

HANWELL
Rural Community
Regular Meeting of Council
January 15, 2025
Minutes

Attendance:

Mayor Dave Morrison, Deputy Mayor Susan Jonah, Councillor Holly Hyslop, Councillor Tim Fox (via telephone), Councillor David Holt, Councillor Jarred Dooley, Councillor Lee Crouse, Councillor Darren MacKenzie, Councillor Candice Dekleva, CAO/Treasurer Terri Parker, Clerk/Assistant Treasurer Sherri Johnston, and two (2) members of the public.

1. Calling to Order

Mayor Dave Morrison called the Regular Meeting to order at 7:00 p.m.

2. Approval of the Agenda

Moved by Councillor Holly Hyslop and **seconded by** Councillor David Holt to approve the agenda.

Unanimously Carried #01-01-2025

3. Consent Section:

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Lee Crouse to adopt the consent section.

Unanimously Carried #02-01-2025

4. Disclosures of Interest:

Councillor David Holt declared a conflict of interest with item 6a.) on the agenda.

5. Public Input/Inquiries

None

Clerk/Assistant Treasurer Sherri Johnston left council chambers at 7:05 p.m. and returned to council chambers at 7:06 p.m.

6. Presentations, Petitions, or Delegations:

Due to CRSC not being in attendance for the meeting, we heard the presentation from Hanwell Park Academy PSSC before discussing 7b).

a) Presentation – Hanwell Park Academy PSSC

Kailynn Clark and Victoria McKenzie made a presentation to council with respect to their strategic plan.

b) Presentation – CRSC – PID #75517326 and #75517334 - Similar or Compatible Use

Councillor David Holt declared a Conflict of Interest and left council chambers at 7:10 p.m. and returned to council chambers at 7:16 p.m.

Moved by Councillor Darren MacKenzie and **seconded** by Councillor Candice Dekleva to recommend that the Planning Review and Adjustment Committee of the Capital Region Service Commission allow the use of a U-Haul rental operation on PID# 75517326 and PID# 75517334 in the Mixed-Use Zone of the Hanwell Rural Plan By-Law 11-2016, subject to the following terms and conditions:

- a) that the U-Haul operation adhere to any applicable Government Acts and Regulations;
- b) that no more than a combined total of 30 vehicles/automobiles are displayed
 - i. that no more than three of the total 30 U-Haul rental vehicles are permitted to be parked in the front yard as shown on the conceptual plan submitted by applicant;
- c) that all signs be in accordance with Hanwell By-Law No. 10-2015 a By-Law to Regulate Signs;
- d) and in accordance with any applicable Department of Transportation and Infrastructure policies;
- e) that parking be in accordance with the applicable provisions of section 3.3 of the Hanwell Rural Plan By-Law 11-2016;
- f) that outdoor lighting be located, arranged or shielded as to not interfere with traffic proceeding along Route 640 or with nearby landowners in the reasonable enjoyment of their properties;
- g) that no automobile repair will be performed on-site;
- h) that the property owner shall ensure that storm water is managed on site and not impact abutting properties;
- i) that no derelict vehicles be stored on the properties;
- j) that a 3-meter-wide treed buffer or 2.0m high fencing, or combination of both, must be constructed and maintained along the property perimeter, to provide visual screening and noise buffering to preserve the neighbourhood character of the surrounding areas; and,
- k) that a building permit(s) be obtained from the Capital Region Service Commission before the construction or locating of any structure.

Unanimously Carried #03-01-2025

7. Business Arising (from Consent Section, if applicable)

a) Yoho Park Property

Moved by Councillor Candice Dekleva and **seconded by** Deputy Mayor Susan Jonah to authorize and direct the Clerk to obtain quotes for the clearing of a (20m x 65m) portion of the property PID #75557645 for a future recreation park area in Yoho.

Unanimously Carried #04-01-2025

b) Regional Aquatic Centre

Moved by Councillor Darren MacKenzie and **seconded by** Councillor David Holt to support the CAO's decision to no longer attend the meetings on the design phase of the Regional Aquatic Centre project where the decision of council was to not move forward with the project as presented, and for the mayor to address this at the Capital Region Service Commission meeting.

Unanimously Carried #05-01-2025

8. New Business

a) Website Design

Moved by Deputy Mayor Susan Jonah and **seconded by** Councillor Darren MacKenzie to authorize and direct the Clerk to do a Request for Proposals (RFP) for the Hanwell website as well as the Upper Kingsclear Hanwell Fire Department website and to provide hosting services.

Unanimously Carried #06-01-2025

b) Office Expansion

Moved by Councillor David Holt and **seconded by** Councillor Jarred Dooley to authorize and direct the Clerk to get quotes from architects and contractors to renovate the municipal building to accommodate new office space and to get any necessary permits and approvals.

Unanimously Carried #07-01-2025

9. Proclamations:

None

10. Upcoming Activities:

a) Public Meeting - Hanwell Rural Plan By-Law – Hanwell Place – January 30 from 6:30-8:30 p.m.

Moved by Councillor Holly Hyslop and **seconded by** Councillor David Holt to go into closed session.

Unanimously Carried #08-01-2025

11. Closed Session:

- a) Matter pursuant to s68(1)(b) of the *Local Governance Act*
- b) Matter pursuant to s68(1)(d) of the *Local Governance Act*

Moved by Councillor David Holt and **seconded by** Councillor Tim Fox to come out of closed session and go back into open session.

Unanimously Carried #09-01-2025

Moved by Councillor Jarred Dooley and **seconded by** Councillor David Holt to authorize and direct the Capital Region Service Commission to proceed with legal action on PAN #03654028 under By-Law #32-2024 "A By-Law Respecting Dangerous or Unsightly Premises"

Unanimously Carried #10-01-2025

Moved by Councillor Darren MacKenzie and **seconded by** Councillor Tim Fox to authorize and direct the CAO to continue working with the property owner on the Purchase and Sales Agreement as per the cost previously agreed upon and to advise the surveyor that the property area should be surveyed as a single lot.

Unanimously Carried #11-01-2025

Date, Time, and Location of next meeting

Regular Council Meeting

Council Chambers

February 19, 2025 @ 7:00 p.m.

12. Adjournment

Moved by Deputy Mayor Susan Jonah to adjourn the meeting at 8:15 p.m.

Respectfully submitted by,



Sherri Johnston
Clerk/Assistant Treasurer

Certified Correct,



Terri Parker
CAO/Treasurer



Dave Morrison
Mayor