

**HANWELL**  
Rural Community  
Regular Meeting of Council  
May 15, 2024  
Minutes

**Attendance:**

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor David Holt, Councillor Chris Bringloe, Councillor Lee Crouse (via zoom), Councillor Darren MacKenzie, Councillor Candice Dekleva, CAO/Treasurer Terri Parker, Clerk/Assistant Treasurer Sherri Johnston, Assistant Clerk Devon Romanick (via zoom), Chief Murray Crouse, and 3 members of the public.

**1. Calling to Order**

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to approve the agenda.

**Unanimously Carried #01-05-2024**

**3. Adoption of Minutes:**

a) **Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Tim Fox to adopt the minutes of the April 17, 2024, Regular Meeting of Council.

**Unanimously Carried #02-05-2024**

**4. Public Input/Inquiries: By-Law #01-2024, s. 10(d)**

No members of the public sent in requests to speak.

**5. Disclosures:**

Councillor Lee Crouse, Councillor Candice Dekleva and Councillor David Holt declared a conflict to item 12a.

**6. Reports:**

Fire Department: Chief Murray Crouse

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dave Holt to receive the fire report for April 2024 as presented.

**Unanimously Carried #03-05-2024**

7. **Presentations:**

- a) Stingray Media Solutions – Dylan Buell  
Made a presentation about digital media – can be heard on the audio at 4 minutes, 37 seconds.
- b) Big Brothers Big Sisters – Anita Leger and John Foley  
Made a presentation about Big Brothers and Big Sisters – can be heard on the audio at 9 minutes, 41 seconds.
- c) Claude Robichaud- Complaint  
Did not show for the presentation.

8. **Permit Applications**

There were 9 building permits for April 2024.

9. **Proclamations**

None

10. **Petitions and Delegations**

None

11. **Business Arising:**

- a) Rescind Motion #13-02-2024

**Moved by** Councillor Tim Fox and **seconded by** Councillor Holly Hyslop

**WHEREAS** at the February 21st Regular Meeting of Council motion #13-02-2024 was unanimously approved by council to accept the quote from Greenfoot Energy Solutions in the amount of \$26,200.00 plus HST for four 24000 BTU Daikin heat pumps for Station 1, and

**WHEREAS** the quote was actually \$26,300.00 plus HST,

I move to rescind motion #13-02-2024 and accept the quote from Greenfoot Energy Solutions in the amount of \$26,300 plus HST for four 24000 BTU Daikin heat pumps for Station 1.

**Unanimously Carried #04-05-2024**

- b) Hanwell Place Siding

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to authorize and direct the CAO to determine a 10-day availability for Thermal Wood Canada to strip, revive and apply a grey pigment to the entire Hanwell Place building with the CUTEX products, as presented, as well as supply the paint for the black portion of the building at the manufacturer's expense.

**Unanimously Carried #05-05-2024**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dave Holt to authorize and direct the CAO to approve any costs association with the stripping, reviving, and applying the grey pigment to the pergola using the CUTEX products to a maximum of \$5,000.00.

**Unanimously Carried #06-05-2024**

c) Regional Aquatic Pool

A special meeting will be held on May 23, 2024, for the CRSC Board to make decisions on the pool. Mayor Dave Morrison requested input from council based on the information received from CRSC, based on cost-sharing formulas, ownership, and governance. The current design is for a 25-metre pool.

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to suspend the rules.

**Unanimously Carried #07-05-2024**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Dave Holt that the chair, Mayor Dave Morrison, act to the Regional Aquatic Centre grouping that Hanwell council is not in favour of the project in its current state.

**Unanimously Carried #08-05-2024**

d) Unsightly Premises Process

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor David Holt to suspend the rules.

**Unanimously Carried #09-05-2024**

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Tim Fox to authorize and direct the CAO and Capital Region Service Commission to move forward with the unsightly process, to any property within Hanwell, that may be deemed necessary according to our By-Law #32-2024 "A By-Law Respecting Dangerous or Unsightly Premises" and authorize and direct the CAO to approve the expenditures to correct the situations.

**Yes Votes: Deputy Mayor Susan Jonah, Councillor Tim Fox, Councillor David Holt, Councillor Chris Bringloe, Councillor Lee Crouse, Councillor Darren MacKenzie and Councillor Candice Dekleva**

**No Vote: Councillor Holly Hyslop**

**Motion Carried #10-05-2024**

**12. Correspondence:**

- a) Correspondence- FHS Safe Grad Donation

*Councillor Candice Dekleva and Councillor David Holt left council chambers at 8:08 p.m.*

*Councillor Lee Crouse, who attended via zoom, was muted at 8:08 p.m.*

**Moved by** Councillor Holly Hyslop and **seconded by** Deputy Mayor Susan Jonah to authorize and direct the clerk to make a donation of \$500 to the FHS Safe Grad Class 2024.

**Unanimously Carried #11-05-2024**

*Councillor Candice Dekleva and Councillor David Holt returned to council chambers at 8:09 p.m.*

*Councillor Lee Crouse, who attended via zoom, was taken off mute at 8:09 p.m.*

- b) Correspondence – Heart and Stroke Foundation Door to Door Campaign  
This is a notice to residents that the heart and stroke door to door campaign will be starting in May 2024 and will run until September 2024.

**13. Meetings and Special Events:**

- a) **Mayor's Report**

**Moved by** Councillor Tim Fox and **seconded by** Councillor Chris Bringloe to receive the Mayor's report as presented.

**Unanimously Carried #12-05-2024**

**14. Committee Reports:**

- a) Age Friendly: Committee on hold

- b) Emergency Measures: Met on April 24, 2024

**Moved by** Councillor Candice Dekleva and **seconded by** Deputy Mayor Susan Jonah to accept the resignations of John Casey and Councillor Chris Bringloe from the EMO Committee effective May 6, 2024.

**Unanimously Carried #13-05-2024**

**Moved by** Councillor David Holt and **seconded by** Councillor Chris Bringloe to accept the Emergency Measures Committee report dated April 24, 2024.

**Unanimously Carried #14-05-2024**

- c) Environmental Stewardship: Committee on hold  
d) Finance: Meets as required

- e) Governance and Policies: Meets as required
- f) Infrastructure and Parks Management: Meets as required
- g) Mactaquac Community Liaison Committee: Meets quarterly
- h) Rural Plan Review: Oral report given by Deputy Mayor Susan Jonah

**Moved by** Councillor David Holt and **seconded by** Councillor Candice Dekleva to accept the Rural Plan Review report.

**Unanimously Carried #15-05-2024**

- i) Hanwell Days Committee – Met on April 17, 2024

**Moved by** Councillor Tim Fox and **seconded by** Councillor David Holt to receive the Hanwell Days Committee report as presented.

**Unanimously Carried #16-05-2024**

**15. CAO/Treasurer's Report:**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to receive the CAO/Treasurer's report as presented.

**Unanimously Carried #17-05-2024**

**16. Old or Unfinished Business**

- a) Little Recreation Building – no update

**17. New Business**

- a) Changing date of June Regular Meeting of Council

**Moved by** Councillor David Holt and **seconded by** Councillor Holly Hyslop to authorize and direct the clerk to notify the public that our Regular Meeting of Council will be held on Thursday June 20, 2024

**Unanimously Carried #18-05-2024**

- b) Travel Expense Policy #2024-01

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Holly Hyslop to adopt the Travel Expense Policy 2024-01, as written in the amended version.

**Unanimously Carried #19-05-2024**

- c) Hiring of Assistant Clerk

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Holly Hyslop

**WHEREAS** the CAO/Treasurer, Terri L Parker, was appointed as the Interim Assistant Clerk in December 2022, until a full-time position could be filled, and

**WHEREAS** an Assistant Clerk will be hired effective May 13, 2024,

I move to appoint Devon Romanick as the Assistant Clerk for Hanwell effective May 13th and relinquish this appointment from the CAO/Treasurer

**Unanimously Carried #20-05-2024**

**18. Upcoming Activities:**

- a) Zoomers – Mondays at 2 p.m. and Thursdays at 12 p.m.

**Moved by** Councillor Tim Fox and **seconded by** Councillor David Holt to move into closed session.

**Unanimously Carried #21-05-2024**

**19. Closed Session:**

- a) *Matter pursuant to S. 68(1)(c) of the Local Governance Act (information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract)*

**Moved by** Councillor David Holt and **seconded by** Councillor Darren MacKenzie to move from closed session back into open session.

**Unanimously Carried #22-05-2024**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to award the project for the strategic plan to Gemtec in the amount of \$17,800.00 plus HST.

**Unanimously Carried #23-05-2024**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor David Holt to accept the quote from Turfworks Landscape and Design in the amount of \$20,980.00 plus HST to mitigate the grub damage and to reshape and regrade the front lawn.

**Unanimously Carried #24-05-2024**

**Date, Time, and Location of next meeting**

Regular Council Meeting, June 20, 2024 @ 7:00 p.m.

Council Chambers


**20. Adjournment**

**Moved by** Councillor David Holt and **seconded by** Councillor Holly Hyslop to adjourn the meeting at 8:45 p.m.  
**Unanimously Carried #25-05-2024**

Respectfully submitted by,

  
\_\_\_\_\_  
Sherri Johnston  
Clerk/Assistant Treasurer

Certified Correct,

  
\_\_\_\_\_  
Terri Parker  
CAO/Treasurer

  
\_\_\_\_\_  
Dave Morrison  
Mayor