

*COVID-19 Update: The Rural Community of Hanwell is following measures outlined by Public Health. Mask use and social distancing is still recommended but will be at the discretion of the individual. Meetings are open to the public. All Council meetings will be audio recorded for the public. Please tune into Hanwell Radio daily at 7:00 p.m. for the broadcast at <https://hanwell.nb.ca/hanwell-radio-listen-live/>*

**HANWELL**  
Rural Community  
Regular Meeting of Council  
November 16, 2022  
Minutes

**Attendance:**

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox (via telephone), Councillor Darren MacKenzie, Councillor Pat Septon, Assistant Clerk/Treasurer Sherri Johnston, Chief Murray Crouse and 1 member of the public.

Absent: Clerk/Treasurer Terri Parker

**1. Calling to Order**

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

**2. Approval of the Agenda**

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to approve the agenda with the following amendment:

Add #17e) Recycling Contract

**Unanimously Carried #06-11-2022**

**3. Adoption of Minutes:**

a) **Moved by** Councillor Holly Hyslop and **seconded by** Councillor Pat Septon to adopt the minutes of the October 24, 2022, Regular Meeting of Council.

**Unanimously Carried #07-11-2022**

b) **Moved by** Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie to adopt the minutes of the November 1, 2022, Special Meeting of Council.

**Unanimously Carried #08-11-2022**

**4. Public Input/Inquiries (10 minutes max.)**

**5. Disclosures**

**6. Reports:**

Fire Department: Chief Murray Crouse

In the month of September, the Upper Kingsclear Fire Department responded to 19 calls in Hanwell and Upper Kingsclear. There were five motor vehicle accidents, one fire/explosions, two medical assistance calls, six fire alarms, one home accident, two grass/rubbish fires, and two public assistance calls. Chief Crouse reminded Council of their Christmas dinner taking place on December 3 at 6:00pm. He also mentioned that

Santa would be making a visit at Station 1 on December 21 at 6:30 pm.

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah to receive the Fire Department report for September 2022 as presented.

**Unanimously Carried #09-11-2022**

7. **Presentations:**

8. **Permit Applications**

a) There were 3 building permits, and 0 development permits for October 2022.

9. **Proclamations**

10. **Petitions and Delegations**

None

11. **Business Arising:**

12. **Correspondence:**

a) Donation Request – FYHA

**Moved by** Councillor Pat Septon and **seconded by** Councillor Darren MacKenzie to accept the correspondence from FYHA with respect to making a donation to the FYHA Under-15 Canucks and authorize and direct the clerk to make a donation to the FYHA Under-15 Canucks in the amount of ...

*This motion is amended to:*

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon to postpone this motion to the December meeting.

**Unanimously Carried #10-11-2022**

13. **Meetings and Special Events:**

Mayor's Report

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah to receive the Mayor's report as presented.

**Unanimously Carried #11-11-2022**

14. **Committee Reports:**

a) **Age Friendly:** Did not meet.

b) **Communication:**

**Moved by** Councillor Pat Septon and **seconded by** Councillor Tim Fox to accept Dan Fortier as a member of the Communications Committee until February, 2023.

**Yes Votes: Councillor Tim Fox, Councillor Holly Hyslop, Councillor Pat Septon**

**No Votes: Deputy Mayor Susan Jonah, Councillor Darren MacKenzie**

**Motion Carried #12-11-2022**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to accept the Communication report as presented.

**Yes Votes: Councillor Tim Fox, Councillor Holly Hyslop, Councillor Pat Septon  
Councillor, Darren MacKenzie**

**No Votes: Deputy Mayor Susan Jonah**

**Motion Carried #13-11-2022**

- c) **Economic Development:** Did not meet.
- d) **Emergency Measures:** Met but the report was not prepared in time for the meeting.
- e) **Finance:** Did not meet.
- f) **Governance and Policies:** Did not meet.
- g) **Parks and Recreation:**  
**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the Parks and Recreation report as presented.  
**Unanimously Carried #14-11-2022**

**15. Treasurer's Report:** No Treasurer's report presented.

**16. Old or Unfinished Business**

- a) Accessibility Trail – Completed
- b) Recreation Building (Church) – Nothing new to report
- c) Multi Purpose Hard Surface – Nothing new to report
- d) Solar Array – Completed
- e) Ralph Gorman – We have received the signed documentation and are finalizing the transfer of property.

**17. New Business**

- a) By-Law #26-2022 – “A By-Law Representing the Upper Kingsclear Fire Department” – 2<sup>nd</sup> Reading by title.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Pat Septon that By-Law #26-2022, “A By-Law Representing the Upper Kingsclear Fire Department” be given its second reading by title.

**Unanimously Carried #15-11-2022**

*By-Law #26-2022, "A By-Law Representing the Upper Kingsclear Fire Department"*

- b) Christmas Closure  
**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Pat Septon that approval be given to the Clerk to close the municipal office from Friday, Dec 23, 2022, and resume opening on Tuesday Jan 3, 2023. Staff will be required to use vacation or lieu time for this closure.  
**Unanimously Carried #16-11-2022**
- c) Remuneration of Council  
**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie that effective January 1, 2023, the salaries for Mayor and Council be increased to reflect the NB Consumer price index (CPI) yearly average when announced plus an additional 2%.  
**Yes Votes: Councillor Tim Fox, Councillor Holly Hyslop, Deputy Mayor Susan Jonah, Councillor Darren MacKenzie**  
**No Votes: Councillor Pat Septon**  
**Motion Carried #17-11-2022**
- d) Approval of Unused Vacation  
**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie that staff be permitted to carry over any unused vacation days on the condition that they be used before April 1, 2023. Any time in lieu must be used or paid out on or before the payroll on December 29th, 2022.  
**Unanimously Carried #18-11-2022**
- e) Recycling Contract  
**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie  
**Whereas** a motion was made at the Sept 7, 2022, Special Meeting of Council, and  
**Whereas** Council authorized and directed the Clerk to investigate the costs and to extend the Recycling Collection & Disposal renewal to Fero Waste & Recycling for the period Jan 1-Dec 31, 2023  
I move to accept the quote of \$89,981 + HST and disposal fees to Fero Waste & Recycling for the period Jan 1-Dec 31, 2023  
**Unanimously Carried #19-11-2022**

**18. Upcoming Activities:**

- a) Zoomers – November 18 at 12:00 pm
- b) Zoomers – November 23 at 12:00 pm
- c) Zoomers – November 24 at 12:00 pm
- d) Zoomers – November 29 at 12:00 pm

- e) Zoomers – November 30 at 12:00 pm
- f) Christmas Market – December 3 at 10:00 am
- g) Christmas Tree Lighting and Open House – December 4 at 6:00 pm
- h) Communications Committee meeting – December 5 at 5:30 pm
- i) Zoomers – December 6 at 12:00 pm
- j) Zoomers – December 8 at 12:00 pm
- k) Parks and Recreation Committee meeting – December 13 at 7:00pm
- l) Administration Meeting – December 14 at 7:00 pm
- m) Zoomers – December 15 at 12:00 pm
- n) Zoomers – December 20 at 12:00 pm

*Councillor Pat Septon declared a Conflict of Interest with item #19a.) and left council chambers at 7:28pm.*

**19. Closed Session:**

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to move into Closed Session.

**Unanimously Carried #20-11-2022**

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah to move from Closed Session and return to Open Session.

**Unanimously Carried #21-11-2022**

**20. Date, Time, and Location of next meeting**

Regular Council Meeting, November 16, 2022 @ 7:00pm  
Council Chambers

**21. Adjournment**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to adjourn the meeting at 8:10 p.m.

**Unanimously Carried #22-11-2022**

Respectfully submitted by,



Sherri Johnston  
Assistant Clerk/Treasurer

Certified Correct,



Terri Parker  
Clerk/Treasurer

  
Dave Morrison  
Mayor

