plan.

Unanimously Carried #05-05-2022

7a-2

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon that the Rural Community of Hanwell request an amount of \$1,849.54 to be paid for land for public purposes.

Yes Votes: Councillor Holly Hyslop, Councillor Tim Fox, Councillor Morgan MacPherson, Councillor Darren MacKenzie and Councillor Pat Septon

No Vote: Deputy Mayor Susan Jonah

Motion Carried #06-05-2022

8. Permit Applications

- a) There were 5 building permits, and 0 development permits for April 2022.

9. Proclamations

WHEREAS, Operation Smile Canada recognizes the importance of engaging community members in ways that enable them to use their passion and creativity to encourage positive changes; and

WHEREAS, the Longest Day of SMILES encourages community ambassadors to raise awareness and funds to help a child born with a cleft condition smile and change their life with free, safe, cleft surgery and comprehensive care; and

WHEREAS, Operation Smile Canada is a volunteer-delivered global medical charity that exists to

Ensure everyone has access to safe, effective surgery that they need wherever they live in the world; and

WHEREAS, on June 19, 2022, we join Operation Smile Canada in smiling from sun up to sun down and celebrate changing children’s lives and we challenge other communities to do the same in effort to provide waiting children with exceptional cleft care and a hopeful future with a new smile. Join the SMILE movement by visiting www.operationsmile.ca to learn more;

THEREFORE, I, Dave Morrison, Mayor, do hereby proclaim June 19th, 2022, as the Longest Day of SMILES in the Rural Community of Hanwell.

10. Petitions and Delegations

None

11. Business Arising:

- a) By-Law #05-2014 Amendment to "A By-Law to Establish a Community Emergency Plan - 3rd Reading by title and in its entirety and enactment

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Morgan MacPherson that By-Law #05-2014, Amendment to "A By-Law to Establish a Community Emergency Plan" be given its third reading by title, read in its entirety and enacted.

Unanimously Carried #07-05-2022

By-Law #05-2014, amendment to "A By-Law to Establish a Community Emergency Plan"

Councillor Septon left council chambers at 7:36pm

Councillor Septon returned to council chambers at 7:40pm

- b) By-Law #16-2019 Amendment to "A By-Law Establishing the Code of Conduct for Council"- 3rd Reading by title and in its entirety by summary and enacted.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox that By-Law #16-2019, Amendment to "A By-Law Establishing the Code of Conduct for Council" be given its third reading by title, read by summary (sections 1,8,12, and sections 16-19) and enacted, pursuant to Section 15(4) of the *Local Governance Act*.

Unanimously Carried #08-05-2022

By-Law #16-2019, amendment to "A By-Law to Establishing the Code of Conduct for Council"

- c) By-Law #02-2014 Amendment to "A By-Law Respecting the Remuneration of Mayor and Councillors"- 3rd Reading by title and in its entirety and enacted.

Moved by Councillor Morgan MacPherson and **seconded by** Councillor Darren MacKenzie that the Amendment to By-Law #02-2014 "A By-Law Respecting the Remuneration of Mayor and Councillors" be given its third reading by title and in its entirety and enacted.

Unanimously Carried #09-05-2022

By-Law #02-2014 "Amendment to a By-Law Respecting the Remuneration of Mayor and Councillors"

- d) By-Law #22-2022 "A By-Law Respecting the Closing of Retail Businesses in the Rural Community of Hanwell"- 3rd Reading by title and in its entirety and enacted.

Moved by Councillor Morgan MacPherson and **seconded by** Councillor Darren MacKenzie that By-Law #22-2022, "A By-Law Respecting the Closing of Retail Businesses in the Rural Community of Hanwell" be given its third reading by title and in its entirety and enacted.
Unanimously Carried #10-05-2022

By-Law #22-2022, "A By-Law Respecting the Closing of Retail Businesses in the Rural Community of Hanwell"

- e) By-Law #23-2022 "A By-Law to Regulate the Emissions of Dust from Construction and Private Roads"- 3rd Reading by title and in its entirety and enacted.

Moved by Councillor Tim Fox and **seconded by** Councillor Holly Hyslop that By-Law #23-2022 "A By-Law to Regulate the Emissions of Dust from Construction and Private Roads" be given its third reading by title and in its entirety and enacted.

Unanimously Carried #11-05-2022

By-Law #23-2022 "A By-Law to Regulate the Emissions of Dust from Construction and Private Roads."

- f) By-Law #24-2022 "A By-Law to Regulate the Use of Public Parks Within the Rural Community of Hanwell"- 3rd Reading by title and in its entirety and enacted.

Moved by Councillor Holly Hyslop and **seconded by** Councillor Tim Fox that By-Law #24-2022 "A By-Law to Regulate the Use of Public Parks Within the Rural Community of Hanwell" be given its third reading by title and in its entirety and enacted.

Unanimously Carried #12-05-2022

By-Law #24-2022 "A By-Law to Regulate the Use of Public Parks Within the Rural Community of Hanwell."

- g) By-Law #25-2022 "A By-Law to Regulate the Use of Parking Within the Rural Community of Hanwell"- 3rd Reading by title and in its entirety and enacted.

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox that By-Law #25-2022 "A By-Law to Regulate the Use of Parking Within the Rural Community of Hanwell" be given its third reading by title and in its entirety and enacted.

Unanimously Carried #13-05-2022

By-Law #25-2022 "A By-Law to Regulate the Use of Parking Within the Rural Community of Hanwell."

- h) By-Law #01-2014 “A By-Law Respecting the Proceedings of Council and Administration – 2nd reading by title.
Moved by Councillor Morgan MacPherson **seconded by** Councillor Darren MacKenzie that By-Law #01-2014 Amendment to “A By-Law Respecting the Proceedings of Council and Administration be given its second reading by title.
Unanimously Carried #14-05-2022

By-Law #01-2014 “A By-Law Respecting the Proceedings of Council and Administration.”

12. Correspondence:

- a) Email correspondence from Minister Jill Green
Moved by Councillor Morgan MacPherson and **seconded by** Councillor Tim Fox to receive the email correspondence dated May 4, 2022, from Jill Green, Minister of Transportation, and Infrastructure with respect to Council’s request for a speed limit reduction on the 640.
Unanimously Carried #15-05-2022
- b) Letter correspondence from Minister Jill Green
Moved by Councillor Pat Septon and **seconded by** Deputy Mayor Susan Jonah to receive the letter correspondence dated May 9, 2022, from Jill Green, Minister of Transportation, and Infrastructure with respect to the condition of Greenview Drive in Hanwell Business Park.
Unanimously Carried #16-05-2022

13. Meetings and Special Events:

Mayor’s Report

- Moved by** Councillor Tim Fox and **seconded by** Councillor Morgan MacPherson to receive the Mayor’s report as presented.
Unanimously Carried #17-05-2022

14. Committee Reports:

- a) **Age Friendly:** Did not meet.
- b) **Communication:**
Moved by Councillor Morgan MacPherson and **seconded by** Councillor Pat Septon to receive the Communication report as presented.
Unanimously Carried #18-05-2022
- c) **Economic Development:** Did not meet.

d) **Emergency Measures:**

Moved by Councillor Pat Septon **and seconded by** Councillor Morgan MacPherson to accept Doug Wilson on the Emergency Measures Committee for a one-year term from May 2022 to April 2023.

Unanimously Carried #19-05-2022

Moved by Councillor Darren MacKenzie **and seconded by** Councillor Morgan MacPherson to accept the Emergency Measures Committee reports dated April 11 and May 9, 2022, as presented.

Unanimously Carried #20-05-2022

e) **Finance:** Did not meet.

f) **Governance and Policies:**

The committee met on May 17, 2022, but there was not time to prepare the report. It will be presented at the next meeting of council.

g) **Parks and Recreation:**

Moved by Councillor Morgan MacPherson **and seconded by** Councillor Darren MacKenzie to receive the Parks and Recreation report as presented.

Unanimously Carried #21-05-2022

15. Treasurer's Report:

a) **Moved by** Councillor Holly Hyslop **seconded by** Councillor Tim Fox to accept the treasurer's report and approve the payment on the following two invoices:

- Cox and Palmer - \$9,100.53 including HST for the rezoning issue in the industrial park for the months of January and February; also
- Cox and Palmer \$26,608.10 including HST for the rezoning issue in the industrial park for the month of March.

Unanimously Carried #22-05-2022

16. Old or Unfinished Business

a) **Accessibility Trail**

- Received a couple of calls requesting additional information on the grant application we sent out last year

b) **Recreation Building (Church)**

- We received information from 2 companies on our request for architectural drawings. We are asking about repairing the recreation building and adding a bathroom inside the facility but not the addition of an outdoor washroom to see the difference in cost. The Clerk will be meeting with the Regional Development Corporation to discuss a grant for some of the repairs.

- c) Multi Purpose Hard Surface
 - The walking bridge in the quote was intended to be a deck bridge with railings that would be used on a personal deck however upon inspection the engineer said they need to be brought to code for liability reasons. The additional cost will be approximately \$12,000 to bring the bridge up to code.
- d) Solar Array
 - A grant was applied for the project the estimated installation by Clear Power Solutions will be the end of August, first week of September.
- e) Ralph Gorman
 - The playground is installed and being used by many. JIL Enterprises Inc. was asked to provide a quote for fencing around the park. It came in at \$4900.00 and can be part of the Gas tax expenditure for the park.
 - A different location for a parking lot is being investigated.
 - JIL Enterprises Inc. suggested placing large rocks around the playground, so people do not drive on the pea gravel.
- f) Bench Fit Circuit
 - Bench Fit Circuit: the circuit needs to be installed. JIL Enterprises Inc. are interested in doing the installation. It was suggested that crushed rock or a pad be placed under the benches for a smooth surface.

17. New Business

18. Upcoming Activities:

- a) Babysitters Course – May 21 at 9:00am
- b) Hanwell Days – May 28 and 29
- c) Communication Committee Meeting – June 6 at 5:30pm
- d) Administrative Meeting – June 8 at 7:00pm
- e) Parks and Recreation Committee Meeting – June 14 at 7:00pm
- f) Council Meeting – June 15 at 7:00pm

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to move the meeting past 9:00 p.m.

Unanimously Carried #23-05-2022

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to move the meeting from open session to closed session.

Unanimously Carried #24-05-2022

19. Closed Session:

- a) Matter pursuant to s.68(1)(c) of the Local Governance Act (information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract)

Moved by Councillor Morgan MacPherson and **seconded by** Councillor Darren MacKenzie to move the meeting from closed session to open session.

Unanimously Carried #25-05-2022

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie that we accept the quote from Sharkey Contracting in the amount of \$37,000.00 plus HST for maintenance to the Recreation Park Trails.

Unanimously Carried #26-05-2022

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie that we accept the quote from TMC Contracting for the water mitigation for the patio side of Hanwell Place in the amount of \$11025.75 plus HST.

Unanimously Carried #27-05-2022

20. Date, Time, and Location of next meeting


Regular Council Meeting, June 15, 2022 @ 7:00pm
Council Chambers

21. Adjournment

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to adjourn the meeting at 9:25 p.m.

Unanimously Carried #28-05-2022

Respectfully submitted by,



Sherri Johnston
Assistant Clerk/Treasurer

Certified Correct,



Terri L. Parker
Clerk/Treasurer



Dave Morrison
Mayor

