

COVID-19 Update: The Rural Community of Hanwell is following measures outlined by Public Health. Mask use and social distancing is still recommended but will be at the discretion of the individual. Meetings are open to the public. All Council meetings will be audio recorded for the public.

HANWELL
Rural Community
Regular Meeting of Council
August 16, 2023
Minutes

Attendance:

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop (via telephone), Councillor Tim Fox, Councillor Debby Peck, Councillor Lee Crouse, Councillor Darren MacKenzie, CAO/Treasurer Terri Parker, Clerk/Assistant Treasurer Sherri Johnston, Chief Murray Crouse, Tina McCallum, Capital Region Service Commission, Rose Arseneau, Fredericton Capital Region Tourism, and 1 member of the public.

Absent: Councillor Pat Septon

1. Calling to Order

Mayor Dave Morrison called the Regular Meeting to order at 7:02 p.m.

2. Approval of the Agenda

2. Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to approve the agenda with the following additions:

Add 12a – Email from resident concerning incidents of dogs off leash on the trail.

Unanimously Carried #01-08-2023

3. Adoption of Minutes:

a) **Moved by** Councillor Tim Fox and **seconded by** Councillor Darren MacKenzie to adopt the minutes of the July 19, 2023, Regular Meeting of Council.

Unanimously Carried #02-08-2023

4. Public Input/Inquiries (10 minutes max.)

5. Disclosures

6. Reports:

Fire Department: Chief Crouse

The month of July, the Upper Kingsclear Fire Department responded to 16 calls in Hanwell. There were 5 motor vehicle accidents, 1 fire/explosions, 6 fire alarms, 1 public hazard calls,

(power line down), 2 rescues and 1 public service assistance calls.

Moved by Councillor Darren MacKenzie **seconded by** Councillor Lee Crouse to receive the fire report for July 2023 as presented.

Unanimously Carried #03-08-2023

7. Presentations:

a) CRSC – By-Law amendment – Rural Plan

Moved by Deputy Mayor Susan Jonah **seconded by** Councillor Darren MacKenzie

BE IT RESOLVED that the Council of the Hanwell Rural Community hereby directs that the clerk request, in writing, the written views of the CRSC Planning Review and Adjustment Committee with respect to the rezoning application for PID 75199497 to be made within 55 days; that the public notice requirements of section 111 of the Community Planning Act be fulfilled; that the appropriate by-law to amend the Rural Community of Hanwell Rural Plan By-Law 11-2016, be prepared; and that the regular Council Meeting of Wednesday, September 13, 2023 at 6:30 p.m., at the Council Chamber in the Hanwell Municipal Office be set as the time and place for the consideration of objections/support to the proposed by-law.

Unanimously Carried #04-08-2023

b) Rose Arsenault – Fredericton Capital Region Tourism

Rose Arsenault gave a presentation on Fredericton Capital Region Tourism and what they have accomplished to date as well as what they can do to help promote Hanwell as a destination. She provided council with details surrounding her tour of Hanwell and her visits to local businesses that drive the tourism in our area. She provided those business with invaluable information on what Fredericton Capital Region Tourism can do for them.

CAO Terri Parker left council chambers at 7:32

CAO Terri Parker returned to council chambers at 7:33

8. Permit Applications

a) There were 7 building permits for July 2023.

9. Proclamations

None

10. Petitions and Delegations

None

11. Business Arising:

- a) By-Law #29-2023 “By-Law Respecting the Duties and Powers of the Chief Administrative Officer (CAO)” – 2nd reading by title

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox that By-Law #29-2023, “By-Law Respecting the Duties and Powers of the Chief Administrative Officer (CAO)” be given its second reading by title.

Unanimously Carried #05-08-2023

“By-Law #29-2023 Respecting the Duties and Powers of the Chief Administrative Officer (CAO)

12. Correspondence:

- a) Correspondence from Resident, re: incidents on the trail

Moved by Councillor Darren MacKenzie and seconded by Deputy Mayor Susan Jonah to receive the correspondence from a resident with respect to two separate incidents of dogs off leash on the trail.

Motion #06-08-2023

13. Meetings and Special Events:

- a) **Mayor’s Report**

Moved by Councillor Lee Crouse and **seconded by** Deputy Mayor Susan Jonah to receive the Mayor’s report as presented.

Unanimously Carried #07-08-2023

14. Committee Reports:

- a) Age Friendly: First meeting to be held in September.

Moved by Councillor Holly Hyslop and **seconded by** Councillor Debby Peck to accept Adeline Misener on the Age Friendly Committee for a one-year term from August 2023 to August 2024.

Unanimously Carried #08-08-2023

- b) Emergency Measures:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to receive the Emergency Measures report as presented.

Unanimously Carried #09-08-2023

- c) Environmental Stewardship: First meeting to be held in September.

Moved by Councillor Debby Peck and **seconded by** Councillor Lee Crouse to accept Carl Duivenvoorden and Rachel Little on the Environmental Stewardship Committee for a one-year term from August 2023 to August 2024.

Unanimously Carried #10-08-2023

d) Finance: Meets as required

e) Governance and Policies:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to receive the Governance and Policies committee report as presented.

Unanimously Carried #11-08-2023

f) Infrastructure and Parks Management: Meets as required.

g) Mactaquac Community Liaison Committee: Meets quarterly.

h) Rural Plan Review: Committee not yet struck

15. CAO/Treasurer's Report:

Moved by Councillor Tim Fox and **seconded by** Deputy Mayor Susan Jonah to authorize and direct the treasurer to pay the following invoice: McInnes Cooper Law Firm, HR Relations, January to July 2023 in the amount of 22,684.31 including HST.

Unanimously Carried #12-08-2023

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Lee Crouse to authorize and direct the treasurer to pay the invoice for Arthur J. Gallagher Canada Ltd., 2023-2024 insurance policy for the amount of \$135,850.00.

Unanimously Carried #13-08-2023

Moved by Councillor Tim Fox and **seconded by** Councillor Darren MacKenzie to accept the CAO/Treasurer report for the period of May to July 2023.

Unanimously Carried #14-08-2023

16. Old or Unfinished Business

a) Little Recreation Building – no update

b) Rural Plan Progress Report

17. New Business

a) Recreation Agreement – Wards 5 and 6 – Councillor Peck to motion

Moved by Councillor Debby Peck and **seconded by** Councillor Lee Crouse

Whereas there is a Recreational Service Agreement between Hanwell Rural Community and the City of Fredericton, and;

Whereas it has been confirmed by the Department of Environment and Local Government that Hanwell Council has the authority to make decisions about the Agreement;

I move that the newly annexed areas of Hanwell be added to the Agreement.

Unanimously Carried #15-08-2023

b) **Policy #2023-01 – Dog Waste Policy – Councillor Peck to motion**

Moved by Councillor Debby Peck and **seconded by** Councillor Darren MacKenzie

Whereas Hanwell Rural Community Council directs the operations of the municipality through its approved policies, and;

Whereas dog feces are a contaminant that can contain toxins which pose potential health risks;

I move to adopt the Hanwell Rural Community Dog Waste Policy 2023-01, as written.

Unanimously Carried #16-08-2023

c) **By-Law Amendments #05-2014 “A By-Law to Establish a Community Emergency Plan” – “1st and 2nd reading by title.**

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox that amendments to By-Law #05-2014, “A By-Law to Establish a Community Emergency Plan” be given its first reading by title.

Unanimously Carried #17-08-2023

“A By-Law to Establish a Community Emergency Plan”

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox that amendments to By-Law #05-2014, “A By-Law to Establish a Community Emergency Plan” be given its second reading by title.

Unanimously Carried #18-08-2023

“A By-Law to Establish a Community Emergency Plan”

d) **CMHC- Housing Accelerator Funding Application**

Moved by Councillor Tim Fox and **seconded by** Deputy Mayor Susan Jonah to authorize and direct the CAO and Capital Regional Service Commission, on behalf of the Hanwell Council, to apply for the Housing Accelerator Funding through the Canada Mortgage and Housing Corporation.

Unanimously Carried #19-08-2023

e) **Circular Material Atlantic**

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Lee Crouse to authorize and direct the Clerk to decline the offer to enter into a Master Service Agreement with Circular Materials Atlantic until it is mandated in May 2024.

Unanimously Carried #20-08-2023

f) **Tourism Accommodation Tax Levy**

Moved by Councillor Darren MacKenzie **seconded by** Deputy Mayor Susan Jonah that the CAO/Treasurer be permitted to reimburse the monthly costs for the advertising/marketing program (Inspire ROI) for the Radisson Hotel/Kingswood Entertainment/Golf Course/Sam Sneads from the tax levy fees that are collected each month by the Radisson Hotel to a maximum of \$3,600 per month.

Amendment to the original motion to read: I move to amend the motion that was presented to include an end date of December 31, 2023.

Motion on the main is adopted and amended motion reads:

Moved by Councillor Tim Fox and **seconded by** Deputy Mayor Susan Jonah that the CAO/Treasurer be permitted to reimburse the monthly costs for the advertising/marketing program (Inspire ROI) for the Radisson Hotel/Kingswood Entertainment/Golf Course/Sam Sneads from the tax levy fees that are collected each month by the Radisson Hotel to a maximum of \$3,600 per month until December 31, 2023.

Unanimously Carried #21-08-2023

Primary Motion Unanimously Carried #22-08-2023

18. Upcoming Activities:

- a) Youth Summer Drop In's (last week) – Aug 23 from 9-12 (by registration only)
- b) Hanwell Sports final week – Aug 21-25
- c) Blueberry Social- Aug 24th 6:30 (by registration only)

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to extend the meeting past 9:00 pm.

Unanimously Carried #23-08-2023

Moved by Councillor Tim Fox and **seconded by** Councillor Darren Mackenzie to move into closed session.

Unanimously Carried #24-08-2023

19. Closed Session:

Moved by Councillor Tim Fox and **seconded by** Councillor Lee Crouse to move back into open session.

Unanimously Carried #25-08-2023

Date, Time, and Location of next meeting

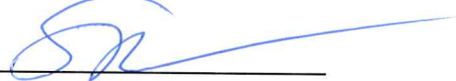
Regular Council Meeting, August 16, 2023 @ 7:00 pm
Council Chambers

20. Adjournment

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to adjourn the meeting at 9:10 p.m.

Unanimously Carried #26-08-2023

Respectfully submitted by,



Sherri Johnston
Clerk/Assistant Treasurer

Certified Correct,



Terri Parker
CAO/Treasurer



Dave Morrison
Mayor

