

COVID-19 Update: The Rural Community of Hanwell is following measures outlined by Public Health. Mask use and social distancing is still recommended but will be at the discretion of the individual. Meetings are open to the public. All Council meetings will be audio recorded for the public. Please tune into Hanwell Radio daily at 7:00 p.m. for the broadcast at <https://hanwell.nb.ca/hanwell-radio-listen-live/>

HANWELL
Rural Community
Regular Meeting of Council
October 24, 2022
Minutes

Attendance:

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor Darren MacKenzie, Councillor Pat Septon, Clerk/Treasurer Terri Parker, Assistant Clerk/Treasurer Sherri Johnston, Chief Murray Crouse and 3 members of the public.

1. Calling to Order

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

2. Approval of the Agenda

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to approve the agenda with the following amendment:

Add #12c) Donation Request – Poppy Fund

Unanimously Carried #01-10-2022

3. Adoption of Minutes:

a) **Moved by** Councillor Tim Fox and **seconded by** Councillor Pat Septon to adopt the minutes of the September 21, 2022, Regular Meeting of Council.

Unanimously Carried #02-10-2022

4. Public Input/Inquiries (10 minutes max.)

5. Disclosures

6. Reports:

Fire Department: Chief Murray Crouse

In the month of September, the Upper Kingsclear Fire Department responded to 23 calls in Hanwell and Upper Kingsclear. There were four motor vehicle accidents, three fire/explosions, two medical assistance calls, seven fire alarms, one grass/rubbish fire, and six downed power lines. Chief Crouse reported that this month was higher than usual. The fire department enjoyed being able to mingle with the public at Spookfest and the ladder truck was a huge hit. It was decided to hold off on any possible name changes until the fall of 2023.

Moved by Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie to

receive the Fire Department report for September 2022 as presented.

Unanimously Carried #03-10-2022

7. Presentations:

a) RSC11 – Subdivision Plan – Greer Subdivision

Moved by Councillor Tim Fox and **seconded by** Councillor Darren MacKenzie that the Rural Community of Hanwell Council recommend that the Planning Review and Adjustment Committee of the Regional Service Commission 11 allow the use of a gym facility as being similar to or compatible with uses in the Commercial and Light Industrial zone – “CLI” zone of the Rural Community of Hanwell Rural Plan – By-Law No. 11-2016, subject to the following terms and conditions:

1. that a building permit(s) be obtained from Regional Service Commission 11 Planning & Development Division before any renovations start;
2. that all signs be in accordance with applicable provisions of Hanwell Signage By-Law No. 10-2015;
3. that parking be in accordance with applicable provisions of section 3.3 of the Rural Community of Hanwell Rural Plan; and,
4. that the gym facility adheres to all requirements of applicable Acts and Regulations.

Unanimously Carried #04-10-2022

8. Permit Applications

- a) There were 4 building permits, and 0 development permits for September 2022.

9. Proclamations

10. Petitions and Delegations

None

11. Business Arising:

12. Correspondence:

- a) Correspondence from Canadian Mental Health Association of NB – re: request for donation in the form of advertising

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox accept the correspondence from the Canadian Mental Health Association of NB with respect to purchasing advertisement space in the “Mental Health Awareness Guide and authorize and direct the clerk to make a direct donation to the Canadian Mental Health Association of New Brunswick in the amount of \$400.00.

Unanimously Carried #05-10-2022

- b) Correspondence from Randy Dickinson – Accessibility Trail Ribbon Cutting

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Holly Hyslop to receive the email from Randy Dickinson and thank him for attending our ribbon cutting ceremony for the Grand Opening of our Accessibility Trail.

Unanimously Carried #06-10-2022

Assistant Clerk/Treasurer Sherri Johnston left council chambers at 7:32 p.m. and returned at 7:32 p.m.

- c) Donation Request – Legion Poppy Campaign

Moved by Councillor Tim Fox and **seconded by** Deputy Mayor Susan Jonah to make a donation to the Legion Branch #4 Fredericton in the amount of \$500.00.

Unanimously Carried #07-10-2022

13. Meetings and Special Events:

Mayor's Report

Moved by Councillor Pat Septon and **seconded by** Councillor Holly Hyslop to receive the Mayor's report as presented.

Unanimously Carried #08-10-2022

14. Committee Reports:

- a) Age Friendly: Did not meet.

- b) Communication:

Moved by Councillor Pat Septon and **seconded by** Councillor Holly Hyslop to receive the Communication report as presented.

Unanimously Carried #09-10-2022

- c) Economic Development: Did not meet.

- d) Emergency Measures:

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Pat Septon to receive the Emergency Measures Committee report as presented.

Unanimously Carried #10-10-2022

- e) Finance: Did not meet.

- f) Governance and Policies: Did not meet.

- g) Parks and Recreation:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to accept the Parks and Recreation report as presented.

Unanimously Carried #11-10-2022

15. Treasurer's Report:

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to accept the payment to Eugene Henry in the amount of \$8,245.50 including HST through the Canada Community Building Fund #01234-1996524.

No Votes: Councillor Pat Septon

Yes Votes: Deputy Mayor Susan Jonah, Councillor Holly Septon, Councillor Tim Fox, Councillor Darren MacKenzie

Motion Carried #12-10-2022

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to transfer \$74,194 from the General Capital Reserve Fund #01234-1196639 of the General Operating Fund #01234-1124259 to cover the costs for the solar array system installed by Clear Power Solutions until our grant funding is received.

Unanimously Carried #13-10-2022

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to accept the treasurer's report as presented.

Unanimously Carried #14-10-2022

16. Old or Unfinished Business

- a) Accessibility Trail – The trail is now complete. A ribbon cutting ceremony was held on October 11, 2022, and we received a grant from ACOA in the amount of \$300,000.00. We will need to cut about 10 feet of the trail from Nature Park Drive. A truck did some damage to the area near the road so we are to assume that snow plowing this winter it will become damaged further. It was decided to see what it looks like in the spring and make a decision on how to proceed.
- b) Recreation Building (Church) – Nothing new to report
- c) Multi Purpose Hard Surface – The surface has been regraded and it will be paved tomorrow. The regrading has resulted in some damage to the trails surrounding it. We had Turfworks look at it to see what they recommended. We will most likely have to move the trail over as it's now narrowed near the bridge.

Moved by Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie to authorize and direct the Clerk to spend up to \$25,000.00 plus HST to repair the trail around the multi purpose court.

Unanimously Carried #15-10-2022

- d) Solar Array – Project is completed. NB Power has signed off on the system so Clear Power will be in to get the system running. The system will be available on a tablet so that we can see the amount of solar energy we are generating.
- e) Ralph Gorman – This project is completed. We have received many positive comments. The Gorman family is very happy with how it turned out. We will have a ribbon cutting in the spring and we will make sure to include the Gorman family. We have had a resident voice her concern about the culvert and the possibility of a car driving into the ditch. We will place large boulders around the area, or we will get permission from DTI to place a guard rail.
- f) Veteran’s Memorial Monument – It is 90% completed. The stone pavers are installed and all landscaping around it is complete. The monument is being installed this week and will be tarped. We have been working with Rick Hunter and are in the planning stages of a Remembrance Day Ceremony and Reception.

17. New Business

- a) By-Law #26-2022 – “A By-Law Representing the Upper Kingsclear Fire Department” – 1st Reading by title.

Moved by Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah that By-Law #26-2022, “A By-Law Representing the Upper Kingsclear Fire Department” be given its first reading by title.

Unanimously Carried #16-10-2022

By-Law #26-2022, “A By-Law Representing the Upper Kingsclear Fire Department”

- b) Resignation of Councillor - Ward 4

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie **BE IT RESOLVED** to accept Morgan MacPherson’s resignation from her position as Councillor for Ward 4.

Unanimously Carried #17-10-2022

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop **BE IT RESOLVED** to declare Hanwell’s Ward 4 seat vacant and that notice be given through our Clerk to Elections New Brunswick.

Unanimously Carried #18-10-2022

c) Pumped Contest

The 2022 Pumped up contest winners are as follows:

1. Winners of a future pump

Nicholsons: Drew Sullivan

Ready John: Erin Pellerine

Ludsan: David Chamber

2. Winner of a full reimbursement from the Rural Community of Hanwell

Jeremy Harding

Congratulations to the winners and thank you to all those who entered our contest.

18. Upcoming Activities:

- a) Zoomers – October 20 at 12:00 pm
- b) Zoomers – October 21 at 12:00 pm
- c) Spookfest – October 22 from 5:00 pm to 9:00 pm
- d) Zoomers – October 25 at 12:00 pm
- e) Flu Shot Clinic – October 26 from 1:00 pm to 5:00 pm
- f) Flu Shot Clinic – October 27 from 2:00 pm to 7:00 pm
- g) Halloween Lights Contest – October 28 to October 31
- h) Zoomers – November 1 at 12:00 pm
- i) Zoomers – November 3 at 12:00 pm
- j) Communications Committee meeting – November 7 at 5:30 pm
- k) Parks and Recreation Committee meeting – November 8 at 7:00pm
- l) Zoomers – November 10 at 12:00 pm
- m) Zoomers – November 15 at 12:00 pm

19. Closed Session:

Moved by Councillor Pat Septon and **seconded by** Councillor Holly Hyslop to move into Closed Session.

Unanimously Carried #19-10-2022

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to move from Closed Session and return to Open Session.

Unanimously Carried #20-10-2022

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to extend the time past 9:00 p.m.

Unanimously Carried #21-10-2022

Moved by Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to move into Closed Session.

Unanimously Carried #22-10-2022

Moved by Councillor Darren MacKenzie **and seconded by** Councillor Tim Fox to move from Closed Session and return to Open Session.

Unanimously Carried #23-10-2022

- a) Matter pursuant to s.68(1)(c) of the Local Governance Act (information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract)

#1- Snow Removal Contracts

Moved by Councillor Holly Hyslop **and seconded by** Councillor Pat Septon

BE IT RESOLVED that the contract for snow removal for Hanwell Place be awarded to TMC & Associates Ltd in the amount of \$20,325.00 plus HST for the period of November 1, 2022, to April 30, 2023.

Unanimously Carried #24-10-2022

Moved by Councillor Holly Hyslop **and seconded by** Deputy Mayor Susan Jonah

BE IT RESOLVED that the contract for snow removal for the Hanwell Fire Station be awarded to TMC & Associates Ltd in the amount of \$13,500.00 plus HST for the period of November 1, 2022, to April 30, 2023.

Unanimously Carried #25-10-2022

#2- Lawn Repairs for Vet Memorial Monument Electrical Conduit

Moved by Councillor Darren MacKenzie **and seconded by** Deputy Mayor Susan Jonah

WHEREAS electrical conduit was required for the vet memorial monument, and
WHEREAS this area had to be repaired before the paving stones were installed, and
WHEREAS approval had to be granted before the next council meeting, and
WHEREAS the estimate was discussed with the Mayor

BE IT RESOLVED to accept the quote from TurfWorks Landscape & Design to install topsoil and sod, to repair machine damage to lawn that was caused from the installation of electrical conduit in the amount of \$7,200 + HST to be paid from the Canada Community Building Fund.

Unanimously Carried #26-10-2022

#3- Additional Landscaping Around Vet Memorial Monument

Moved by Councillor Pat Septon **and seconded by** Councillor Tim Fox to accept the estimate dated October 20, 2022, from TurfWorks Landscape & Design to regrade,

topsoil and sod approximately a 300sq/ft area between the landscaping stones and the existing concrete walkway in the amount of \$800 + HST

Unanimously Carried #27-10-2022

- b) Matter pursuant to s. 68(1)(f) of the Local Governance Act (Information concerning legal opinions or advice provided to the local government by its solicitor and client in a matter of local government business.)

Moved by Councillor Tim Fox and **seconded by** Councillor Darren MacKenzie to authorize and direct the Clerk to contact our legal team to discuss options regarding the building exterior of Hanwell Place.

No Votes: Councillor Pat Septon

Yes Votes: Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor Darren MacKenzie

Motion Carried #28-10-2022

20. Date, Time, and Location of next meeting

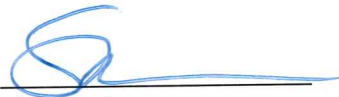
Regular Council Meeting, November 16, 2022 @ 7:00pm
Council Chambers

21. Adjournment

Moved by Councillor Holly Hyslop and **seconded by** Councillor Pat Septon to adjourn the meeting at 9:10p.m.

Unanimously Carried #29-10-2022

Respectfully submitted by,

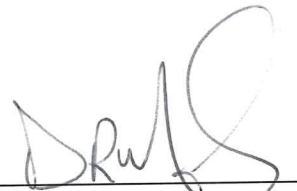


Sherri Johnston
Assistant Clerk/Treasurer

Certified Correct,



Terri Parker
Clerk/Treasurer



Dave Morrison
Mayor