

**HANWELL**  
Rural Community  
Special Meeting of Council  
August 1, 2024  
Minutes

**Attendance:**

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox, Councillor David Holt, Councillor Chris Bringloe, Councillor Darren MacKenzie, Councillor Candice Dekleva, CAO/Treasurer Terri Parker, Assistant Clerk Devon Romanick, and two (2) members of the public.

**Absent:** Councillor Lee Crouse, Clerk/Assistant Treasurer Sherri Johnston

**1. Calling to Order**

Mayor Dave Morrison called the Special Meeting to order at 6:58 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Holly Hyslop and **seconded by** Councillor Darren MacKenzie to approve the agenda

**Unanimously Carried #01-08-2024**

**3. Adoption of Minutes**

**Moved by** Councillor Tim Fox and **seconded by** Councillor David Holt to adopt the minutes of the July 17, 2024, Regular Meeting of Council.

**Unanimously Carried #02-08-2024**

**4. Disclosures**

None

5. **Funding Request – Yoho Lake Association**

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to authorize and direct the clerk to make a donation in the amount of \$600.00 to Yoho Lake Association (a registered non-profit organization) to support efforts to monitor the health of Yoho Lake.

**Yes Votes:** Councillor Darren MacKenzie, Councillor Candice Dekleva, Councillor Tim Fox, Deputy Mayor Susan Jonah

**No Votes:** Councillor Chris Bringloe, Councillor David Holt, Councillor Holly Hyslop

**Motion Carried #03-08-2024**

*CAO/Treasurer Terri Parker left council chambers at 7:14 p.m.*

*CAO/Treasurer Terri Parker returned to council chambers at 7:15 p.m.*

6. **Working Alone Policy**

**Moved by** Councillor David Holt and **seconded by** Councillor Chris Bringloe to adopt the amendments to Policy #2020-1 “Working Alone Policy”.

**Unanimously Carried #04-08-2024**

7. **Municipal Capital Borrowing Board Application**

**Moved by** Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie

**BE IT RESOLVED** that the Local Government of the Hanwell Rural Community submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

<u>Purpose</u>	<u>Amount</u>	<u>Term</u>
Protective Services		
Fire Truck	\$1,200,000.00	15 Years

**Unanimously Carried #05-08-2024**

*The tender process had not been started and the CAO had stated that she was informed that a tender was not necessary, due to the fire truck being a specialized purchase.*

*The following morning, the CAO investigated and found through Service New Brunswick that there is a program under the Regional Economic Development that does not require a tender but has certain criteria. If the criteria have not been met, a tender must be published publicly. Due to our meetings being recorded, the CAO will do an audio retraction at our next public meeting.*

**8. Five-Year Capital Plan**

**Moved by** Councillor Darren MacKenzie and **seconded by** Councillor Candice Dekleva

**BE IT RESOLVED** that the document entitled the Hanwell Rural Community Five-Year Capital Plan 2024-2028 be adopted.

**Unanimously Carried #06-08-2024**

**9. Adjournment**

**Moved by** Councillor David Holt to adjourn the meeting at 7:30 p.m.

**Unanimously Carried #07-08-2024**

Respectfully submitted by,



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Devon Romanick  
Assistant Clerk

Certified Correct,



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Terri L. Parker  
CAO/Treasurer



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Dave Morrison  
Mayor