

**HANWELL**  
Rural Community  
Regular Meeting of Council  
April 19, 2023  
Minutes

**Attendance:**

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor Debby Peck, Councillor Lee Crouse, Councillor Darren MacKenzie, Councillor Pat Septon, Clerk/Assistant Treasurer Sherri Johnston, Chief Murray Crouse, Marion McIntyre and Ron Green from Capital Region Association of Geocachers, and one member of the public.

Absent: CAO/Treasurer Terri Parker

**1. Calling to Order**

Mayor Dave Morrison called the Regular Meeting to order at 7:01 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Tim Fox and **seconded by** Deputy Mayor Susan Jonah to approve the agenda.

**Unanimously Carried #01-04-2023**

**3. Adoption of Minutes:**

a) **Moved by** Councillor Holly Hyslop and **seconded by** Councillor Lee Crouse to adopt the minutes of the March 15, 2023, Regular Meeting of Council.

**Unanimously Carried #02-04-2023**

**4. Public Input/Inquiries (10 minutes max.)**

None

**5. Disclosures**

None

**6. Reports:**

Fire Department: Chief Crouse

The month of March the Upper Kingsclear Fire Department responded to 15 calls in Hanwell. There were 10 motor vehicle accidents, 1 fire/explosions, 2 fire alarms, 1 public hazard call (power line down), and 1 medical assistance call.

**Moved by** Councillor Darren MacKenzie **seconded by** Councillor Tim Fox to receive the fire report for March 2023 as presented.

**Unanimously Carried #03-04-2023**

7. **Presentations:**

- a) Marion McIntyre and Ron Green appeared before council to discuss the Maritime Mega V event in July as well as give them a presentation on what geocaching is. There will be two events being held here in Hanwell. The first event will be held on Sunday, May 28, 2023, during Accessibility Week at Hanwell Place and Hanwell Recreation Park. They will be celebrating the placement of wheelchair accessible caches along the Accessibility Trail. This event will be open to the public. The second event will be held on Friday July 7, 2023. It is a scavenger hunt activity that will take participants to all areas of Hanwell. There will be light refreshments provided at Hanwell Place. MMV attendees will be able to register and pick up pre-ordered SWAG bags. This event could see between 200 and 250 in Hanwell.

8. **Permit Applications**

- a) There were 2 building permits for March 2023.

9. **Proclamations**

- a) National Volunteer Week

**WHEREAS**, 12.7 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year; and

**WHEREAS**, volunteers in the rural community of Hanwell protect our residents, mentor our children, feed our hungry, comfort our lonely, beautify our parks, and fundraise for our charitable organizations; and

**WHEREAS**, Hanwell's volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds; and

**WHEREAS**, the collective result of the work done in our community by our volunteers makes the rural community of Hanwell a more desirable place to live; and

**WHEREAS**, organizations within the community that rely on volunteers include such fundamental organizations as Upper Kingsclear Fire Department, Rotary, Meals on Wheels, Scouts & Guides, and rural community of Hanwell Recreation Committees (Spookfest, Easter Eggstravaganza, Hanwell Sports and Hanwell Days);

**NOW THEREFORE**, I do hereby proclaim April 16-22, 2023, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

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Dave Morrison, Mayor

**10. Petitions and Delegations**

None

**11. Business Arising:**

- a) Amendments to By-Law #06-2014, “A By-Law Respecting the Bonding of Officers and Employees” – 3rd reading by title, in its entirety and enacted.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox that amendment to By-Law #06-2014, “A By-Law Respecting the Bonding of Officers and Employees” be given its 3rd reading by title, in its entirety and enacted.

**Unanimously Carried #04-04-2023**

*By-Law #06-2014, “A By-Law Respecting the Bonding of Officers and Employees”*

- b) Regional Aquatic Centre update

John Smith, CEO for the Capital Regional Service Commission has organized a group of CAO’s that meets monthly. The CAO for Fredericton, Steven Hart suggested that any information with respect to the pool should be brought to that meeting for discussion prior to being brought to the board. There will be no further funds needed from Hanwell for 2023.

- c) Elementary Literacy

This was a carried over item from the March 15, 2023, Regular Meeting. The Clerk was directed to ask for additional information. The Clerk confirmed that they do have children from Kingsclear consolidated attending this program and they are hoping to bring Hanwell Academy on board this fall. They report that since the start of the pandemic literacy has declined so they are hoping to help many children reach their literacy goals.

**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah to accept the correspondence from Elementary Literacy with respect to making a donation to support their free after school reading programs and authorize and direct the clerk to make a direct donation to Elementary Literacy in the amount of \$250.00.

**Unanimously Carried #05-04-2023**

**12. Correspondence:**

- a) Correspondence – Resident concerns re: Dog waste Correspondence

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to receive the correspondence from a resident with respect to concerns about dog waste not being picked up and disposed of.

**Unanimously Carried #06-04-2023**

- b) Correspondence – Resident concerns re: Dog waste station and disposal bin

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah to receive the correspondence from a resident with respect to offering to place a dog waste bag station and disposal bin on her property along with concerns about dog waste not being picked up and disposed of properly.

**Unanimously Carried #07-04-2023**

- c) Correspondence – Rotary invitation to Century of Service Gala  
**Moved by** Councillor Darren MacKenzie and **seconded by** Deputy Mayor Susan Jonah to receive the correspondence from the Rotary Club of Hanwell with respect to their Century of Service Gala being held on May 10, 2023, which will include honouring two Hanwell recipients, Carl Duivenvoorden and Paul Porter with the Paul Harris Fellowship. **Unanimously Carried #08-04-2023**

- d) Correspondence – DTI re: technical evaluations  
**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Lee Crouse to receive the correspondence dated April 6, 2023, from Minister Jeff Carr, Minister of Transportation and Infrastructure attaching copies of the executive summaries for the technical evaluations for routes 640 and 102.

**Unanimously Carried #09-04-2023**

- e) Memo - Local Governance and Local Governance Reform re: statistics  
**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Tim Fox to receive the correspondence dated April 12, 2023, from Jennifer Wilkins, Assistant Deputy Minister of Local Government and Local Governance Reform, advising that they will be updating the census profiles of the new communities and will share them with us in the coming months once completed.

**Unanimously Carried #10-04-2023**

- f) Correspondence - Capital Area Minor Football Association  
**Moved by** Councillor Tim Fox **seconded by** Deputy Mayor Susan Jonah to accept the correspondence from Capital Area Minor Football Association with respect to making a donation to help offset their operational costs and authorize and direct the clerk to make a direct donation to Capital Area Minor Football Association in the amount of \$250.00.

**Unanimously Carried #11-04-2023**

**13. Meetings and Special Events:**

**a) Mayor's Report**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Lee Crouse to receive the Mayor's report as presented.

**Unanimously Carried #12-04-2023**

**14. Committee Reports:**

- a) **Age Friendly:** Did not meet
- b) **Communication:**  
Councillor Debby Peck and Megan Keenan, Administration and Communications Coordinator met and went over the layout for the Spring Herald.
- c) **Economic Development:** Did not meet.
- d) **Emergency Measures:** Did not meet.
- e) **Finance:**  
**Moved by** Councillor Darren MacKenzie **seconded by** Deputy Mayor Susan Jonah to receive the Finance Committee report dated April 17, 2023, as presented.  
**Unanimously Carried #13-04-2023**
- f) **Governance and Policies:** Did not meet
- g) **Parks and Recreation:** Did not meet
- h) **Mactaquac Committee Liaison Committee:**  
**Moved by** Councillor Tim Fox **seconded by** Councillor Holly Hyslop to receive the Mactaquac Community Liaison Committee report dated April 12, 2023, as presented.  
**Unanimously Carried #14-04-2023**

15. **CAO/Treasurer's Report:**

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to authorize and direct the Clerk to pay the following invoices:

MCA Advisory (Code of Conduct Investigation)- February Services in the amount of \$14,421.00 including HST

MCA Advisory (Code of Conduct Investigation)- March Services in the amount of \$20,182.50 including HST

**Unanimously Carried #15-04-2023**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to accept the CAO/Treasurer's report as presented.

**Unanimously Carried #16-04-2023**

**16. Old or Unfinished Business**

- a) Little Recreation Building – no update
- b) Rural Plan Progress Report

**17. New Business**

- a) Nominate Councillor Lee Crouse- UMNb-Protective Services Committee  
**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to nominate Councillor Lee Crouse to represent Hanwell on the UMNb-Protective Services Committee.  
**Unanimously Carried #17-04-2023**
- b) CAMA - Canadian Association of Municipal Administrators  
Information was provided to council on whether we should join this association. It was decided that since we are already a member of the AMANB that there would not be much of an advantage to joining this association.
- c) New Brunswick Human Rights Award  
The New Brunswick Human Rights award application was provided to council.
- d) Emergency Notification Systems – Voyent Alert  
**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Tim Fox to authorize and direct the clerk to move forward with switching the current alert system from Sentinel to Voyent Option B which is the all-inclusive subscription in the amount of 4,800.00 plus HST.  
**Unanimously Carried #18-04-2023**
- e) Director of Recreation and Parks  
**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah that we appoint Jarret Crossman as the Director of Recreation and Parks commencing Monday, April 24, 2023.  
**Unanimously Carried #19-04-2023**

**18. Upcoming Activities:**

- a) Zoomers – Tuesday and Thursdays, until March 30 at 12:00 pm
- b) Hanwell Sports registration is currently open
- c) 2<sup>nd</sup> Annual Hanwell Golf Tournament – May 27, 2023

**19. Closed Session:**

**20. Date, Time, and Location of next meeting**

Regular Council Meeting, May 17, 2023 @ 7:00 pm  
Council Chambers

**21. Adjournment**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Pat Septon to adjourn the meeting at 8:35 p.m.

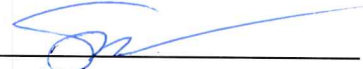
**Unanimously Carried #20-04-2023**

Respectfully submitted by,



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Sherri Johnston  
Clerk/Assistant Treasurer

Certified Correct,



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Sherri Johnston  
Clerk/Assistant Treasurer



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Dave Morrison  
Mayor

