

HANWELL
Rural Community
Special Meeting of Council
February 28, 2023
Minutes

Attendance:

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Tim Fox, Councillor Holly Hyslop, Councillor Debby Peck, Councillor Lee Crouse, Councillor Darren MacKenzie, CAO/Treasurer Terri Parker, Clerk/Assistant Treasurer Sherri Johnston, Jill Stairs, Auditor from Daye Kelly & Associates, Keith Manderville, Building Inspector from Capital Region Service Commission and one member of the public.

Absent: Councillor Pat Septon

1. Calling to Order

Mayor Morrison called the Special Meeting to order at 7:01 p.m.

2. Approval of the Agenda

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah to approve the agenda.

Unanimously Carried #21-02-2023

3. 2021 Audited Financial Statements- Daye Kelly & Assoc.

Jill Stairs of Daye Kelly & Associates presented the 2022 Consolidated Financial Statements. She noted that Hanwell had a \$628.00 deficit for the year on a 2.6 million dollar budget. The province will start asking questions if there is a surplus/deficit of 5% of the budget. For 2022, Hanwell was 0.0001%.

Jill Stairs read into record the following:

We have audited the accompanying consolidated financial statements of RURAL COMMUNITY OF HANWELL (the Rural Community), which comprise the consolidated statement of financial position as at December 31, 2022, and the consolidated statements of changes in net debt, operations and accumulated surplus, and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Rural Community as at December 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Moved by Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah to approve the consolidated financial statements as presented by Jill Stairs for December 31, 2022.

Unanimously Carried #22-02-2023

4. Storage Building

Keith Manderville, Building Inspector, from Capital Region Service Commission, provided some advice and input surrounding the planning of a storage building at 5 Nature Park Drive. This building is required to secure equipment from theft and vandalism as we have grown out of our current storage requirements. He noted to keep the following points in mind when preparing this project for tender:

- Make the building larger as opposed to higher. The higher the building is built, the more expensive it will be as walls can be built to a height of 16 feet but if you want to go higher than this we would be getting into engineered pieces which means higher cost.
- Windows in a storage building are not typically a good idea as they can tempt people to break into the space. If you do decide on windows make sure they are high enough that people cannot easily see what is in the building.
- Warming area for skating will need to have a fire wall separation between it and the storage building. Think about making sure the area is well insulated and by using an electric heater with a fan that can be turned off and on and no water supply.

5. Vacation Requests by Council

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox move that vacations are not a valid excuse and should not be included in the list of valid excuses in the Remuneration By-Law amendments.

Yes votes: Councillor Tim Fox, Councillor Debby Peck, Councillor Lee Crouse and Councillor Darren MacKenzie

No votes: Deputy Mayor Susan Jonah and Councillor Holly Hyslop

Motion Carried #23-02-2023

Moved by Councillor Debby Peck and **seconded by** Councillor Tim Fox to accept Councillor Septon's vacation request to miss the February 28, 2023, Special Meeting of Council and the March 2023, Regular Meeting of council as a valid excuse.

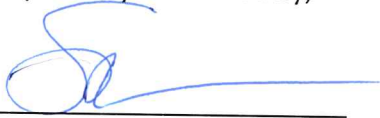
Unanimously Carried #24-02-2023

6. Adjournment

Moved by Councillor Tim Fox and **seconded by** Councillor Lee Crouse to adjourn the meeting at 8:15 pm.

Unanimously Carried #25-02-2023

Respectfully submitted by,

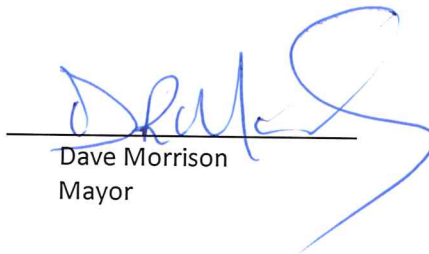


Sherri Johnston
Clerk/Assistant Treasurer

Certified Correct,



Terri L. Parker
CAO/Treasurer



Dave Morrison
Mayor